

THE CORPORATION OF THE CITY OF SARNIA



APPROVED FEES FOR SERVICES 2021

**THE CORPORATION OF THE
CITY OF SARNIA**

**2021
APPROVED FEES FOR SERVICES**

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CORPORATE		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
MISCELLANEOUS/ADMINISTRATION							
Miscellaneous Documents	Cost recovery		Y				various
Print Budget Books	Cost recovery		Y	12.00	12.00	0%	01-4-2020-00930
Returned Cheque or Payment - Including NSF, PAP, EFT			N	40.00	40.00	0%	
Registered Mail			N	30.00	30.00	0%	
Interest on Outstanding Accounts Receivable Balances	15% per annum		N	variable	variable		01-4-1350-00104
Online Convenience Service Fee	Cost recovery		N				various
Special Event/User Group - General Liability Insurance	as outlined by insurance provider		8% Ontario Tax	variable	variable		01-4-4600-00930
Copy Charge	Per page		Y	0.50	0.50	0%	various

CITY CLERK	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
BUSINESS LICENCES - EATING ESTABLISHMENTS						
Eating Establishment & Food Store, Refreshment Stand, Lunch Counter, Restaurant, or Drive-In	New	N	195.00	195.00	0%	01-4-2050-00322
	Renewal	N	130.00	130.00	0%	
BUSINESS LICENCES - OTHER						
Adult Live Entertainment Parlours		N	350.00	350.00	0%	01-4-2050-00324
Adult Video Stores	New	N	230.00	230.00	0%	
	Renewal	N	165.00	165.00	0%	
Auctioneer	New	N	255.00	255.00	0%	
	Renewal	N	185.00	185.00	0%	
Bed & Breakfast	New	N	155.00		N/A	
	Renewal	N	110.00		N/A	
Short-Term Accommodations	New	N		155.00	NEW	
	Renewal	N		110.00	NEW	
Body Piercing/Scarification/Tattooing	New	N	205.00	205.00	0%	
	Renewal	N	135.00	135.00	0%	
Body Rub Parlour Owner/Operator		N	500.00	500.00	0%	
Body Rub Parlour Attendant		N	150.00	150.00	0%	
Busker <i>(perform/entertain in designated areas for voluntary donations)</i>	Contact Parks & Recreation	N	free	free		
Circus <i>(including Midway)</i>		N	460.00	460.00	0%	
Master Plumber Licence	New	N	100.00	100.00	0%	
	Renewal	N	60.00	60.00	0%	
Payday Loan Establishment	New	N		245.00	NEW	
	Renewal	N		195.00	NEW	
Pawn Broker		N	195.00	195.00	0%	
Pet Shops	New	N	205.00	205.00	0%	
	Renewal	N	135.00	135.00	0%	
Public Hall <i>(including Movie Theatre)</i>	New	N	225.00	225.00	0%	
	Renewal	N	160.00	160.00	0%	
Refreshment Vehicle	City Parks	N	360.00	360.00	0%	
	Non-Motorized/Cycle	N	250.00	250.00	0%	
	Other	N	460.00	460.00	0%	

CITY CLERK		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
Rooming or Boarding House (3 to 6 rooms)	New	N	195.00	195.00	0%	01-4-2050-00324	
	Renewal	N	130.00	130.00	0%		
	(7 or more rooms) New	N	235.00	235.00	0%		
	Renewal	N	170.00	170.00	0%		
Salesperson (Resident)	Yearly	N	510.00	510.00	0%		
	Seasonal - 3 months *	N	310.00	310.00	0%		
	Daily - 3 days *	N	160.00	160.00	0%		
Salesperson (Non-Resident)	Yearly	N	1,210.00	1,210.00	0%		
	Seasonal - 2 months *	N	550.00	550.00	0%		
	Seasonal - 3 months *	N	810.00	810.00	0%		
	Daily - 3 days *	N	510.00	510.00	0%		
<i>* must be consecutive months/days</i>							
Salvage	New	N	200.00	200.00	0%		
	Renewal	N	200.00	200.00	0%		
Second-Hand Goods (incl. scrap metal)	New	N	200.00	200.00	0%		
	Renewal	N	200.00	200.00	0%		
Business Licence - Late Fee	After March 31st	N	35.00	35.00	0%		
	After July 1st	N	100.00	100.00	0%		
Business Licence - Transfer		N	25.00	25.00	0%		
LOTTERY LICENSE FEES							
Bingo	Up to 165.00	N	112.50	112.50	0%	01-4-2050-00325	
Raffle	% of prize value	N	3%	3%	0%	01-4-2050-00326	
Break-Open Ticket	% of prize value	N	3%	3%	0%	01-4-2050-00327	
Letter of Authorization to Sell tickets in Municipality	Licensed through Province	N	25.00	25.00	0%		
COMMISSIONING SERVICES							
Commissioning Services	First signature	I	31.00	31.00	0%	01-4-2050-00328	
	Each additional signature	I		15.00	NEW		
	5 or more signatures	I	50.00		N/A		
FREEDOM OF INFORMATION							
Freedom of Information	Application fee	N	5.00	5.00	0%	01-4-2050-00329	
	Per 15 minutes	N	7.50	7.50	0%		

CITY CLERK		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
MARRIAGE							
Marriage Licence - \$48 remitted to Province of Ontario	Net fee to City \$102.00		N	145.00	150.00	3%	01-4-2050-00330
Marriage Ceremony - Business Hours			I	275.00	300.00	9%	01-4-2050-00345
Marriage Ceremony - Staff Witness	Per ceremony		N	50.00	50.00	0%	
Marriage Ceremony - Cancellation Fee	Less than 48 hours notice		N	50.00	50.00	0%	
DEATH CERTIFICATES							
Registration of Deaths	Stillbirths exempt		N	25.00	25.00	0%	01-4-2050-00335
OTHER FEES & SERVICE CHARGES							
Liquor - Letter of Authorization			N	50.00	50.00	0%	01-4-2050-00901
Liquor - Licence Extension Application			N	50.00	50.00	0%	
Exemption from Noise By-Law			N	125.00	125.00	0%	

LEGAL SERVICES		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
LEGAL FEES							
	Municipal Tax Sales By-Law		N	variable	variable		01-4-2005-00301
AGREEMENT FEES							
	Indemnity Agreements	Plus disbursements	Y	100.00	100.00	0%	01-4-2005-00901
	Standard Site Plan & Severance Agreements, etc.	Plus disbursements	N	300.00	300.00	0%	
	Standard Encroachment Agreements <i>(plus annual rental unless SFR), Easements, etc.</i>	Plus disbursements	Y	500.00	500.00	0%	
	Standard Sale of Land, Road/Lane/Alley Closings, etc.	Plus disbursements	N	500.00	500.00	0%	
	Standard Subdivision & Front Ending Agreements <i>(where not part of subdivision agreement), etc.</i>	Plus disbursements	N	1,500.00	1,500.00	0%	
	Pipeline Crossing - Initial fee	Plus disbursements	Y	1,500.00	1,500.00	0%	
	Mortgage Discharges & Standard Postponements	Plus disbursements	Y	250.00	250.00	0%	
	Standard Façade Loan - Title Search & Registration Fee	Incl. disbursements	N	750.00	750.00	0%	
	Miscellaneous Documents	Cost recovery	Y	variable	variable		
REGISTRATION FEES							
	Registration Fee <i>(per document)</i>	Plus disbursements	N	102.00	102.00	0%	01-4-2005-00901
NOTARY SERVICES							
	Notary Services	First signature	I	31.00	31.00	0%	01-4-2005-00901
		Each additional signature	I	10.00	10.00	0%	
<i>All disbursement revenue is directly offset by a corresponding expense.</i>							

