



THE CORPORATION OF THE CITY OF SARNIA
Purchasing Department
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ADDENDUM NO. 1

REQUEST FOR PROPOSAL NO. 10-114

GENERAL INSURANCE AND RISK MANAGEMENT

PLEASE NOTE THE FOLLOWING AMENDMENTS TO THE ABOVE NOTED PROPOSAL.

1. Page 3 – “Company Background” section – this reference to specialty crop area evaluations can be deleted.
2. Page 4 – Section 13 “Confidentiality Provisions” – The last sentence in the first paragraph should be deleted and replaced with “Any other use of the information for any other purposes is not allowed by the City of Sarnia.”
3. Page 4 – Section 11 “Award” – In addition to a purchase order being issued please be advised that if an agreement is reached with a Proponent a written contract will be required.
4. Page 6 – “Coverage” – the word “required” should be deleted in the first line of this section.
5. Page 7 – Section 1.6 “Reservation of Right” -Please delete this section and replace with the following: “Proponents will not have the unilateral right to change conditions, terms or prices of the proposal once the proposal has been submitted in writing to the City, except to withdraw their proposal in its entirety as per section 8 on page 2.”
6. Page 9 – Section 3.2 “Coverage Specifications” – the word “requirements” in the first line should be replaced with “guidelines”. Proponents are welcome to provide feedback on recommended coverage.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY SIGNING AND ATTACHING IT TO YOUR BID SUBMISSION.

Yours truly,

S Unsworth,
 Purchasing.

Receipt of this Addendum is hereby acknowledged:

 Name of Company bidding

 Name of authorized officer (please print)

 Date signed

 Signature of authorized officer