

THE CORPORATION OF THE CITY OF SARNIA
People Serving People

PARKS AND RECREATION DEPARTMENT

OPEN SESSION REPORT

TO: Members of Sarnia City Council

FROM: Rob Harwood, Director of Parks and Recreation

DATE: September 10, 2018

SUBJECT: Playground Development/Equipment Replacement: Community Partnership & Funding Policy & Procedures - Adoption

Recommendation:

It is recommended:

1. That Sarnia City Council approves the Playground Development/Equipment Replacement: Community Partnership & Funding Policy & Procedures document as attached to this report; and
2. That Sarnia City Council approved the Inclusive Outdoor Design Standards developed in consultation with the Sarnia Accessibility Advisory Committee (SAAC), as attached to this report.

Background:

Each year the City of Sarnia Parks and Recreation Department receives requests from individuals, service clubs, neighborhood groups and community organizations wishing to discuss the parameters and guidelines for the development and installation of new playground equipment and or replacement of playground equipment within City neighborhood and community parks.

This policy will provide staff with clear direction on how to effectively address inquiries and provide appropriate oversight and understanding of the approval process, partnership and cost-sharing funding opportunities, design standards, installation and administration responsibilities.

The new policies and procedures document will formalize the process and provide transparency to the program providing a consistent approach.

Comments:

An "Inclusive Outdoor Spaces Design Standards" was developed by the SAAC and endorsed by Parks and Recreation staff. The standards will be used as a base line for installing new play equipment and creating accessible and inclusive playgrounds and park space.

The policy is in keeping with the Responsible Financial Management priority of the Corporate Strategic Plan. All playground equipment will be purchased and installed by staff in accordance with the City of Sarnia's Procurement policies.

Following the Sarnia City Council Report of July 16, 2018 when the draft policy and the draft design standards were provided to Council, and in accordance to the City's Notice Policy, notice of the proposed policy was issued and the policy posted to the City's website for review. No comments were received.

Consultation:

The following departments were consulted:

- Parks and Recreation, Clerks, Accessibility Coordinator

Financial Implications:

There are no financial implications to this report.

Reviewed by:

Approved by:



Rob Harwood
Director of Parks and Recreation

Margaret Misek-Evans
Chief Administrative Officer

This report was prepared by Ryan Chamney, Manager of Recreation and Planning.

Attachments: Playground Development/Equipment Replacement
Community Partnership & Funding Policy & Procedures
document
Inclusive Outdoor Design Standards