

THE CORPORATION OF
THE CITY OF SARNIA

2022 PROPOSED
FEES FOR SERVICES



**THE CORPORATION OF THE
CITY OF SARNIA**

**2022
PROPOSED FEES FOR SERVICES**

INDEX

	PAGE
FEES SCHEDULE	
1. Corporate	1
2. City Clerk.....	2
3. Legal Services.....	5
4. Finance.....	6
5. Fire	7
6. Engineering	10
7. Public Works	13
8. Transit	17
9. Parks and Recreation	19
10. Planning	25
11. Building.....	28
12. Harbour	30
13. By-Law Enforcement	31

CORPORATE		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
MISCELLANEOUS/ADMINISTRATION							
Miscellaneous Documents	Cost recovery		Y				various
Print Budget Books	Cost recovery		Y	12.00	12.00	0%	01-4-2020-00930
Returned Cheque or Payment - Including NSF, PAP, EFT			N	40.00	40.00	0%	
Registered Mail			N	30.00	30.00	0%	
Interest on Outstanding Accounts Receivable Balances	15% per annum		N	variable	variable		01-4-1350-00104
Online Convenience Service Fee	Cost recovery		N				various
Special Event/User Group - General Liability Insurance	as outlined by insurance provider		8% Ontario Tax	variable	variable		01-4-4600-00930
Copy Charge	Per page		Y	0.50	0.50	0%	various

CITY CLERK		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
BUSINESS LICENCES - EATING ESTABLISHMENTS							
Eating Establishment	New		N	195.00	195.00	0%	01-4-2050-00322
	Renewal		N	130.00	130.00	0%	
BUSINESS LICENCES - OTHER							
Adult Live Entertainment Parlours			N	350.00	350.00	0%	01-4-2050-00324
Adult Video Stores	New		N	230.00	230.00	0%	
	Renewal		N	165.00	165.00	0%	
Auctioneer	New		N	255.00	255.00	0%	
	Renewal		N	185.00	185.00	0%	
Short-Term Accommodations	New		N	155.00	155.00	0%	
	Renewal		N	110.00	110.00	0%	
Body Piercing/Scarification/Tattooing	New		N	205.00	205.00	0%	
	Renewal		N	135.00	135.00	0%	
Body Rub Parlour Owner/Operator			N	500.00	500.00	0%	
Body Rub Parlour Attendant			N	150.00	150.00	0%	
Busker <i>(perform/entertain in designated areas for voluntary donations)</i>	Contact Parks & Recreation		N	free	free		
Circus <i>(including Midway)</i>			N	460.00	460.00	0%	
Master Plumber Licence	New		N	100.00	100.00	0%	
	Renewal		N	60.00	60.00	0%	
Payday Loan Establishment	New		N	245.00	245.00	0%	
	Renewal		N	195.00	195.00	0%	
Pawn Broker			N	195.00	195.00	0%	
Pet Shops	New		N	205.00	205.00	0%	
	Renewal		N	135.00	135.00	0%	
Public Hall <i>(including Movie Theatre)</i>	New		N	225.00	225.00	0%	
	Renewal		N	160.00	160.00	0%	
Refreshment Vehicle	City Parks		N	360.00	360.00	0%	
	Non-Motorized/Cycle		N	250.00	250.00	0%	
	Other		N	460.00	460.00	0%	

CITY CLERK		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #	
Rooming or Boarding House (3 to 6 rooms) (7 or more rooms)	New	N	195.00	195.00	0%	01-4-2050-00324		
	Renewal	N	130.00	130.00	0%			
	New	N	235.00	235.00	0%			
	Renewal	N	170.00	170.00	0%			
Salesperson (Resident)	Yearly	N	510.00	510.00	0%			
	Seasonal - 3 months *	N	310.00	310.00	0%			
	Daily - 3 days *	N	160.00	160.00	0%			
Salesperson (Non-Resident)	Yearly	N	1,210.00	1,210.00	0%			
	Seasonal - 2 months *	N	550.00	550.00	0%			
	Seasonal - 3 months *	N	810.00	810.00	0%			
	Daily - 3 days *	N	510.00	510.00	0%			
<i>* must be consecutive months/days</i>								
Salvage	New	N	200.00	200.00	0%			
	Renewal	N	200.00	200.00	0%			
Second-Hand Goods (incl. scrap metal)	New	N	200.00	200.00	0%			
	Renewal	N	200.00	200.00	0%			
Business Licence - Late Fee	After March 31st	N	35.00	35.00	0%			
	After July 1st	N	100.00	100.00	0%			
Business Licence - Transfer		N	25.00	25.00	0%			
LOTTERY LICENSE FEES								
Bingo	Up to 165.00	N	112.50	112.50	0%	01-4-2050-00325		
Raffle	% of prize value	N	3%	3%	0%	01-4-2050-00326		
Break-Open Ticket	% of prize value	N	3%	3%	0%	01-4-2050-00327		
Letter of Authorization to Sell tickets in Municipality	Licensed through Province	N	25.00	25.00	0%			
COMMISSIONING SERVICES								
Commissioning Services	First signature	I	31.00	31.00	0%	01-4-2050-00328		
	Each additional signature	I	15.00	10.00	-33%			
FREEDOM OF INFORMATION								
Freedom of Information	Application fee	N	5.00	5.00	0%	01-4-2050-00329		
	Per 15 minutes	N	7.50	7.50	0%			

