Name of Practice: Enter address and contact information here.

Name of Project: Enter name here.

Location: Enter address here.

Date:

	Ontario Building Code Data Matrix **Part 10 – Change of Use**		**Building Code Reference [1]**
10.00	Building Code Version:	_____ Last Amendment _____	
10.01	Project Type:	☐ Change of use Description: _____	
10.02	Major Occupancy Classification:	Occupancy Use _____ _____ _____ _____ _____ _____	
10.03	Superimposed Major Occupancies:	☐ No ☐ Yes Description: _____	
10.04	Building Height	_____ Storeys above grade _____ (m) Above grade _____ Storeys below grade	
10.05	Number of Streets/ Firefighter access	_____	
10.06	Building Size	☐ Small ☐ Medium ☐ Large ☐ > Large	
10.07	Existing Building Classification:	Change in Major Occupancy: ☐ Yes ☐ Not Applicable (no change of major occupancy) Construction Index: _____ Hazard Index: _____ Importance Category : ☐ Low ☐ Normal ☐ High ☐ Post-disaster	

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10.08	Occupant Load *Insert additional lines as needed*	Floor Level/Area	Occupancy Type	Based On	Occupant Load (Persons)	
		_____	_____	_____	_____	
		_____	_____	_____	_____	
		_____	_____	_____	_____	
		_____	_____	_____	_____	
10.09	Reduction in Performance Level:	Structural:	☐ No	☐ Yes		
		By Increase in occupant load:	☐ No	☐ Yes		
		By change of major occupancy:	☐ No	☐ Yes		
		Plumbing:	☐ No	☐ Yes		
		Sewage-systems:	☐ No	☐ Yes		
		Extension of combustible construction:	☐ No	☐ Yes		
10.10	Compliance Alternatives Proposed:	☐ No ☐ Yes (list numbers and describe) _____ (list numbers and describe) _____ (list numbers and describe) _____				
10.11	Notes: *Insert additional lines as needed*					

1 *All references are to Division B of the OBC unless preceded by [A] for Division A and [C] for Division C.*

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