FINANCE		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
TAX CERTIFICATES							
Tax Certificates	5-7 Business Days	N	55.00	55.00	0%	01-4-2021-00300	
	On Demand, up to 2 days	N	75.00	75.00	0%		
OTHER FEES & SERVICE CHARGES - TAX							
Tax Account Printout (2020 and 2021 only)			free	free		01-4-2021-00901	
Tax Account Printout (2006 and 2019)		N	5.00	5.00	0%		
Reprint Tax Bill		N	15.00	15.00	0%		
Tax Arrears Reminder Notice		N	5.00	5.00	0%		
Ownership Change Notice		N	32.00	32.00	0%		
Tax Rolling Fee <i>(including drains loans)</i>		N	50.00	50.00	0%		
Creating a New Tax Roll		N	50.00	50.00	0%		
Duplicate Documentation - Assessment Adjustments or Tax Rebates		N	30.00	30.00	0%		
Administration Fee - Refunding a payment contrary to the Municipal Act <i>(Section 347(3))</i>		N	40.00	40.00	0%		
Microfiche Search Letter - up to 2 years		N	41.00	41.00	0%		
Issue a Refund for Overpayment (made in error)	after 2nd incident	N	25.00	25.00	0%		
Transfer payment from one account to another	after 2nd incident	N	25.00	25.00	0%		
Microfiche Search Letter - each additional year beyond 2 years		N	5.00	5.00	0%		
PURCHASING FEES							
Basic Bid - Online from Bidding Service			free	free		01-4-2023-00901	
Complex Bid - Based on production cost of prints, drawings, etc.	\$100 to \$300	I	variable	variable			
Administration Fee - Sale of Goods to Outside Organization	% of sale	Y	10%	10%	0%		

FIRE	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
ADMINISTRATION FEES						
Professional Services	Minimum per transaction	Y	52.50	53.50	2%	01-4-2500-00930
	Hourly	Y	105.00	107.00	2%	
Costs Recovery Administration	Hourly	Y	105.00	107.00	2%	
FIRE SAFETY INSPECTIONS & ENFORCEMENT						
Fire Safety Inspections First & Second (includes 1 hr. minimum for business licence - collected with licence renewal; business, commercial, institutional, industrial and residential (incl. daycare, group home, etc.))	Hourly	Y	105.00	105.00	0%	01-4-2500-00350
First & Second - Residential up to 4 units (Sec. 9 Retrofit)	Hourly, minimum 2 hours	Y	105.00	105.00	0%	
First & Second - Residential 5 units & above (Sec. 9 Retrofit)	Hourly, minimum 2 hours	Y	105.00	105.00	0%	
Third & each subsequent (re)inspection	Hourly, minimum 1 hour	Y	105.00	105.00	0%	
After Hours Inspection/Fire Code Enforcement	Minimum, 1½ hourly rate	Y	157.50	157.50	0%	
Fire Inspection Report - Admin File Search	Hourly	Y	105.00	105.00	0%	
Review of Propane Risk & Safety Management Plans (plus Third Party Fees)	Hourly	Y	105.00	105.00	0%	
	Administration fee	Y	52.50	52.50	0%	01-4-2500-00930
Occupant Load Determination or Recalculation	Hourly, minimum 1 hour	Y	105.00	105.00	0%	
Liquor Licensing Board of Ontario	Hourly, minimum 1 hour	Y	105.00	105.00	0%	01-4-2500-00350
Burn Permits						
Rural Open Burn Permit (BL 2001/91 Part II Section 2.1)	One-time inspection fee	Y		107.00	NEW	
Rural Open Burn Permit Renewal	Renewal - minimum administration fee	Y	52.50	53.50	2%	
Permit Special Events (BL 2001/91 Part II Section 2.4)	Hourly, minimum 1 hour	Y	105.00	107.00	2%	
Special Events - Vendor Inspection (After business hours use 'After Hours' rate above - will be invoiced to event organization)	Hourly	Y	105.00	107.00	2%	
Public Education						01-4-2500-00930
Smoke Alarm	Cost recovery	Y	variable	variable	N/A	
CO Alarm	Cost recovery	Y	variable	variable	N/A	
Smoke/CO Alarm Combo	Cost recovery	Y	variable	variable		
Smoke/CO Alarm Installation	Per ½ hour	Y	52.50	52.50	0%	
Fire Safety Education	Hourly	Y	105.00	105.00	0%	

FIRE	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
FIRE SUPPRESSION						
Fire Incident Reports (<i>Insurance Adjusters</i>)	Hourly	Y	105.00	107.00	2%	01-4-2500-00366
Fire Investigation Report Summary	Hourly, minimum 4 hours	Y	105.00	107.00	2%	
Motor Collisions Vehicles on City Streets/Non Residents	Minimum, up to 1 hour	N	477.00	485.00	2%	
	Each additional ½ hour	N	238.50	242.50	2%	
Non-Compliant Recreational Burning	Each additional ½ hour	N	238.50	242.50	2%	
Malicious Fire Alarms	Minimum, up to 1 hour	N	477.00	485.00	2%	
False Alarms - <i>After two false alarms in one year, per apparatus, per hour (MTO dependant rate)</i>	Minimum, up to 1 hour	N	477.00	477.00	0%	
	Each additional ½ hour	N	238.50	238.50	0%	
False Alarms - <i>Failure to notify Fire Department when testing or working on alarm system; depending on occupancy classification & running assignment</i>	Minimum, up to 1 hour	Y	477.00	477.00	0%	
	Each additional ½ hour	Y	238.50	238.50	0%	
No Rural Open Burn Permit where permit is required (<i>MTO dependant rate</i>)	Minimum, up to 1 hour	N	477.00	485.00	2%	
Violation of Open Burning By-Law (<i>Recreational & Rural</i>)	Minimum, ½ hour	N	238.50	242.50	2%	
Special Events - Stand-by Fire Apparatus (<i>minimum four-person crew</i>)	Minimum, 1 hour per Fire Department member	N	105.00	107.00	2%	
	Vehicle minimum, up to 1 hour	N	477.00	485.00	2%	
Extraordinary Emergency Expenses (<i>specialty team rescues, major incidents, i.e. high rise response, industrial response, etc.</i>)	Cost recovery	N	variable	variable		01-4-2500-00930
Elevator Rescue	Cost recovery, per hour	N	477.00	485.00	2%	
Non-Emergency Response	Cost recovery	N	variable	variable		
Fire Calls on King's Highway	Current MTO rate	N	477.00	485.00	2%	01-4-2500-00367
EMERGENCY RESPONSE						
<i>Fire Department Response Fees (including collection of fees by city's agent)</i>	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call	N	variable	variable		30-2-6615-06320

FIRE	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
HAZARDOUS MATERIALS RESPONSE COST RECOVERY						
Hazardous Materials Team	Cost recovery	Y				01-4-2500-00930
Hazardous Materials Truck and Trailer	Minimum 2 hours	Y	477.00	485.00	2%	
	Each additional hour	Y	238.50	242.50	2%	
Hazardous Initial Assessment Crew	Minimum 2 hours	Y	477.00	485.00	2%	
	Cost recovery	Y				