CITY CLERK		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
MARRIAGE							
Marriage Licence - \$48 remitted to Province of Ontario	Net fee to City \$102.00		N	150.00	150.00	0%	01-4-2050-00330
Marriage Ceremony - Business Hours			I	300.00	300.00	0%	01-4-2050-00345
Marriage Ceremony - Staff Witness	Per ceremony		N	50.00	50.00	0%	
Marriage Ceremony - Cancellation Fee	Less than 48 hours notice		N	50.00	50.00	0%	
DEATH CERTIFICATES							
Registration of Deaths	Stillbirths exempt		N	25.00	25.00	0%	01-4-2050-00335
OTHER FEES & SERVICE CHARGES							
Liquor - Letter of Authorization			N	50.00	50.00	0%	01-4-2050-00901
Liquor - Licence Extension Application			N	50.00	50.00	0%	
Exemption from Noise By-Law			N	125.00	125.00	0%	

LEGAL SERVICES		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
LEGAL FEES							
	Municipal Tax Sales By-Law		N	variable	variable		01-4-2005-00301
AGREEMENT FEES							
	Indemnity Agreements	Plus disbursements	Y	100.00	100.00	0%	01-4-2005-00901
	Standard Site Plan & Severance Agreements, etc.	Plus disbursements	N	300.00	300.00	0%	
	Standard Encroachment Agreements <i>(plus annual rental unless SFR), Easements, etc.</i>	Plus disbursements	Y	500.00	500.00	0%	
	Standard Sale of Land, Road/Lane/Alley Closings, etc.	Plus disbursements	N	500.00	500.00	0%	
	Standard Subdivision & Front Ending Agreements <i>(where not part of subdivision agreement), etc.</i>	Plus disbursements	N	1,500.00	1,500.00	0%	
	Pipeline Crossing - Initial fee	Plus disbursements	Y	1,500.00	1,500.00	0%	
	Mortgage Discharges & Standard Postponements	Plus disbursements	Y	250.00	250.00	0%	
	Standard Façade Loan - Title Search & Registration Fee	Incl. disbursements	N	750.00	750.00	0%	
	Miscellaneous Documents	Cost recovery	Y	variable	variable		
REGISTRATION FEES							
	Registration Fee <i>(per document)</i>	Plus disbursements	N	102.00	102.00	0%	01-4-2005-00901
NOTARY SERVICES							
	Notary Services	First signature	I	31.00	31.00	0%	01-4-2005-00901
		Each additional signature	I	10.00	10.00	0%	
<i>All disbursement revenue is directly offset by a corresponding expense.</i>							

FINANCE		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
TAX CERTIFICATES							
Tax Certificates	5-7 Business Days		N	55.00	55.00	0%	01-4-2021-00300
	On Demand, up to 2 days		N	75.00	75.00	0%	
OTHER FEES & SERVICE CHARGES - TAX							
Tax Account Printout (2020 and 2021 only)				free	free		01-4-2021-00901
Tax Account Printout (2006 and 2019)			N	5.00	6.00	20%	
Reprint Tax Bill			N	15.00	15.00	0%	
Tax Arrears Reminder Notice			N	5.00	5.00	0%	
Ownership Change Notice			N	32.00	32.00	0%	
Tax Rolling Fee <i>(including drains loans)</i>			N	50.00	50.00	0%	
Creating a New Tax Roll			N	50.00	50.00	0%	
Duplicate Documentation - Assessment Adjustments or Tax Rebates			N	30.00	30.00	0%	
Administration Fee - Refunding a payment contrary to the <i>Municipal Act (Section 347(3))</i>			N	40.00	40.00	0%	
Microfiche Search Letter - up to 2 years			N	41.00	41.00	0%	
Issue a Refund for Overpayment (made in error)	after 2nd incident		N	25.00	40.00	60%	
Transfer payment from one account to another	after 1st incident		N	25.00	40.00	60%	
Microfiche Search Letter - each additional year beyond 2 years			N	5.00	5.00	0%	
PURCHASING FEES							
Basic Bid - Online from Bidding Service				free	free		01-4-2023-00901
Complex Bid - Based on production cost of prints, drawings, etc.	\$100 to \$300		I	variable	variable		
Administration Fee - Sale of Goods to Outside Organization	% of sale		Y	10%	10%	0%	

