

# Community Garden Program Application



## Overview

Applications must be submitted by **March 1<sup>st</sup>**, annually. Community members will commit to a one-year trial, and if successful will have the opportunity to renew for **three years** at a time.

Community gardens will be operational seasonally from **May 1st to October 31st**, annually. A **yearly fee** must be paid in accordance with annually council approved Fees for Service, due prior to the start of the season.

**Site considerations** include, but are not limited to the following:

- Approx. six hours of sun per day.
- Near watering facilities, not interfering with underground pipes or lines.
- Easily accessible for community members.
- Does not affect community's enjoyment of other park features.

Refer to the **R-Zone Policy** regarding facility and program usage and acceptable code of conduct.

## Applicant Information – First Contact

First Name		Last Name	
Address of Applicant			Suite/Unit Number
City/Town		Province	Postal Code
Primary Number	Secondary Number	Email Address	

## Applicant Information – Second Contact

First Name		Last Name	
Primary Number	Secondary Number	Email Address	

## Group Information & Additional Members

Organization/Group Name Representation	
Name	Number/Email

Name	Number/Email
Name	Number/Email
Name	Number/Email
Name	Number/Email
Name	Number/Email
Name	Number/Email
Name	Number/Email
Any Additional Information	

### Preferred Location

First Choice
Second Choice

### Terms & Conditions

1. All applicants must have one main contact, a secondary contact, and a total of 10 community members who are prepared to actively participate in the project.
2. Applicants must provide signed and dated waivers provided by the City from all members of group, including contact information. Community Groups will inform the City immediately should any contact information change over the course of their committed term.
3. Applicants must provide written notification to all residents within the affected area, as determined by a Community Services designate.
4. Applicants must provide a proposed Site Plan attached to the application, and be willing and accepting to any alterations the City may require.
5. Applicants are responsible for building and maintaining their own community garden, and for the security of their own tools and/or supplies.
6. Applicants must sign the annual permit issued to them, and/or the Community Garden Agreement before the group can begin their community garden.
7. Community groups must leave no litter or waste of any kind behind when they leave the community garden.
8. Community Gardens must be maintained free of weeds, and will not overgrow into any park space.

9. Community groups are responsible for ensuring the planting of marijuana or any invasive species of plant in their community garden does not occur, and members are aware it is prohibited on City property.

**I have read the Community Garden Policies & Procedures and Agree with the Terms & Conditions and have completed and submitted all necessary documents.**

Signature

Date (mm-dd-yyyy)

Please submit this application to the Parks & Recreation Department in-person at City Hall or online at [parksandrecreation@sarnia.ca](mailto:parksandrecreation@sarnia.ca).