ENGINEERING		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
OVERSIZE LOAD-MOVING FEES							
Building other than Residential Garage			N	267.00	267.00	0%	01-4-3034-00901
Residential Garage			N	111.00	113.00	2%	
Other Structures - Loads <3.75 m wide and <120,000 kg	Two days notice		N	137.00	140.00	2%	
	One day notice		N	275.00	280.00	2%	
Other Structures - Loads >3.75 m wide and >120,000 kg	Two days notice		N	1,210.00	1,230.00	2%	
	One day notice		N	2,390.00	2,430.00	2%	
Damage Deposit			N	1,250.00	1,300.00	4%	<i>deposit acct</i>
Annual Oversize Load Permit			N	360.00	360.00	0%	01-4-3034-00901
Stopped by Police for No Permit	Permit fee plus penalty		N	1,175.00	1,200.00	2%	
TRAFFIC FEES							
Hoarding Permits (<i>Temporary Right of Way Occupancy</i>) - 1 week minimum charge	Per occupied m ² /week		N	5.40	5.50	2%	01-4-3034-00901
Application Renewal - Patio/Awnings	Per application		N	84.00	86.00	2%	
Encroachment - Patio/Awnings	Per season		N	84.00	86.00	2%	
Paper Box Licence	Yearly		N	46.00	47.00	2%	
Third Party Reviews	Cost recovery		Y	variable	variable		
Signs - Handicapped, Fire Route, Parking, etc.	Per sign		Y	27.00	27.50	2%	01-4-3034-00930
ENGINEERING DEVELOPMENT FEES - LOT, WATER							
Water Testing			Y	1,275.00	1,300.00	2%	01-4-3035-00901
Tie-In Water System (<i>requires Class 1 Water Certificate supervision</i>)	Flat rate		Y	550.00	560.00	2%	
	After hours - cost plus		Y	10%	10%	0%	
Lot Grading Certificate	First review		N	75.00	76.00	1%	
	Subsequent review		N	134.00	135.00	1%	
SITE PLAN REVIEW							
Application Fee			N	1,175.00	1,175.00	0%	01-4-3035-00901
Inspection Fee	Small size projects		Y	1,025.00	1,025.00	0%	
	Mid size projects		Y	2,550.00	2,550.00	0%	
	Large size projects		Y	5,100.00	5,100.00	0%	
<i>Plus Future City Maintenance Charge</i>	Based on value of work		Y	10%	10%	0%	01-4-3010-00930

ENGINEERING		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
SERVICE CONNECTIONS (WATER, SEWER, ETC.)							
Application Fee	Based on value of work	N	10%	10%	0%	01-4-3035-00901	
	Flat rate	N	520.00	520.00	0%		
Inspection Fee - In-office	Hourly based on estimate	Y	83.00	87.00	5%		
Inspection Fee - Field	Hourly based on estimate	Y	93.00	98.00	5%		
<i>Plus Future City Maintenance Charge</i>		Based on value of work	Y	10%	10%	0%	01-4-3010-00930
APPLICATION FEES - ENVIRONMENTAL AGREEMENTS							
Application Fee		N	2,650.00	2,650.00	0%	01-4-3035-00901	
ENGINEERING DEVELOPMENT FEES - SUBDIVISION, HYDRANT FLOW, CULVERT							
Inspection Fee - In-office	Hourly	Y	83.00	83.00	0%	01-4-3035-00901	
Inspection Fee - Field	Hourly	Y	93.00	93.00	0%		
Inspection Fee	Construction cost	Y	4%	4%	0%		
Fire Hydrant Flow Information	Hourly, minimum 2 hours	N	134.00	134.00	0%	01-4-3035-00930	
New Culvert Information	Actual cost	N					
ENGINEERING DEVELOPMENT FEES - UTILITY CUTS, ETC							
Utility Cut Permits - Contractors		N	132.50	132.50	0%	01-4-3035-00936	
Curb Cuts	Based on tendered amount	Y	variable	variable			
	Based on value of work	Y	25%	25%	0%		
Utility Crossing Review		Y	124.00	124.00	0%		
Right-of-Way	Fee	Y	102.00	102.00	0%	01-4-3035-00936	
	Damage deposit	N	1,025.00	1,025.00	0%		<i>deposit acct</i>
Road Occupancy Permits - Utility	0-100 permits	N	7,200.00	7,200.00	0%	01-4-3035-00936	
	101-500 permits	N	3,100.00	3,100.00	0%		
	501-2000 permits	N	5,150.00	5,150.00	0%		
	Over 2000 permits	N	8,200.00	8,200.00	0%		
	Municipal Consent	N	410.00	410.00	0%		
APPLICATION FEES - ENCROACHMENTS ON MUNICIPAL RIGHT OF WAY							
<i>Per Encroachment Regardless of Number of Crossings/Current Fees at Renewal of Fixed Term Agreement</i>							
Residential/Agricultural - includes minor encroachments or crossings: waterlines, electrical lines or other conduits		Y	27.50	28.00	2%	01-4-3035-00936	
Commercial/Industrial - includes major encroachments or crossings: gas lines, product lines, buried cables or conduits		Y	265.00	265.00	0%		
Construction & Administration Fee for Engineering Inspection	Lump sum payment	Y	2,650.00	2,650.00	0%		

ENGINEERING		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
PIPELINE CROSSING REVIEW FEES							
Pipeline Crossing Review	Per agreement	Y	1,075.00	1,075.00	0%	01-4-1305-00083	
ENCROACHMENT ON MUNICIPAL RIGHT-OF-WAYS - MUNICIPAL ROADS/DRAINS							
<i>Current Fees at Renewal of Fixed Term Agreements</i>							
<i>No residential or agricultural encroachments parallel with roadway shall be granted (crossings only)</i>							
<i>All waterline, electrical lines, and other conduits shall be installed on owners' property</i>							
Residential/Agricultural - (one time)	Per crossing	Y	210.00	215.00	2%	01-4-1305-00082	
Commercial/Industrial - (one time)	Per crossing	Y	1,025.00	1,025.00	0%		
Commercial & Industrial Pipelines/Conduits	Per km/5 year term	Y	1,550.00	1,550.00	0%		
Commercial & Industrial Power/Communication Lines	Per pole/5 year term	Y	107.00	107.00	0%		
ENCROACHMENT - CROSSING ON MUNICIPAL RIGHT-OF-WAYS ONLY							
<i>Current Fees at Renewal of Fixed Term Agreements</i>							
Commercial & Industrial Underground Road Crossings	Per crossing/year	Y	1,050.00	1,050.00	0%	01-4-1305-00082	
CONSTRUCTION DEPOSITS - REFUNDABLE SECURITY DEPOSITS							
<i>Total security deposits may be reduced in case of multiple crossings at discretion of General Manager of Engineering and Operations</i>							
Roadway Crossing	Deposit per crossing	N	1,025.00	1,025.00	0%	deposit acct	
Municipal Right-of-Ways	Deposit per km	N	1,025.00	1,025.00	0%		
	Deposit minimum	N	1,025.00	1,025.00	0%		

PUBLIC WORKS		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
STREETS/ROADS							
Future City Maintenance Charge	<i>Re: Service Connections & Site Plan Work</i>	N	10%	10%	0%	01-4-3010-00930	
Barricade Installation and Removal							
First Intersection/Minimum		N	590.00	590.00	0%		
Per Additional Intersection		N	285.00	285.00	0%		
<i>Or Actual Costs plus Overhead if Greater</i>							
Cone and Barricade Drop off/Pick Up	Minimum charge	N	150.00	150.00	0%		
Per barricade		N	5.00	5.00	0%		
Per cone		N	1.00	1.00	0%		
Additional fee for weekend overtime labour costs	One time fee based on the OT costs incurred	N	150.00	150.00	0%		
CURB & GUTTER/SIDEWALKS							
Curb & Gutter Fill	Per linear metre	N	131.00	131.00	0%	01-4-3010-00936	
Sidewalk replacement	Per m ²	N	131.00	131.00	0%		
HYDRANT USE							
Temporary Water Connection Agreement <i>(with backflow preventer)</i>	Minimum, 2 weeks	N	250.00	250.00	0%	08-4-3790-00571	
	Each additional week	N	28.00	28.00	0%		
Relocation of Temporary Water Connection <i>(incl. backflow test)</i>	Each relocation	N	152.00	152.00	0%		
Water usage per cubic meter	No sewer disposal	N	1.25	1.25	0%		
Water usage per cubic meter	Including sewer disposal	N	16.00	16.00	0%		
Refundable damage deposit		N	2,050.00	2,050.00	0%	<i>deposit acct</i>	
WATER SERVICES							
Water Service Shut-Off Charge for Construction <i>(Business Hours 7:30am -4:00pm Monday - Friday)</i>	No charge					08-4-3790-00572	
Water Service Shut-Off Charge	After business hours	Y	153.00	153.00	0%		
Repair frozen water meter in building	Costs plus overhead	Y					
Water meter installation inspection		Y	90.00	90.00	0%		
Exemption Permit for Lawn Watering		N	52.00	52.00	0%		
Testing of backflow preventer	Each test	N	127.00	127.00	0%		
CONSTRUCTION - WATER							
Construction Water <i>(Based on Building Permit Fee)</i>		N	10%	10%	0%	08-4-3790-00900	