FIRE	Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
ADMINISTRATION FEES						
Professional Services - Fire Inspection Report/File Search/Fire Safety Plan Review	Minimum per transaction	Y	53.50	54.50	2%	01-4-2500-00930
	Hourly	Y	107.00	109.00	2%	
Costs Recovery Administration	Hourly	Y	107.00	109.00	2%	
FIRE SAFETY INSPECTIONS & ENFORCEMENT						
Fire Safety Inspections						01-4-2500-00350
First & Second (<i>includes 1 hr. minimum for business licence - collected with licence renewal; business, commercial, institutional, industrial and residential (incl. daycare, group home, etc.)</i>)	Hourly	Y	105.00	107.00	2%	
First & Second - Residential (<i>Sec. 9 Retrofit</i>)Inspection	Hourly, minimum 2 hours	Y	105.00	107.00	2%	
First & Second - Residential 5 units & above (<i>Sec. 9 Retrofit</i>)Inspection	Hourly, minimum 2 hours	Y	105.00		N/A	
Third & each subsequent (re)inspection	Hourly, minimum 1 hour	Y	105.00	107.00	2%	
After Hours Inspection/Fire Code Enforcement	Minimum, 1½ hourly rate	Y	157.50	160.50	2%	
Fire Inspection Report - Admin File Search	Hourly	Y	105.00		N/A	
Review of Propane Risk & Safety Management Plans (<i>plus Third Party Fees</i>)	Hourly	Y	105.00	107.00	2%	01-4-2500-00930
	Administration fee	Y	52.50	53.50	2%	
Occupant Load Determination or Recalculation - including AGCO letter of approval	Hourly, minimum 1 hour	Y	105.00	107.00	2%	01-4-2500-00350
Liquor Licensing Board of Ontario	Hourly, minimum 1 hour	Y	105.00		N/A	
Burn Permits						
Rural Open Burn Permit (<i>BL 2001/91 Part III</i>)	One-time inspection fee	Y	107.00	109.00	2%	
Rural Open Burn Permit Renewal	Renewal - minimum administration fee	Y	53.50	54.50	2%	
Permit Special Events, including fireworks (<i>BL 2001/91 Part II Section 2.4</i>)	Hourly, minimum 1 hour	Y	107.00	109.00	2%	
Special Events - Vendor Inspection (<i>After business hours use 'After Hours' rate above - will be invoiced to event organization</i>)	Hourly	Y	107.00	109.00	2%	
After Hours Inspections	Minimum 1 1/2 hourly rate	Y		163.50	NEW	
Public Education						01-4-2500-00930
Smoke/CO Alarm Combo	Cost recovery	Y	variable	variable		
Smoke/CO Alarm Installation	Per ½ hour	Y	52.50		N/A	

FIRE	Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
Fire Safety Education	Hourly	Y	105.00	107.00	2%	
FIRE SUPPRESSION						
Fire Incident Reports (<i>Insurance Adjusters</i>)	Hourly	Y	107.00	109.00	2%	01-4-2500-00366
Fire Investigation Report Summary	Hourly, minimum 4 hours	Y	107.00	109.00	2%	
Motor Vehicle Collisions/Fires on City Streets/Non-Residents.	Minimum, up to 1 hour	N	485.00	488.40	1%	
	Each additional ½ hour	N	242.50	244.50	1%	
Non-Compliant Recreational Burning	Each additional ½ hour	N	242.50	244.50	1%	
Malicious Fire Alarms	Minimum, up to 1 hour	N	485.00	488.40	1%	
False Alarms - <i>After two false alarms in one year, per apparatus, per hour (MTO dependant rate)</i>	Minimum, up to 1 hour	N	477.00	488.50	2%	
	Each additional ½ hour	N	238.50	244.50	3%	
False Alarms - <i>Failure to notify Fire Department when testing or working on alarm system; depending on occupancy classification & running assignment</i>	Minimum, up to 1 hour	Y	477.00	488.50	2%	
	Each additional ½ hour	Y	238.50	244.50	3%	
No Rural Open Burn Permit where permit is required (<i>MTO dependant rate</i>)	Minimum, up to 1 hour	N	485.00	488.50	1%	
Violation of Open Burning By-Law (<i>Recreational & Rural</i>)	Minimum, ½ hour	N	242.50	244.50	1%	
Special Events - Stand-by Fire Apparatus (<i>minimum four-person crew</i>)	Minimum, 1 hour per Fire Department member	N	107.00	109.00	2%	
	Vehicle minimum, up to 1 hour	N	485.00	488.50	1%	
Extraordinary Emergency Expenses (<i>specialty team rescues, major incidents, i.e. high rise response, industrial response, etc.</i>)	Cost recovery	N	variable	variable		01-4-2500-00930
Elevator Rescue	Cost recovery, per hour	N	485.00	488.50	1%	
Non-Emergency Response	Cost recovery	N	variable	variable		
Fire Calls on King's Highway	Current MTO rate	N	485.00	488.50	1%	01-4-2500-00367

FIRE	Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
EMERGENCY RESPONSE						
<i>Fire Department Response Fees (including collection of fees by city's agent)</i>	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call	N	variable	variable		30-2-6615-06320
HAZARDOUS MATERIALS RESPONSE COST RECOVERY						
Hazardous Materials Team	Cost recovery	Y				01-4-2500-00930
Hazardous Materials Truck and Trailer	Minimum 2 hours	Y	485.00	488.50	1%	
	Each additional hour	Y	242.50	244.50	1%	
Hazardous Initial Assessment Crew	Minimum 2 hours	Y	485.00	488.50	1%	
	Cost recovery	Y				

