



Rooming and Boarding House - NEW Application for Municipal Business Licence

Under the terms of By-Law 128 of 2017 of the City of Sarnia
Licenses Expire on December 31st of each year

3-6 Units

7 or more Units

Note Applicant must provide a copy of the following:

- Successful Fire Inspection Report

Date of Application (MM/DD/YYYY)	
Operating Name of Business	
Municipal Address of Business	
Full Name of Applicant	
Mailing Address of Applicant	
Phone Number of Applicant	
Email Address of Applicant	

Number of Bedrooms / Units		Number of Boarders	
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No person operating a Rooming & Boarding house shall:

- a) allow more rooming or boarding units than the number for which the premises are licenced;
- b) allow occupancy by more lodgers than the number of units for which the premises are licenced; or
- c) fail to keep and maintain a register of all resident lodgers.

No person shall permit any lodger to occupy for sleeping purposes any space in a building used as a lobby, hallway, closet, bathroom, stairway, kitchen, nor any room having a floor space of less than 80 square feet nor any room the floor of which is more than 4 feet below the finished grade of the land adjoining the premises. Signatures are required before a licence may be issued.

Signature of Applicant

By signing above, the applicant has sworn to the accuracy, truthfulness, and completeness of the application, and will adhere to By-Law 128 of 2017.

Fire Prevention Officer

519-332-1122 firerescue@sarnia.ca

Planning Department, 3rd floor City Hall

519-332-0330 Ext. 3344

planning@sarnia.ca

3-6 Units	7 or More Units
Fire Fee \$118.65	Fire Fee \$118.65
Licence Fee \$195.00	Licence Fee \$235.00
Total \$313.65	Total \$353.65

Personal information on this form is collected under the authority of section 28(2) of the Municipal Freedom of Information and Protection of Privacy Act, 1990. Any questions please contact the City Clerk, City of Sarnia, 255 N. Christina Street, Sarnia, ON, 519-332-0330 or clerks@sarnia.ca

For Office Use Only

Type of Licence	Number	Date	Staff
CL013 \$195 (3-6 units)			
\$235 (7+ units)			
FR010 \$105+HST			