PUBLIC WORKS		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
WATER METER KITS							
Water meter kits	20 mm size	Y	287.00	287.00	0%	08-4-3790-00940	
	25 mm size	Y	340.00	340.00	0%		
	37 mm size	Y	590.00	590.00	0%		
	50 mm size	Y	730.00	730.00	0%		
OMNI Meters	50 mm size	Y	1,300.00	1,300.00	0%		
WATER METER FEE							
<i>For Commercial/Industrial properties without bulk water meter & fire hydrant inside property perimeter</i>							
10" Per Year		Y	1,625.00	1,625.00	0%	30-2-6617-06320	
8" Per Year		Y	1,425.00	1,425.00	0%		
6" Per Year		Y	1,310.00	1,310.00	0%		
SEWER SERVICES							
Raw Sewage Fee	Per 1,000 litres	Y	15.00	15.00	0%	07-4-3505-00901	
Surcharge Fee	Per 1,000 litres	Y	14.75	14.75	0%		
Industrial Effluent User Fee	Per 1,000 litres	Y	1.52	1.52	0%	07-4-3505-00901	
High Volume Discharge Fee	Per 1,000 litres	Y	1.52	1.52	0%		
Sewer Discharge Agreements - Application Fee							
Initial		Y	260.00	260.00	0%		
Amendment		Y	51.00	51.00	0%		
Sewer Discharge Agreements - Administration Fees							
Overstrength	Monthly	Y	51.00	51.00	0%		
	Quarterly	Y	152.50	152.50	0%		
Surcharge	Monthly	Y	51.00	51.00	0%		
	Quarterly	Y	152.50	152.50	0%		
Chloride	Monthly	Y	51.00	51.00	0%		
	Quarterly	Y	152.50	152.50	0%		
Compliance	Monthly	Y	102.00	102.00	0%		
	Quarterly	Y	305.00	305.00	0%		
Conditional	Monthly	Y	102.00	102.00	0%		
	Quarterly	Y	305.00	305.00	0%		
High Volume	Monthly	Y	51.00	51.00	0%		
	Quarterly	Y	101.00	101.00	0%		

PUBLIC WORKS			Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
Overstrength Discharge Fees						07-4-3505-00901
Biochemical Oxygen Demand (BOD)	kilogram	Y	0.78	0.78	0%	
Carbonaceous Biochemical Oxygen Demand (CBOD)	kilogram	Y		2.17	NEW	
Total Suspended Solids (TSS)	kilogram	Y	0.81	0.81	0%	
Total Kjeldahl Nitrogen (TKN)	kilogram	Y	1.67	1.67	0%	
Total Phosphorus (TP)	kilogram	Y	2.45	2.45	0%	
Phenols	kilogram	Y		0.80	NEW	
Hauled sludge (<i>LAWSS and Village of Pt. Edward</i>)	Per 1,000 litres	Y	32.00	42.00	31%	
Hauled sewage discharged at WPCC, per load	<2,250 litres	Y	62.00	62.00	0%	
	2,250 - 4,500 litres	Y	122.00	122.00	0%	
	>4,500 litres	Y	183.00	183.00	0%	
	Annual Permit Fee	Y		75.00	NEW	
	Recreational Vehicle	Y	36.00	36.00	0%	
Clean-out Installation (restoration not included)	Per install	Y	1,667.00	1,667.00	0%	07-4-3500-00930
Trenchless Service Line Repair	Per install	Y	1,020.00	1,020.00	0%	
WASTE						
Garbage Tags		N	1.50	1.50	0%	01-4-3800-00511
Over-volume bags collected by City staff upon property owner's refusal to cooperate	Per bag	N	10.75	11.00	2%	
Surplus Waste Collection - Commercial Properties	Per cart	N	6.75	6.75	0%	
RECYCLE CONTAINERS						
Replacement Blue Boxes		I	12.00		N/A	01-4-3880-00940
Garbage/Recycle Carts	Cost recovery	I	90.00	92.00	2%	
COMPOST / MULCH / WOOD CHIPS						
Compost, Mulch and Wood Chips - Cars	10 containers (max)	Y	10.00	15.00	50%	01-4-3885-00940
Compost, Mulch and Wood Chips - Vans	15 containers (max)	Y		20.00	NEW	
Compost, Mulch and Wood Chips - Trucks / Trailers	Per yd ³	Y		18.00	NEW	
All prices adjusted to cubic yard rate (yd ³)	Van - 1 yd ³ bucket	Y	18.00		N/A	
Regular Wood Chips	Per yd ³	Y	10.00		N/A	
Mulch	Per yd ³	Y	18.00		N/A	
Compost Materials - Commercial <i>- Price as approved by General Manager of Engineering</i>		Y	variable	variable		

PUBLIC WORKS		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
COMPOSTABLE DROP-OFF							
Brush Drop Off (Up to 4" dia. only. No root balls.)							01-4-3885-00940
	Car / Van	Full	Y		15.00	NEW	
	Pick Up Truck	½ load	Y	15.00	15.00	0%	
	Pick Up Truck	Full	Y	25.00	25.00	0%	
	Pick Up Truck	Overfull	Y	40.00	40.00	0%	
	Trailer	Single axle - ½ load	Y	15.00		N/A	
	Trailer	Single axle	Y	25.00	25.00	0%	
	Trailer	Overfull single axle	Y	40.00	40.00	0%	
	Trailer	Double axle	Y	40.00	40.00	0%	
	Trailer	Overfull single axle	Y	40.00		N/A	
	Trailer	Overfull double axle	Y	60.00	60.00	0%	
	Small Truck	4 - 8 yd ³	Y	60.00	60.00	0%	
	Dump Truck	10 - 20 yd ³	Y	72.00	72.00	0%	
	Dump Truck	25 - 40 yd ³	Y	155.00	155.00	0%	
Log Drop Off							
	Pick Up Truck or Trailer	½ load	Y	21.00		N/A	
	Pick Up Truck or Trailer	Full	Y	42.00		N/A	
Scaled Trucks, Trailers and Roll-off Containers		Per tonne	Y	80.00	80.00	0%	
Drop-off Compostables - Other municipalities - Gross cost per tonne of prior year		Plus overhead	Y	0.20	0.20	0%	01-4-3885-00931
OTHER							
Mechanic's Chargeout Rate		Hourly	I	81.20	81.20	0%	01-4-3015-00930