ENGINEERING		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
OVERSIZE LOAD-MOVING FEES							
Building other than Residential Garage			N	267.00	275.00	3%	01-4-3034-00901
Residential Garage			N	113.00	115.00	2%	
Other Structures - Loads <3.75 m wide and <120,000 kg	Two days notice		N	140.00	145.00	4%	
	One day notice		N	280.00	290.00	4%	
Other Structures - Loads >3.75 m wide and >120,000 kg	Two days notice		N	1,230.00	1,250.00	2%	
	One day notice		N	2,430.00	2,450.00	1%	
Damage Deposit			N	1,300.00	1,300.00	0%	
Annual Oversize Load Permit			N	360.00	375.00	4%	01-4-3034-00901
Stopped by Police for No Permit	Permit fee plus penalty		N	1,200.00	1,200.00	0%	
TRAFFIC FEES							
Hoarding Permits (<i>Temporary Right of Way Occupancy</i>) - 1 week minimum charge	Per occupied m ² /week		N	5.50	5.75	5%	01-4-3034-00901
Application Renewal - Patio/Awnings	Per application		N	86.00	90.00	5%	
Encroachment - Patio/Awnings	Per season		N	86.00	90.00	5%	
Paper Box Licence	Yearly		N	47.00	48.00	2%	
Third Party Reviews	Cost recovery		Y	variable	variable		
Signs - Handicapped, Fire Route, Parking, etc.	Per sign		Y	27.50	28.00	2%	01-4-3034-00930
ENGINEERING DEVELOPMENT FEES - LOT, WATER							
Water Testing			Y	1,300.00	1,325.00	2%	01-4-3035-00901
Tie-In Water System (<i>requires Class 1 Water Certificate supervision</i>)	Flat rate		Y	560.00	575.00	3%	
	After hours - cost plus		Y	10%	10%	0%	
Lot Grading Certificate	First review		N	76.00	80.00	5%	
	Subsequent review		N	135.00	140.00	4%	
SITE PLAN REVIEW							
Application Fee			N	1,175.00	1,200.00	2%	01-4-3035-00901
Inspection Fee	Small size projects		Y	1,025.00	1,050.00	2%	
	Mid size projects		Y	2,550.00	2,600.00	2%	
	Large size projects		Y	5,100.00	5,200.00	2%	
<i>Plus Future City Maintenance Charge</i>	Based on value of work		Y	10%	10%	0%	01-4-3010-00930

ENGINEERING		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
SERVICE CONNECTIONS (WATER, SEWER, ETC.)							
Application Fee	Based on value of work	N	10%			N/A	01-4-3035-00901
	Flat rate	N	520.00			N/A	
Inspection Fee - In-office	Hourly based on estimate	Y	87.00	87.00	0%		
Inspection Fee - Field	Hourly based on estimate	Y	98.00	98.00	0%		
<i>Plus Future City Maintenance Charge</i>		Based on value of work	Y	10%	5%	-50%	01-4-3010-00930
APPLICATION FEES - ENVIRONMENTAL AGREEMENTS							
Application Fee		N	2,650.00	2,750.00	4%		01-4-3035-00901
ENGINEERING DEVELOPMENT FEES - SUBDIVISION, HYDRANT FLOW, CULVERT							
Inspection Fee - In-office	Hourly	Y	83.00	87.00	5%		01-4-3035-00901
Inspection Fee - Field	Hourly	Y	93.00	98.00	5%		
Inspection Fees (\$1-\$5,000,000)	Construction cost	Y	4%	4.0%	0%		
Inspection Fees (on the amount greater than \$5,000,000 +)	Construction cost	Y		2.0%	NEW		
Fire Hydrant Flow Information	Hourly, minimum 2 hours	N	134.00	140.00	4%		01-4-3035-00930
New Culvert Information	Actual cost	N					
ENGINEERING DEVELOPMENT FEES - UTILITY CUTS, ETC							
Utility Cut Permits - Contractors		N	132.50	135.00	2%		01-4-3035-00936
Curb Cuts	Based on tendered amount	Y	variable	variable			01-2-0700-09413
	Based on value of work	Y	25%	25%	0%		
Utility Crossing Review		Y	124.00	125.00	1%		
Right-of-Way	Fee	Y	102.00	105.00	3%		01-4-3035-00936 <i>deposit acct</i>
	Damage deposit	N	1,025.00	1,025.00	0%		
Road Occupancy Permits - Utility	Blanket Permitting Fee	N	7,200.00	5,100.00	2%		01-4-3035-00936
	1-100 permits	N		2,250.00			
	101-500 permits	N	3,100.00	3,150.00	2%		
	501-2000 permits	N	5,150.00	5,250.00	2%		
	Over 2000 permits	N	8,200.00	8,400.00	2%		
	Municipal Consent	N	410.00	420.00	2%		
Water Meters	Contact Engineering	Y		variable	NEW	01-4-3035-00901	
		Y		20%	NEW		

ENGINEERING		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
APPLICATION FEES - ENCROACHMENTS ON MUNICIPAL RIGHT OF WAY							
<i>Per Encroachment Regardless of Number of Crossings/Current Fees at Renewal of Fixed Term Agreement</i>							
Residential/Agricultural - includes minor encroachments or crossings: waterlines, electrical lines or other conduits			Y	28.00	29.00	4%	01-4-3035-00936
Commercial/Industrial - includes major encroachments or crossings: gas lines, product lines, buried cables or conduits			Y	265.00	275.00	4%	
Construction & Administration Fee for Engineering Inspection	Lump sum payment		Y	2,650.00	2,700.00	2%	
PIPELINE CROSSING REVIEW FEES							
Pipeline Crossing Review	Per agreement		Y	1,075.00	1,100.00	2%	01-4-1305-00083
ENCROACHMENT ON MUNICIPAL RIGHT-OF-WAYS - MUNICIPAL ROADS/DRAINS							
<i>Current Fees at Renewal of Fixed Term Agreements</i>							
<i>No residential or agricultural encroachments parallel with roadway shall be granted (crossings only)</i>							
<i>All waterline, electrical lines, and other conduits shall be installed on owners' property</i>							
Residential/Agricultural - (one time)	Per crossing		Y	215.00	225.00	5%	01-4-1305-00082
Commercial/Industrial - (one time)	Per crossing		Y	1,025.00	1,050.00	2%	
Commercial & Industrial Pipelines/Conduits	Per km/5 year term		Y	1,550.00	1,600.00	3%	
Commercial & Industrial Power/Communication Lines	Per pole/5 year term		Y	107.00	110.00	3%	
ENCROACHMENT - CROSSING ON MUNICIPAL RIGHT-OF-WAYS ONLY							
<i>Current Fees at Renewal of Fixed Term Agreements</i>							
Commercial & Industrial Underground Road Crossings	Per crossing/year		Y	1,050.00	1,100.00	5%	01-4-1305-00082
CONSTRUCTION DEPOSITS - REFUNDABLE SECURITY DEPOSITS							
<i>Total security deposits may be reduced in case of multiple crossings at discretion of General Manager of Engineering and Operations</i>							
Roadway Crossing	Deposit per crossing		N	1,025.00	1,050.00	2%	deposit acct
Municipal Right-of-Ways	Deposit per km		N	1,025.00	1,050.00	2%	
	Deposit minimum		N	1,025.00	1,050.00	2%	

