



CORPORATION OF THE CITY OF SARNIA

COMMUNITY CENTRES

TERMS AND CONDITIONS

The permit holder agrees:

1. To accept the responsibility of providing adequate supervision for maintenance of good order during the entire time the renter occupies the facility and, without limiting the generality of the foregoing, to see that all terms contained herein are strictly observed. Vandalism, abusive language or excessive noise while using a facility shall be deemed as just cause to cancel the Facility Rental Agreement or reject future applications for a Facility Rental Agreement.
2. To co-operate with members of the staff and any other group(s) using the facility.
3. That the use is restricted to only those times, dates and locations as herein specified, and may not be changed, altered or added to except on further written Agreement between the applicant and the Community Services Permit Officer for the Corporation of the City of Sarnia.
4. That the Corporation of the City of Sarnia will not be responsible for damage, loss or theft of equipment or clothing of any applicant or anyone attending on the invitation or with the permission express or implied of the applicant.
5. To pay for all damages to the equipment, premises of other property of the Corporation of the City of Sarnia incurred during any time the Group or Organization is using the facility of arising from the use thereof by the Group of Organization.
6. That all property of the Permit Holder, or of anyone attending on the invitation of the applicant, brought into the facility must be removed after the permit time has expired unless special arrangements for storage are made with the City.
7. That the said rental fees or arrangements to pay the rental fees are to be made prior to the event with Community Services of the City of Sarnia.
8. That the said Community Services **must be notified at least 48 hours** in advance of any cancellation. Refunds will not be made unless this notification is given and the Permit Holder shall be responsible for the cost relating to the scheduled facility use.
9. That the Permit Holder will indemnify and save harmless the City of Sarnia, its officers, agents and employees against any and all actions, causes of action, claims and expenses whatsoever presented by any person, or persons attending the function for loss or damages sustained as a result of attending the said function.
10. Personal information is collected pursuant to the provisions of the Municipal Freedom of Information and Privacy Act, 1989, as amended, and will be used in considering facility use filed with the Community Services Department. Questions concerning the collection and retention of personal information should be addressed to:

**Director of Community Services
 255 N. Christina Street, Box 3018
 Sarnia, Ontario N7T 7N2 (519) 332-0330**

 Signature, Permit Officer

 Date

 Signature, Permit Holder

Please returned signed yellow sheet to Community Services - City Hall

Facility: _____