TRANSIT		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
FARES - CONVENTIONAL							
Cash Fare	Regular		N	3.00	3.00	0%	06-4-3140-00470
Child	5 yrs & under			free	free		
TICKETS - CONVENTIONAL							
Tickets, Individual			N	2.35	2.40	2%	06-4-3140-00471
Tickets, Sheet of 10 <i>(City Hall, Customer Service location only)</i>			N	23.50	24.00	2%	
Tickets, Sheet of 20 <i>(City Hall, Customer Service location only)</i>			N	47.00	48.00	2%	
BUS PASSES - CONVENTIONAL							
Standard Bus Pass	Monthly		N	75.00	76.50	2%	06-4-3140-00472
Semester - Elementary/Secondary	5 months		N	161.00	163.00	1%	
Semester - College	4 months		N	176.00	179.00	2%	
Summer Savings Pass	2 months		N	114.00	116.00	2%	
Family Pass	Daily		N	14.50	14.50	0%	
Weekly Pass	Weekly		N	24.50	24.50	0%	
Seniors Pass <i>(65 years and older)</i>	Monthly		N	60.00	60.00	0%	
White Cane Pass	Annual		N	30.00	31.00	3%	
Support Person Pass				free	free		
Veterans				free	free		
Employer Bus Pass Program							
Discount 20+ passes				10%	10%	0%	
Discount 40+ passes				20%	20%	0%	
Discount 60+ passes				25%	25%	0%	
Inn of the Good Shepherd - Low-Income Qualified Program							
Reduction per Standard Pass, no monthly limit	Discount in \$			-20.00	-20.00	0%	
Reduction per Ticket Sheet <i>(Sheet of 20)</i> , no monthly limit	Discount in \$			-15.00	-15.00	0%	
CHARTER RATES - CONVENTIONAL							
Charter	Hourly		Y	112.00	114.00	2%	06-4-3140-00473
Charter	Minimum		Y	160.00	160.00	0%	
Return Round Trip <i>(one pick-up, one destination)</i>	No extra layover time		Y	155.00	155.00	0%	
FARES - CARE-A-VAN							
Cash Fare	Regular		N	3.00	3.00	0%	01-4-3195-00470
Child	5 yrs & under			free	free		
Cancellation Fees	Regular cash fare		N	3.00	3.00	0%	

TRANSIT		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
TICKETS - CARE-A-VAN							
Tickets, Individual			N	2.35	2.40	2%	01-4-3195-00471
Tickets, Sheet of 10 (City Hall, Customer Service location only)			N	23.50	24.00	2%	
Tickets, Sheet of 20 (City Hall, Customer Service location only)			N	47.00	48.00	2%	
BUS PASSES - CARE-A-VAN							
Standard	Monthly		N	75.00	76.50	2%	01-4-3195-00472
Semester - Elementary/Secondary	5 months		N	161.00	163.00	1%	
Semester - College	4 months		N	176.00	179.00	2%	
Summer Savings Pass	2 months		N	114.00	116.00	2%	
Family Pass	Daily		N	14.50	14.50	0%	
Weekly Pass	Weekly		N	24.50	24.50	0%	
Seniors Pass (65 years and older)	Monthly		N	60.00	60.00	0%	
White Cane Pass	Annual		N	30.00	31.00	3%	
Support Person Pass	Per pass			free	free		
CHARTER RATES - CARE-A-VAN							
Charter	Hourly		Y	110.00	114.00	4%	01-4-3195-00473
Charter	Minimum		Y	163.00	163.00	0%	
MAINTENANCE DEPARTMENT SERVICING							
Exterior Bus Wash			Y	46.75	47.50	2%	06-4-3140-00475
Exterior Bus Wash by Hand			Y	73.10	74.20	2%	
Interior Sweep or Interior Mop			Y	34.50	35.05	2%	
Complete Interior Clean	Hourly		Y	60.40	61.30	1%	
Parking, Inside	Daily		Y	47.00	48.00	2%	
Parking, Outside	Daily		Y	36.50	37.50	3%	
Mechanic, Light Maintenance	Hourly		Y	85.50	87.00	2%	
Mechanic, After Hours Call-in (minimum 2 hours)	Hourly		Y	101.25	103.10	2%	
Parts & supplies (bulbs, wipers, chemicals, etc.)	Garage price list + %		Y	30%		N/A	
Fuel (#1 Diesel)	Cost plus per litre		Y	0.08		N/A	
Fluids - Engine Oil, Power Steering & Transmission Oil, Windshield Washer, Antifreeze	Cost plus %		Y	30%		N/A	

PARKS & RECREATION		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
PARK & FACILITY USER FEES <i>(refundable deposits may apply)</i>							
Centennial, Clearwater, Canatara, Kenwick on the Lake, Mike Weir & Tecumseh Parks & all Community Parks as requested							01-4-4510-00903
Anchor Events and Festivals - 5000 in attendance over duration of event	Daily	Y	1,100.00	1,100.00	0%		
Non-Profit/Charitable Group <i>(50% reduction)</i>	Daily	Y	550.00	550.00	0%		
Set Up & Take Down Rate	Daily	Y	250.00	250.00	0%		
Community Events - over 500+ attendance	Daily	Y	300.00	300.00	0%		
Non-Profit/Charitable Groups <i>(50% reduction)</i>	Daily	Y	150.00	150.00	0%		
Community Events - under 500 in attendance	Daily	Y	110.00	110.00	0%		
Non-Profit/Charitable Groups <i>(50% reduction)</i>	Daily	Y	55.00	55.00	0%		
Suncor Agora/Outdoor Stage	½ day <i>(under 4 hrs.)</i>	Y	420.00	420.00	0%		
	Full day <i>(over 4 hrs. - max. 8 hrs.)</i>	Y	840.00	840.00	0%		
Canatara Bandshell	Hourly <i>(min. 3 hrs. - max. daily rate of 6 hrs.)</i>	Y	40.00	41.00	2%		
Picnic Areas		Y					
Camp Saredaca Picnic Shelter		Y	35.00	36.00	3%		
Canatara Park - Area 1 & Beach Pavilion	Covered Section	Y	35.00	40.00	14%		
Areas 2, 3 & 4	Uncovered Sections		33.00	34.00	3%		
Cox Youth Centre		Y	33.00	34.00	3%		
Mike Weir - Cricket Club Shelter			33.00	34.00	3%		
Kenwick Park Wedding (pavilion & gazebo)			75.00	75.00	0%		
Mike Weir/ Kenwick Park	Equivalent to 2 sections	Y	62.00	63.00	2%		
Clearwater Community Centre Picnic Shelter		Y	33.00	34.00	3%		
Wildwood Park	North or South	Y	33.00	34.00	3%		
Hospitality Tent (Beer Tent)							
Clearwater Community Picnic Shelter		Y	240.00	242.00	1%		
Garden Plots - Germain							
20 ft. x 20 ft.	Annual	Y	42.00	43.00	2%		
Germain Park Wedding Arbour or Germain Park Japanese Garden - Wedding							
Non-Licensed Only	Hourly	Y	36.00	37.00	3%		

PARKS & RECREATION			Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
Detail	HST					
Seaway Kiwanis Wedding Pavilion						
Unlicensed - Wedding	½ day (under 4 hrs.)	Y	580.00	585.00	1%	30-2-6635-06320
	Full day (over 4 hrs. - max. 8 hrs.)	Y	1,150.00	1,160.00	1%	
Licensed - Wedding	½ day (under 4 hrs.)	Y	725.00	750.00	3%	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	1,450.00	1,460.00	1%	
Unlicensed - Picnic/Event	½ day (under 4 hrs.)	Y	170.00	175.00	3%	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	330.00	340.00	3%	
Licensed - Picnic/Event	½ day (under 4 hrs.)	Y	250.00	255.00	2%	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	500.00	510.00	2%	
Non Profit or Charitable Group			-50%	-50%	0%	
Event Participant Fees - Kids Funfest, etc.						
Event Vendor	Varies by vendor	Y	60.00	60.00	0%	01-4-4601-00645
Food Concession		Y	82.00	82.00	0%	
Event Participant Fees - Canada Day						
Parade Participant - Commercial		Y	50.00	50.00	0%	01-4-4610-00661
Handmade Craft Market Vendor		Y	50.00	50.00	0%	
Market Vendor - Centennial Park		I	125.00	125.00	0%	
Canatara Concession		I	580.00	585.00	1%	
Centennial Concession		I	580.00	300.00	-48%	
COMMUNITY CENTRES (refundable deposits may apply)						
Newton Centre						
	½ day (under 4 hrs.)		70.00	72.00	3%	01-4-4510-00903
	Hourly (over 4 hrs. - max. 8 hrs.)		17.50	18.00	3%	
Clearwater Community Upper Hall						
Unlicensed	Hourly	Y	35.00	36.00	3%	01-4-4708-00660
Licensed	Hourly	Y	80.00	81.00	1%	
Clearwater Community Lower Hall						
Unlicensed	Hourly	Y	25.00	26.00	4%	N/A
Licensed	Hourly	Y	55.00	56.00	2%	
Facility Users	Room at no charge		free			
Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%	0%	