PUBLIC WORKS		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
STREETS/ROADS							
Future City Maintenance Charge	<i>Re: Service Connections & Site Plan Work</i>	N	10%	10%	0%	01-4-3010-00930	
Barricade Installation and Removal		N	590.00	595.00	1%		
First Intersection/Minimum		N	285.00	290.00	2%		
Per Additional Intersection							
<i>Or Actual Costs plus Overhead if Greater</i>							
Cone and Barricade Drop off/Pick Up	Minimum charge	N	150.00	155.00	3%		
Per barricade		N	5.00	5.00	0%		
Per cone		N	1.00	1.00	0%		
Additional fee for weekend overtime labour costs	One time fee based on the OT costs incurred	N	150.00	150.00	0%		
CURB & GUTTER/SIDEWALKS							
Curb & Gutter Fill	Per linear metre	N	131.00	133.00	2%	01-4-3010-00936	
Sidewalk replacement	Per m ²	N	131.00	133.00	2%		
HYDRANT USE							
Temporary Water Connection Agreement <i>(with backflow preventer)</i>	Minimum, 2 weeks	N	250.00	255.00	2%	08-4-3790-00571	
	Each additional week	N	28.00	28.50	2%		
Relocation of Temporary Water Connection <i>(incl. backflow test)</i>	Each relocation	N	152.00	155.00	2%		
Water usage per cubic meter	No sewer disposal	N	1.25	1.30	4%		
Water usage per cubic meter	Including sewer disposal	N	16.00	16.50	3%		
<i>Refundable damage deposit</i>		N	2,050.00	2,100.00	2%	<i>deposit acct</i>	
WATER SERVICES							
Water Service Shut-Off Charge for Construction <i>(Business Hours 7:30am -4:00pm Monday - Friday)</i>	No charge					08-4-3790-00572	
Water Service Shut-Off Charge (Industrial and Commercial Properties only)	After business hours	Y	153.00	155.00	1%		
Repair frozen water meter in building	Costs plus overhead	Y					
Water meter installation inspection		Y	90.00	92.00	2%		
Exemption Permit for Lawn Watering		N	52.00		N/A		
Testing of backflow preventer	Each test	N	127.00	130.00	2%		

PUBLIC WORKS		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
CONSTRUCTION - WATER							
	Single Family, Semi-Detached Dwelling		N		250.00	NEW	08-4-3790-00900
	Other (including multi-residential) <i>(Based on Construction Value)</i>		N		0.10%	NEW	
	Construction Water <i>(Based on Building Permit Fee)</i>		N	10%		N/A	
WATER METER KITS							
	Water meter kits	20 mm size	Y	287.00	290.00	1%	08-4-3790-00940
		25 mm size	Y	340.00	345.00	1%	
		37 mm size	Y	590.00	595.00	1%	
		50 mm size	Y	730.00	735.00	1%	
	OMNI Meters	50 mm size	Y	1,300.00	1,325.00	2%	
WATER METER FEE							
<i>For Commercial/Industrial properties without bulk water meter & fire hydrant inside property perimeter</i>							
	10" Per Year		Y	1,625.00	1,650.00	2%	30-2-6617-06320
	8" Per Year		Y	1,425.00	1,450.00	2%	
	6" Per Year		Y	1,310.00	1,340.00	2%	
SEWER SERVICES							
	Raw Sewage Fee	Per 1,000 litres	Y	15.00	15.50	3%	07-4-3505-00901
	Surcharge Fee	Per 1,000 litres	Y	14.75	15.00	2%	
	Industrial Effluent User Fee for Industrial Process Water	Per 1,000 litres	Y	1.52	1.55	2%	07-4-3505-00901
	High Volume Discharge Fee	Per 1,000 litres	Y	1.52	1.55	2%	
	Sewer Discharge Permit - Application Fee						
	Initial		Y	260.00	265.00	2%	
	Amendment		Y	51.00	52.00	2%	

