

CANADA DAY CONCESSION APPLICATION FORM 2019
Monday, July 1st, 6:00pm – 11:00pm, CENTENNIAL PARK WATERFRONT



Please carefully complete both sides of this form.

Return **signed copy to:**

Parks and Recreation Department
255 N. Christina St, Sarnia, Ontario N7T 7N2
Attention: Rachel Veilleux, Canada Day Committee
519-332-0330 #3210 Fax: 519-332-0776
Email: rachel.veilleux@sarnia.ca

Make Cheques payable to City of Sarnia c/o Canada Day Committee. No post-dated cheques accepted.
Food Safety Vendor Forms (Community Health Services and Sarnia Fire Services) must also be completed, signed and submitted to Parks & Recreation. Forms are available through Rachel Veilleux.

CONCESSION INFORMATION: (Please complete all information)

Group Name:		Contact Name:	
Home:	Work:	Email:	
Alternate Contact:		Phone:	

Set-up: **Before/By 5:30PM (Set-Up Begins at 4:30PM)**

Takedown: **After 11:00PM**

CONCESSION DESCRIPTION/TYPE OF FOOD: (Please be specific)

CONCESSION REQUIREMENTS AND FEES: (Please complete all information)

1. **Type:**
Booth ☐ Mobile Vehicle ☐ Other ☐
2. **Space Required:** (feet)
3. **Hydro:** (If, yes please complete Power Requirement Form) YES ☐ NO ☐
4. **Location of Concession Area:** (to be arranged with Event Organizer)
5. **Concession Fees:** \$575.00 deposit
Deposits are **NON REFUNDABLE** unless application is rejected.

Payment Method	Amount	Date Paid	Staff Initial
	\$575.00		

CONCESSION RULES AND REGULATIONS

1. **All** Vendors shall comply with all applicable laws, by-laws, City of Sarnia policies and rules, including but not limited to Lambton County Community Health Services Department health laws that pertain to food storage, preparation and distribution, and City Fire and Safety regulations.
2. Applicable Vendor forms and Fire Department Vendor Forms will be supplied by Parks & Recreation Office, and must be completed and submitted to the Parks and Recreation Office. These forms will be forwarded to Lambton Public Health and Fire Services for processing.
3. Only **ONE** booth, company or organization per agreed space. Concessionaires are restricted to selling in their assigned areas.
4. The Vendor is restricted to only the time, date and location as herein specified, and may not be changed, altered or added to except on further written agreement between the concessionaire and the City of Sarnia staff and Canada Day Committee.
5. Only **ONE** vehicle per CONCESSION AREA is allowed. Arrangements should be made with City Staff to park vehicles in a convenient location away from extremely trafficked event areas.
6. Portable generators must be approved by the Electrical Safety Authority. Please supply your own extension cords.
7. Tent pegs should not go into the ground deeper than 6 inches. Sand bags or water barrels preferred.
8. **All** Vendors must carry their own liability insurance **for 2 million insurance, naming the Corporation of the City of Sarnia as additional insured**. The Vendor will provide the City with evidence of the required insurance 30 days prior to the commencement of this event in the form of a completed Certificate of Insurance acceptable to the City.
9. The Vendor hereby indemnifies and saves the City harmless from and against any claims including, but not limited to personal injury, bodily injury, death, property damage, or nuisance, arising from its performance or non-performance of this project, except to the extent to which such claim is caused or contributed to by the City of Sarnia or its agents.
10. There are a limited number of spaces available. Being a vendor one year does not guarantee a space the following year. Public service announcements will be made to inform the public that application forms are available. The Canada Day Committee reserves the right to reject any applications.
11. The concession fee is to be paid 30 days prior to the event.
12. Vendors allow the City to publish their attendance in any promotional material leading to the event.
13. The City reserves the right to terminate this agreement for any reason, including the right to immediately terminate your concession should an individual or group participating in the activity violate the conditions stated on this form.

I/we have completed the Concession Application Form and understand that the City of Sarnia, or any member or associate thereof, cannot be held responsible for any damage or liabilities incurred on any concession area.

I have read, understand, and am in agreement with the contained herein.

Signature Permit Holder/Adult 18 yrs or older

Signature of Parks and Recreation Designate