PARKS & RECREATION			Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
Sarnia Arena Kiwanis Room								01-4-4705-00660
	Unlicensed	Hourly	Y	35.00	36.00	3%		
	Licensed	Hourly	Y	80.00	81.00	1%		
	Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%	0%		
Strangway Centre								01-4-4950-00903
	Room Rental - Games, Craft, Living, Reference, Conference, Café (<i>Unlicensed</i>)	Hourly	Y	20.00	21.00	5%		
	Room Rental - Multi Purpose Room (<i>Unlicensed</i>)	Hourly	Y	45.00	46.00	2%		
Progressive Auto Sales Arena - Lower Hall								01-4-4710-00660
	Lower Hall Room	Hourly	Y	25.00		N/A		
	Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%		N/A		
PARKS & RECREATION PROGRAMS								
SPORTSFIELDS - BASEBALL & SOFTBALL DIAMONDS, SOCCER, FOOTBALL, & RUGBY FIELDS								
Class "A" Diamonds - Blackwell South and Errol Russell								
Class "B" Diamonds - Blackwell North, Clearwater 1 - 4, Germain 1 - 5, Tecumseh, Coronation; bases provided								
Class "C" Diamonds - Blackwell North; bases not provided - Removed								
Class "A" Fields - Norm Perry Main Field; Includes nets, and dressing rooms								
Class "B" Fields - Norm Perry Back, Germain 1 - 4, Blackwell, Agincourt, Lansdowne; Includes cutting/lining & nets								
Baseball/Softball Per Diamond Rates								01-4-4511-00625
	Class "A" - Lighted Diamonds	Hourly	Y	45.00	46.00	2%		
	Class "A" - Non-Lighted	Hourly	Y	31.00	32.00	3%		
	Class "B" - Lighted Diamonds	Hourly	Y	41.00	42.00	2%		
	Class "B" - Non-Lighted Diamonds	Hourly	Y	27.00	28.00	4%		
Sports Fields - Soccer/Rugby/Football								
	Class "A" Pitch Non-lighted***	Hourly	Y	75.00	77.00	3%		
	Class "A" Pitch lighted***	Hourly	Y	95.00	97.00	2%		
	Class "B" Pitches***	Hourly	Y	29.00	30.00	3%		
Multi Use/Tennis Court & Pickleball Rental								
	Hourly Rate (Germain, Kenwick, Cathcart, Linden, Baxter)	Hourly, per court	Y	15.00	15.00	0%		
	Blackwell Park - Pickle Ball Hub	Hourly, per court	Y	15.00	15.00	0%		
	Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%	0%		01-4-4511-00627
SMAA BASEBALL, SMAA GIRLS FASTBALL, SARNIA MINOR BRAVES								
SARNIA GIRLS SOCCER, SARNIA FC, SMAA FOOTBALL								

PARKS & RECREATION		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
ARENAS - ICE RENTALS							
<u>OFF - SEASON ICE</u>		<u>April 1st to August 31</u>					
Non-Prime Time		Mon-Fri; 6 am-5 pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 6 am-12 am					
Night Time		Any Day; after 10 pm					
<u>REGULAR SEASON ICE</u>		<u>September 1st-March 31st</u>					
Non-Prime Time		Mon-Fri; 6 am to 5pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 7 am-10 pm					
Night Time		Any Day; after 10 pm					
Regular Season - Prime Time	Hourly	Y	245.53	245.53	0%	01-4-4705-00626	
Off Season - Prime Time	Hourly	Y	235.75	235.75	0%	01-4-4708-00626	
Regular Season - Non-Prime Time	Hourly	Y	82.14	82.14	0%	01-4-4710-00626	
Off Season - Non-Prime Time	Hourly	Y	141.45	141.45	0%		
Night Time	Hourly	Y	171.66	171.66	0%		
Summer Floor Rental - Sports	Hourly	Y	92.40	92.40	0%		
Council Approved Youth Groups - Subsidized Rate		Reduction in listed fee		-25%	-25%	0%	01-4-4705-00627
SARNIA HOCKEY ASSOCIATION, SMAA LACROSSE, SKATE SARNIA, LAMBTON AAA							01-4-4708-00627
SARNIA GIRLS HOCKEY, SARNIA SLEDGE HOCKEY							01-4-4710-00627
Public and Family Skate							01-4-4705-00628
Children				free	free		01-4-4708-00628
Adults				free	free		
Adults - Weekdays, Daytime				free	free		
ARENAS - EVENTS							
Sarnia Arena							01-4-4705-00629
Winter - Floor area only		\$2,000-\$4,000/day	Y	variable	variable		
Summer - Floor area only		Daily	Y	1,650.00	1,650.00	0%	
Facility Setup/Event Fees: Determined on a per event basis				variable	variable		
Clearwater Arena							01-4-4708-00629
Summer - Floor area & spectator area		Daily	Y	1,650.00	1,650.00	0%	
Facility Setup/Event Fees: Determined on a per event basis				variable	variable		
Progressive Auto Sales Arena		Daily					01-4-4710-00629
Facility Rental Fees (plus applicable event expenses, based on individual event requirements)		\$2,000-\$4,000/day	Y	variable	variable		

PARKS & RECREATION		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
OUTDOOR POOLS							
Aquatic Lessons							01-4-4716-00640
	Semi-Private Lesson		N	65.00	67.00	3%	
	50 minute Lesson		N	60.00	62.00	3%	
	30 minute Lesson		N	45.00	47.00	4%	
Public Swim &/or Spray Park Entry Fee - Per Session							01-4-4716-00630
	Pool - Children		N	2.00	2.00	0%	
	Pool - Adults		I	2.00	2.00	0%	
Private Bookings, Saturdays or Sundays							01-4-4716-00635
	Private Pool or Splash Pad	Hourly	Y	95.00	98.00	3%	
STRANGWAY CENTRE/RECREATIONAL PROGRAMMING - MEMBERSHIP & ACTIVITIES							
Membership Fees							01-4-4950-00655
	Annual		I	53.00	54.00	2%	
	6 month - May to October		I	34.00	35.00	3%	
	September to December	Reduced rate	I	24.00	25.00	4%	
Activity Fees							01-4-4950-47806
	Non-member	Per visit	I	5.00	5.50	10%	
	Member	Per time	I	2.25	2.50	11%	
	Woodworking Shop - Non-member full day	Per use	I	11.00	12.00	9%	01-4-4950-47805
	Woodworking Shop - Non-member ½ day	Per use - AM or PM	I	6.00	7.00	17%	
	Adult Programming Fees			variable	variable		01-4-4950-47806
	https://www.sarnia.ca/things-to-do/facilities/the-strangway-centre/						
PROGRAMMING							
	Summer Camps and Programs - Refer to Activity Guide			variable	variable		01-4-4601-00654
	Park Summer Programs - Refer to Activity Guide			variable	variable		01-4-4601-00642
	Recreational Activities Fees - Refer to Activity Guide			variable	variable		
	https://www.sarnia.ca/activities-guide/						
GENERAL PARKS & RECREATION COST RECOVERY							
Festival, Events & Tournaments - Facility/Park/Sports Field							01-4-4510-00930
	Damage, facility cleaning, set up event requirements	Per field/event		variable	variable		
Commemorative Benches & Trees							01-4-5701-90005
	Waterfront & Park - Signature Commemorative Bench	Per bench	N	2,000.00	2,000.00	0%	
	Howard Watson Nature Trail & Park - Commemorative Bench	Per bench	N	1,500.00	1,500.00	0%	
	Commemorative Tree	Per tree	N	300.00	300.00	0%	01-4-5701-90059
	Refunds Due to Cancellation	Administration fee	Y	12.00	12.00	0%	01-4-4500-00930