PUBLIC WORKS		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #	
Sewer Discharge Permit - Administration Fees								
Overstrength	Monthly		Y	51.00	52.00	2%		
	Quarterly		Y	152.50	155.00	2%		
Surcharge	Monthly		Y	51.00	52.00	2%		
	Quarterly		Y	152.50	155.00	2%		
Chloride	Monthly		Y	51.00	52.00	2%		
	Quarterly		Y	152.50	155.00	2%		
Compliance	Monthly		Y	102.00	104.00	2%		
	Quarterly		Y	305.00	310.00	2%		
Conditional	Monthly		Y	102.00	104.00	2%		
	Quarterly		Y	305.00	310.00	2%		
High Volume	Monthly		Y	51.00	52.00	2%		
	Quarterly		Y	101.00	103.00	2%		
Overstrength Discharge Fees								
Biochemical Oxygen Demand (BOD)	kilogram		Y	0.78	0.80	3%		07-4-3505-00901
Carbonaceous Biochemical Oxygen Demand (CBOD)	kilogram		Y	2.17	2.21	2%		
Total Suspended Solids (TSS)	kilogram		Y	0.81	0.83	2%		
Total Kjeldahl Nitrogen (TKN)	kilogram		Y	1.67	1.70	2%		
Total Phosphorus (TP)	kilogram		Y	2.45	2.50	2%		
Phenols	kilogram		Y	0.80	0.82	2%		
Hauled sludge (<i>LAWSS and Village of Pt. Edward</i>)	Per 1,000 litres		Y	42.00	50.00	19%		
Hauled liquid waste discharged at WPCC, per ticket	<2,250 litres		Y	62.00	64.00	3%		
	2,250 - 4,500 litres		Y	122.00	125.00	2%		
	>4,500 litres		Y	183.00	186.00	2%		
	Generator Permit		Y		260.00	NEW		
	Annual Carrier Permit		Y	75.00	76.00	1%		
	Recreational Vehicle		Y	36.00	37.00	3%		
Clean-out Installation (restoration not included)	Per install		Y	1,667.00	1,700.00	2%	07-4-3500-00930	
Trenchless Service Line Repair	Per install		Y	1,020.00	1,040.00	2%		
WASTE								
Garbage Tags			N	1.50	1.50	0%	01-4-3800-00511	
Over-volume bags collected by City staff upon property owner's refusal to cooperate	Per bag		N	11.00	11.25	2%		
Surplus Waste Collection - Commercial Properties	Per cart		N	6.75	7.00	4%		

PUBLIC WORKS			HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
RECYCLE CONTAINERS							
Garbage/Recycle Carts	Cost recovery		I	92.00	94.00	2%	
COMPOST / MULCH / WOOD CHIPS							
Compost, Mulch and Wood Chips - Cars	10 containers (max)		Y	15.00	15.00	0%	01-4-3885-00940
Compost, Mulch and Wood Chips - Vans	15 containers (max)		Y	20.00	21.00	5%	
Compost, Mulch and Wood Chips - Trucks / Trailers	Per yd ³		Y	18.00	18.90	5%	
Compost Materials - Commercial - Price as approved by General Manager of Engineering and Operations			Y	variable	variable		
COMPOSTABLE DROP-OFF							
Brush Drop Off (Up to 4" dia. only. No root balls.)							01-4-3885-00940
Car / Van	Full		Y	15.00	15.00	0%	
Pick Up Truck	½ load		Y	15.00	15.00	0%	
Pick Up Truck	Full		Y	25.00	25.00	0%	
Pick Up Truck	Overfull		Y	40.00	40.00	0%	
Trailer	Single axle		Y	25.00	25.00	0%	
Trailer	Overfull single axle		Y	40.00	40.00	0%	
Trailer	Double axle		Y	40.00	40.00	0%	
Trailer	Overfull double axle		Y	60.00	63.00	5%	
Small Truck	4 - 8 yd ³		Y	60.00	60.00	0%	
Dump Truck	10 - 20 yd ³		Y	72.00	75.00	4%	
Dump Truck	25 - 40 yd ³		Y	155.00	162.00	5%	
Scaled Trucks, Trailers and Roll-off Containers	Per tonne		Y	80.00	84.00	5%	
Drop-off Compostables - Other municipalities - Gross cost per tonne of prior year	Plus overhead		Y	0.20	0.20	0%	01-4-3885-00931
OTHER							
Mechanic's Chargeout Rate	Hourly		I	81.20	83.00	2%	01-4-3015-00930

TRANSIT		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
FARES - CONVENTIONAL							
Cash Fare	Regular		N	3.00	3.00	0%	06-4-3140-00470
Child	12yrs & under			free	free		
TICKETS - CONVENTIONAL							
Tickets, Individual			N	2.40	2.40	0%	06-4-3140-00471
Tickets, Sheet of 10 <i>(City Hall, Customer Service location only)</i>			N	24.00	24.00	0%	
Tickets, Sheet of 20 <i>(City Hall, Customer Service location only)</i>			N	48.00	48.00	0%	
BUS PASSES - CONVENTIONAL							
Standard Bus Pass	Monthly		N	76.50	76.50	0%	06-4-3140-00472
Semester - Elementary/Secondary	5 months		N	163.00	163.00	0%	
Semester - College	4 months		N	179.00	179.00	0%	
Summer Savings Pass	2 months		N	116.00	116.00	0%	
Family Pass	Daily		N	14.50	14.50	0%	
Weekly Pass	Weekly		N	24.50	24.50	0%	
Seniors Pass <i>(65 years and older)</i>	Monthly		N	60.00	60.00	0%	
White Cane Pass	Annual		N	31.00	31.00	0%	
Support Person Pass				free	free		
Veterans				free	free		
Employer Bus Pass Program							
Discount 20+ passes				10%	10%	0%	
Discount 40+ passes				20%	20%	0%	
Discount 60+ passes				25%	25%	0%	
Inn of the Good Shepherd - Low-Income Qualified Program							
Reduction per Standard Pass, no monthly limit	Discount in \$			-20.00	-20.00	0%	
Reduction per Ticket Sheet <i>(Sheet of 20)</i> , no monthly limit	Discount in \$			-15.00	-15.00	0%	
CHARTER RATES - CONVENTIONAL							
Charter	Hourly		Y	114.00	114.00	0%	06-4-3140-00473
Charter	Minimum		Y	160.00	160.00	0%	
Return Round Trip <i>(one pick-up, one destination)</i>	No extra layover time		Y	155.00	155.00	0%	

