



Rooming and Boarding House
2019 Application for Municipal Business Licence
 Under the terms of By-Law 128 of 2017 of the City of Sarnia
 Licences Expire on December 31st of each year

Renewal Application 3-6 Units (\$130) 7 or More Units (\$170)

*Late Fee on Applications Received After March 31st

Operating Name of Business			
Municipal Address of Business			
Full Name of Applicant			
Mailing Address of Applicant			
Phone Number of Applicant			
Email Address of Applicant			
Number of Bedrooms / Units		Number of Boarders	

Proof of compliance with the Fire Code, as determined by the Sarnia Fire Chief, is required to be on file within the previous twelve (12) months. Sarnia Fire will be in contact with you to complete an inspection during 2019.

No person operating a Rooming & Boarding house shall:

- a) allow more rooming or boarding units than the number for which the premises are licenced;
- b) allow occupancy by more lodgers than the number of units for which the premises are licenced; or
- c) fail to keep and maintain a register of all resident lodgers.

No person shall permit any lodger to occupy for sleeping purposes any space in a building used as a lobby, hallway, closet, bathroom, stairway, kitchen, nor any room having a floor space of less than 80 square feet nor any room the floor of which is more than 4 feet below the finished grade of the land adjoining the premises. Signatures are required before a licence may be issued.

Signature of Applicant

By signing above, the applicant has sworn to the accuracy, truthfulness, and completeness of the application, and will adhere to By-Law 128 of 2017.

3-6 Units
 Fire Inspection Fee \$115.83
 Licence Renewal Fee \$130.00
Total Payment Owning \$245.83

7 or more Units
 Fire Inspection Fee \$115.83
 Licence Renewal Fee \$170.00
Total Payment Owning \$285.83

Personal information on this form is collected under the authority of section 28(2) of the Municipal Freedom of Information and Protection of Privacy Act, 1990. Any questions please contact the City Clerk, City of Sarnia, 255 N. Christina Street, Sarnia, ON, 519-332-0330 or clerks@sarnia.ca

For Office Use Only

Type of Licence	Number	Date	Staff
CL013 \$130 (3-6 units)			
\$170 (7+ units)			
FR010 \$102.50+HST			