PLANNING	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
ZONING AND OFFICIAL PLAN APPLICATIONS						
Zoning By-Law Amendment	Regular	N	4,710.00	4,710.00	0%	01-4-5005-00700
	Recirculation	N	768.00	768.00	0%	
Official Plan Change Amendment		N	5,120.00	5,120.00	0%	
Official Plan/Zoning (combined) Amendment	<i>Amendments processed simultaneously</i>	N	5,325.00	5,325.00	0%	
Pre Application Consultation Fee		N	287.00	287.00	0%	
Site Plan Agreement	Less than \$50,000	N	1,254.00	1,254.00	0%	
	\$50,000 - \$500,000	N	2,509.00	2,509.00	0%	
	Over \$500,000	N	3,738.00	3,738.00	0%	
Site Plan Amendments	Less than \$50,000	N	630.00	630.00	0%	
	\$50,000 - \$500,000	N	1,254.00	1,254.00	0%	
	Over \$500,000	N	1,869.00	1,869.00	0%	
Reactivation of an Inactive File Fee		N	512.00	512.00	0%	
Supporting Peer Review of Report/Study	Deposit required per study, amount returned less costs incurred	N	2,048.00	2,048.00	0%	
Zoning Review for Building Permit		N	99.00	99.00	0%	
Review of MDS calculations for Building Permit		N	99.00	101.75	3%	
Lot Release Certificate		N	42.00	43.00	2%	
Part Lot Control Exemption Application		N	476.00	487.60	2%	
Lifting of "H" Zone Symbol Application		N	317.00	317.00	0%	
Deeming By-law Application		N	261.00	261.00	0%	
Variance from Swimming Pool By-Law		N	261.00	267.35	2%	
Fence By-Law Amendment		N	261.00	261.00	0%	
Home Occupation Permits		N	84.00	85.95	2%	
Site Plan Compliance Letter		N	113.00	113.00	0%	

PLANNING		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
COMPLIANCE CERTIFICATES							
Low Density Residential Zoning Use & Building <i>(3 or less units)</i>	10 business days or less	N	110.00	112.45	2%	01-4-5005-00701	
	5 business days or less	N	162.00	166.00	2%		
	1 business day <i>(when available)</i>	N	266.00	273.15	3%		
High Density Residential & Non-Residential Zoning Use & Building <i>(4 or more units)</i>	10 business days or less	N	162.00	162.00	0%		
	5 business days or less	N	271.00	271.00	0%		
	1 business day <i>(when available)</i>	N	543.00	543.00	0%		
SUBDIVISION/CONDOMINIUM REVIEW							
Application for Subdivision <i>(10 or more units)</i>	N	7,936.00	7,936.00	0%	01-4-5005-00704		
Application for Subdivision <i>(5-9 units)</i>	N	6,784.00	6,784.00	0%			
Application for Condominium - Conversion	N	2,867.00	2,867.00	0%			
Application for Condominium	N	7,936.00	7,936.00	0%			
Application for Condominium - Exemption	N		1,250.00	NEW			
Amendment to Draft Plan of Subdivision or Condominium	N	2,816.00	2,816.00	0%			
Extension of Draft Plan Approval	N	358.00	358.00	0%			

PLANNING	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
MISCELLANEOUS ITEMS						
Official Plan	Per plan	Y	38.00	38.00	0%	01-4-5005-00720
Zoning By-law	Per by-law	Y	39.00	39.00	0%	
Research Fee	Per hour	N	113.00	113.00	0%	
Planning Requests & <i>Zoning and Permitted Use Letter (Appraisal info, easements, environmental audits, environmental assessments, etc.)</i>		N	110.00	110.00	0%	
Heritage Inventory		Y	39.00	39.85	2%	
City Map (large)		Y	11.00	11.00	0%	
Prints (<i>Xerox copies</i>) 24" x 36"		Y	11.00	11.00	0%	
Prints (<i>Xerox copies</i>) 30" x 42"		Y	11.00	11.00	0%	
Prints (<i>Xerox copies</i>) 36" x 48"		Y	11.00	11.00	0%	
Printing Aerial Maps	Per map	Y	78.00	78.00	0%	
Photocopies (<i>5 or more</i>)	Per page	Y	0.50	0.50	0%	
Telecommunication Tower Consultation - Non-Exempt		N		2,750.00	NEW	
Telecommunication Tower Consultation - Exempt		N		500.00	NEW	
Facilitation Fee for Public Community Meeting		Y	200.00	200.00	0%	
Façade Loan Application Fee		N	104.00	104.00	0%	
Application for Heritage Property Tax Rebate		N	104.00	106.95	3%	
Application for Heritage Status Repeal		N	1,024.00	1,048.60	2%	
COMMITTEE OF ADJUSTMENT VARIANCE APPLICATIONS						
Variance from Zoning By-Law		N	553.00	553.00	0%	01-4-5010-00702
Variance from Sign By-Law		N	261.00	261.00	0%	
COMMITTEE OF ADJUSTMENT CONSENT APPLICATIONS						
Lot Consent	Per created lot	N	1,382.00	1,382.00	0%	01-4-5010-00703
Easement and R.O.W. Consent		N	568.00	568.00	0%	
Tabling Re-Notification Fee		N	146.00	146.00	0%	
Validation of Title		N	568.00	568.00	0%	
Change of Conditions Request		N	568.00	568.00	0%	
Completion of Final Consent	5 business days or less	N	164.00	164.00	0%	
	1 business day (when available)	N	266.00	266.00	0%	

BUILDING	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
BUILDING PERMITS						
Application Fee	Basic fee	N	97.00	97.00	0%	01-4-5020-00710
Single Family	Per sq m	N	10.00	10.00	0%	
Semi-detached & Duplex	Per sq m	N	10.50	10.50	0%	
Row/Cluster Housing	Per sq m	N	10.50	10.50	0%	
Apartments	Per sq m	N	17.00	17.00	0%	
Institutional (<i>School, Churches, Hospitals</i>)	Per sq m	N	19.00	19.00	0%	
Commercial Full (<i>retail, business and personal services</i>)	Per sq m	N	17.00	17.00	0%	
Commercial Partial (<i>shell permits</i>)	Per sq m	N	10.00	10.00	0%	
Commercial Partial (<i>leasehold improvements</i>)	Per sq m	N	10.00	10.00	0%	
Industrial (<i>warehouse, manufacturing, storage</i>)	Per sq m	N	10.00	10.00	0%	
Agricultural buildings on agricultural land	Per sq m	N	3.75	3.75	0%	
All other types of buildings or additions to residences	Per sq m	N	10.00	10.00	0%	
Accessory residential structures up to 700 sq ft. (<i>65 sq m</i>)	Flat fee	N	245.00	245.00	0%	
Structures/buildings - gross area cannot be calculated (<i>ie., towers, retaining walls</i>)	Per \$1,000 construction cost	N	8.75	8.75	0%	
Pool Permit	Flat fee	N	150.00	150.00	0%	
Tents >225 sq m cost varies on intended use (<i>Ag, Ind, Com</i>)	Per sq m	N	variable	variable		
Tents >60 sq m <225 sq m	Flat fee	N	79.00	79.00	0%	
Signs requiring Engineer design under Division C of the OBC	Flat fee	N	215.00	215.00	0%	
Signs requiring permits under the Sign By-law (<i>including freestanding sign, directional or temporary sign, marquees, awnings, or signs overhanging public property</i>)	Flat fee	N	177.50	177.50	0%	
Construction Water: % of Building Permit Fee (<i>Public Works Schedule</i>)		N				
DEMOLITION PERMITS						
Basic Fee	Flat fee	N	215.00	215.00	0%	01-4-5020-00710
For buildings 600 sq m or larger	Flat fee	N	650.00	650.00	0%	
For residential garage	Flat fee	N	77.00	78.00	1%	