TRANSIT		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
FARES - CARE-A-VAN							
Cash Fare	Regular		N	3.00	3.00	0%	01-4-3195-00470
Accompanying Child	12 yrs & under			free	free		
Cancellation Fees	Regular cash fare		N	3.00	3.00	0%	
TICKETS - CARE-A-VAN							
Tickets, Individual			N	2.40	2.40	0%	01-4-3195-00471
Tickets, Sheet of 10 (City Hall, Customer Service location only)			N	24.00	24.00	0%	
Tickets, Sheet of 20 (City Hall, Customer Service location only)			N	48.00	48.00	0%	
BUS PASSES - CARE-A-VAN							
Standard	Monthly		N	76.50	76.50	0%	01-4-3195-00472
Semester - Elementary/Secondary	5 months		N	163.00	163.00	0%	
Semester - College	4 months		N	179.00	179.00	0%	
Summer Savings Pass	2 months		N	116.00	116.00	0%	
Family Pass	Daily		N	14.50	14.50	0%	
Weekly Pass	Weekly		N	24.50	24.50	0%	
Seniors Pass (65 years and older)	Monthly		N	60.00	60.00	0%	
White Cane Pass	Annual		N	31.00	31.00	0%	
Support Person Pass	Per pass			free	free		
CHARTER RATES - CARE-A-VAN							
Charter	Hourly		Y	114.00	114.00	0%	01-4-3195-00473
Charter	Minimum		Y	163.00	163.00	0%	
MAINTENANCE DEPARTMENT SERVICING							
Exterior Bus Wash			Y	47.50		N/A	06-4-3140-00475
Exterior Bus Wash by Hand			Y	74.20		N/A	
Interior Sweep or Interior Mop			Y	35.05		N/A	
Complete Interior Clean	Hourly		Y	61.30		N/A	
Parking, Inside	Daily		Y	48.00	48.00	0%	
Parking, Outside	Daily		Y	37.50	37.50	0%	
Mechanic, Light Maintenance	Hourly		Y	87.00	87.00	0%	
Mechanic, After Hours Call-in (minimum 2 hours)	Hourly		Y	103.10	103.10	0%	

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
PARK & FACILITY USER FEES (refundable deposits may apply)							
Centennial, Clearwater, Canatara, Kenwick on the Lake, Mike Weir & Tecumseh Parks & all Community Parks as requested							01-4-4510-00903
Anchor Events and Festivals - 5000 in attendance over duration of event	Daily	Y	1,100.00	1,133.00	3%		
Non-Profit/Charitable Group (50% reduction)	Daily	Y	550.00	565.00	3%		
Set Up & Take Down Rate	Daily	Y	250.00	257.00	3%		
Community Events - over 500+ attendance	Daily	Y	300.00	308.00	3%		
Non-Profit/Charitable Groups (50% reduction)	Daily	Y	150.00	155.00	3%		
Community Events - under 500 in attendance	Daily	Y	110.00	113.00	3%		
Non-Profit/Charitable Groups (50% reduction)	Daily	Y	55.00	56.00	2%		
Suncor Agora/Outdoor Stage	½ day (under 4 hrs.)	Y	420.00	432.00	3%		
	Full day (over 4 hrs. - max. 8 hrs.)	Y	840.00	862.00	3%		
Canatara Bandshell	Hourly (min. 3 hrs. - max. daily rate of 6 hrs.)	Y	41.00	42.00	2%		
Picnic Areas		Y					
Camp Saredaca Picnic Shelter		Y	36.00	37.00	3%		
Canatara Park - Area 1 & Beach Pavilion	Covered Section	Y	40.00	41.00	2%		
Canatara Park - Areas 2, 3 & 4	Uncovered Sections	Y	34.00	35.00	3%		
Cox Youth Centre		Y	34.00	35.00	3%		
Mike Weir - Cricket Club Shelter		Y	34.00	35.00	3%		
Kenwick Park Wedding (pavilion & gazebo)		Y	75.00	77.00	3%		
Mike Weir/ Kenwick Park	Equivalent to 2 sections	Y	63.00	64.00	2%		
Clearwater Community Centre Picnic Shelter		Y	34.00	35.00	3%		
Wildwood Park	North or South	Y	34.00	35.00	3%		
Hospitality Tent (Beer Tent)							
Clearwater Community Picnic Shelter		Y	242.00	250.00	3%		
Garden Plots - Germain							
20 ft. x 20 ft.	Annual	Y	43.00	44.00	2%		
Germain Park Wedding Arbour or Germain Park Japanese Garden - Wedding							
Non-Licensed Only	Hourly	Y	37.00	38.00	3%		