BUILDING	Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #	
ADMINISTRATIVE FEES							
	Inquiry Requiring Research	Per hour	Y	97.50	97.50	0%	01-4-5020-00930
	Liquor Licensing Board of Ontario	Flat fee	Y	300.00	300.00	0%	
	Photocopies (5 or more)	Per page	Y	0.50	0.50	0%	
	Building Plan Prints 24" x 36"	Per copy	Y	10.50	10.50	0%	
	Building Plan Prints 30" x 42"	Per copy	Y	10.50	10.50	0%	
	Building Plan Prints 36" x 48"	Per copy	Y	10.50	10.50	0%	
	Building Plan Scans	Per scan	Y	5.20	5.30	2%	
	Place Scans on CD/ USB drive	Per CD/USB	Y	10.25	10.50	2%	
	Commencing Work Prior to Permit	% of equivalent permit fee	N	100%	100%	0%	
	Builders Bond	Deposit required, amount returned less costs incurred	N	3,500.00	2,000.00	-43%	
	Permit Reactivation Fee	Flat fee	N	260.00	260.00	0%	
	Inspection Fee	Flat fee	Y	107.50	107.50	0%	
	Conditional Permit Agreement	Flat fee	N	5,000.00	5,000.00	0%	
	Limiting Distance Agreement	Flat fee	N		250.00	NEW	
MISCELLANEOUS ITEMS							
	Pre Application Consultation Fee		Y	287.00	287.00	0%	01-4-5005-00720

HARBOUR		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
BERTHAGE RATES - PER METRE PER DAY							
Sidney Smith Wharf	Dockside	Y	1.55	1.55	0%	01-4-2065-00911	
	2nd or 3rd vessel out	Y	1.05	1.05	0%		
Government Dock	Dockside	Y	1.80	1.80	0%	01-4-2066-00912	
	2nd or 3rd vessel out	Y	1.05	1.05	0%		
East Dock	Dockside (<i>small vessels</i>)	Y	1.30	1.30	0%		
North Slip	Dockside	Y	1.55	1.55	0%		
	2nd or 3rd vessel out	Y	1.05	1.05	0%		
STORAGE FEE							
Dock areas and lay-down areas	Per m ² per day	Y	1.05	1.05	0%	01-4-2066-00930	
HARBOUR USAGE FEE							
Vessel with working cargo, more than 24 hours	Per entry	Y	1,325.00	1,325.00	0%	01-4-2066-00914	
Vessel, less than 24 hours	Per entry	Y	375.00	375.00	0%	01-4-2065-00914	
<i>Special rates may apply to small vessels</i>	<i>Contact Harbour Master</i>	Y					
CONTRACTOR LICENSE FEE							
General Contractors (<i>ie. Algoma Central Corporation, Canada Steamship Lines, Lower Lakes Towing Ltd.</i>)	Yearly	Y	7,000.00	7,000.00	0%	01-4-2066-00901	
Licenced Contractors, Includes Subcontractors	Monthly	Y	1,000.00	1,000.00	0%		
	Weekly	Y	500.00	500.00	0%		
Other Individual Contractors	Yearly	Y	1,000.00	1,000.00	0%		
	Weekly	Y	250.00	250.00	0%		
OTHER FEES							
Electricity supplied to vessels and contractors	Cost recovery + mark-up	Y	25%	25%	0%	01-4-2066-00936	
Wharfage rate to be determined based on commodity		Y				01-4-2066-00915	

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
DOG LICENCES							
Female or Male, Unaltered	Within 365 days	N	82.50	82.50	0%	01-4-5035-00320	
	After 365 Days	N	111.00	111.00	0%		
Female or Male, Altered	Within 365 days	N	36.25	36.25	0%		
	After 365 Days	N	62.50	62.50	0%		
Waiver of Muzzle Order		N	410.00	410.00	0%		
Dangerous Dog	Within 365 days	N	380.00	380.00	0%		
	After 365 Days	N	425.00	425.00	0%		
	Appeal	N	410.00	410.00	0%		
Waiver of Two-Dog Limit	One time fee	N	425.00	425.00	0%		
	Appeal	N	410.00	410.00	0%		
Dog Kennel and Cattery	New	N	460.00	460.00	0%		
	Renewal	N	150.00	150.00	0%		
ANIMAL CONTROL							
Trap Deposit (refundable)	Deposit	N	30.00	30.00	0%	<i>deposit account</i>	
POUND FEES (Sarnia District Humane Society)							
Pound Fee	Flat fee	N	35.00	35.00	0%		
Over Night Kennel Charge	Daily	N	20.00	20.00	0%		
PROPERTY STANDARDS - SIGNAGE							
Site review for multiple portable sign locations - 1 property	Flat fee	N	365.00	365.00	0%	01-4-5035-00711	
Signs not requiring building permits (including animated sign, billboard sign, fascia sign, directional or temporary sign, marquees, awnings, or signs overhanging public property)	Flat fee	N	177.50		N/A		
PROPERTY STANDARDS - SUBSEQUENT INSPECTION							
Inspection subsequent to Initial Inspection	Per visit	N	110.00	110.00	0%	01-4-5035-00715	
ADMINISTRATION & OTHER PARKING FEES							
Removal of property (signs)	Flat fee	Y	35.00	35.00	0%	01-4-5035-00900	
Parking enforcement (private property)	One time	Y	125.00	125.00	0%		
Towing	Per visit	Y	35.00	35.00	0%		

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2020	Approved Fees 2021	% Increase	Acct #
DAILY PARKING FEES - MUNICIPAL LOTS							
Residential Overnight Parking Pass in Parking Lots	Monthly, per space	Y	62.50	62.50	0%	01-4-5035-00858	
Pay-and-Display	Hourly	Y	1.00	1.00	0%		
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.25	10.25	0%		
DAILY PARKING FEES - ON STREET							
Overnight Parking Exemption (<i>extenuating circumstances: flood, driveway pour, fire</i>)	Weekly	Y	10.25	10.25	0%	01-4-5035-00858	
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.25	10.25	0%		
On-street Daytime Parking - (<i>8am-6pm</i>) - 2 hour limit zone	Daily, per space	Y	10.25	10.25	0%		
PARKING FEES - MUNICIPAL LOTS							
CNR, Mitton Street						01-4-5035-00858	
Monthly Pass		Y	44.00	44.00	0%		
Six Month Pass		Y	220.00	220.00	0%		
Twelve Month Pass		Y	435.00	435.00	0%		
Victoria Street							
Monthly Pass		Y	22.00	22.00	0%		
Six Month Pass		Y	110.00	110.00	0%		
Twelve Month Pass		Y	215.00	215.00	0%		
Julia Street, Vendome, Charlotte Street, Parkway, Lochiel Street, Front Street							
Monthly Pass		Y	50.00	50.00	0%		
Six Month Pass		Y	257.50	257.50	0%		
Twelve Month Pass		Y	500.00	500.00	0%		
OTHER PARKING LOT RENTALS AND SERVICES - MUNICIPAL LOTS							
Application for Parking Lot Rental	Per application	Y	254.00	254.00	0%	01-4-5035-00858	
Parking Lot Rental - Events	Daily	Y	520.00	520.00	0%		
Parking Lot Rental - Damage Deposit (<i>refundable</i>)	Per event	N	2,000.00	2,000.00	0%		<i>deposit acct</i>
Electric Vehicle Charging Station - <i>Charlotte Street Lot</i>	Per connection	I	1.00		N/A	01-4-5035-00900	
Power Consumed	Per minute	I	0.15		N/A		
Idle Fee (<i>after a full charge is delivered</i>)	Per minute	I	0.30		N/A		
Commercial Merchant Loading Zone Pass	One time fee	Y	5.00	5.00	0%	01-4-5035-00858	