PARKS & RECREATION			Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
Seaway Kiwanis Wedding Pavilion						30-2-6635-06320
Unlicensed - Wedding	½ day (under 4 hrs.)	Y	585.00		N/A	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	1,160.00		N/A	
Licensed - Wedding	½ day (under 4 hrs.)	Y	750.00		N/A	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	1,460.00		N/A	
Unlicensed - Picnic/Event	½ day (under 4 hrs.)	Y	175.00	180.00	3%	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	340.00	350.00	3%	
Licensed - Picnic/Event	½ day (under 4 hrs.)	Y	255.00	262.00	3%	
	Full day (over 4 hrs. - max. 8 hrs.)	Y	510.00	524.00	3%	
Non Profit or Charitable Group			-50%	-50%	0%	
Event Participant Fees - Kids Funfest, etc.						01-4-4601-00645
Event Vendor	Varies by vendor	Y	60.00	62.00	3%	
Food Concession		Y	82.00	84.00	2%	
Event Participant Fees - Canada Day						01-4-4610-00661
Parade Participant - Commercial		Y	50.00	51.00	2%	
Handmade Craft Market Vendor		Y	50.00	51.00	2%	
Market Vendor - Centennial Park		I	125.00	129.00	3%	
Canatara Concession		I	585.00	600.00	3%	
Centennial Concession		I	300.00	310.00	3%	
COMMUNITY CENTRES (refundable deposits may apply)						
Newton Centre						01-4-4510-00903
	½ day (under 4 hrs.)	Y	72.00	74.00	3%	
	Hourly (over 4 hrs. - max. 8 hrs.)	Y	18.00	19.00	6%	
Clearwater Community Upper Hall						01-4-4708-00660
Unlicensed	Hourly	Y	36.00		N/A	
Licensed	Hourly	Y	81.00		N/A	
Clearwater Community Lower Hall						
Unlicensed	Hourly	Y	26.00	27.00	4%	
Licensed	Hourly	Y	56.00	58.00	4%	
Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%	0%	
Sarnia Arena Kiwanis Room						01-4-4705-00660

PARKS & RECREATION			Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
Unlicensed	Hourly	Y	36.00	37.00	3%	
Licensed	Hourly	Y	81.00	83.00	2%	
Council Approved Youth Groups - Subsidized Rate			-25%	-25%	0%	
Strangway Centre						01-4-4950-00903
Room Rental - Games, Craft, Living, Reference, Conference, Café (<i>Unlicensed</i>)	Hourly	Y	21.00	22.00	5%	
Room Rental - Multi Purpose Room (<i>Unlicensed</i>)	Hourly	Y	46.00	47.00	2%	
PARKS & RECREATION PROGRAMS						
SPORTSFIELDS - BASEBALL & SOFTBALL DIAMONDS, SOCCER, FOOTBALL, & RUGBY FIELDS						
Class "A" Diamonds - Blackwell South and Errol Russell						
Class "B" Diamonds - Blackwell North, Clearwater 1 - 4, Germain 1 - 5, Tecumseh, Coronation; bases provided						
Class "C" Diamonds - Blackwell North; bases not provided - Removed						
Class "A" Fields - Norm Perry Main Field; Includes nets, and dressing rooms						
Class "B" Fields - Norm Perry Back, Germain 1 - 4, Blackwell, Agincourt, Lansdowne; Includes cutting/lining & nets						
Baseball/Softball Per Diamond Rates						01-4-4511-00625
Class "A" - Lighted Diamonds	Hourly	Y	46.00	47.00	2%	
Class "A" - Non-Lighted	Hourly	Y	32.00	33.00	3%	
Class "B" - Lighted Diamonds	Hourly	Y	42.00	43.00	2%	
Class "B" - Non-Lighted Diamonds	Hourly	Y	28.00	29.00	4%	
Sports Fields - Soccer/Rugby/Football						
Class "A" Pitch Non-lighted***	Hourly	Y	77.00	79.00	3%	
Class "A" Pitch lighted***	Hourly	Y	97.00	100.00	3%	
Class "B" Pitches***	Hourly	Y	30.00	31.00	3%	
Multi Use/Tennis Court & Pickleball Rental						
Hourly Rate (Germain, Kenwick, Cathcart, Linden, Baxter)	Hourly, per court	Y	15.00	11.00	-27%	
Blackwell Park - Pickle Ball Hub	Hourly, per court	Y	15.00	11.00	-27%	
Council Approved Youth Groups - Subsidized Rate			-25%	-25%	0%	01-4-4511-00627
SMAA BASEBALL, SMAA GIRLS FASTBALL, SARNIA MINOR BRAVES						
SARNIA GIRLS SOCCER, SARNIA FC, SMAA FOOTBALL						

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
ARENAS - ICE RENTALS							
<u>OFF - SEASON ICE</u>		<u>April 1st to August 31</u>					
Non-Prime Time		Mon-Fri; 6 am-5 pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 6 am-12 am					
Night Time		Any Day; after 10 pm					
<u>REGULAR SEASON ICE</u>		<u>September 1st-March 31st</u>					
Non-Prime Time		Mon-Fri; 6 am to 5pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 7 am-10 pm					
Night Time		Any Day; after 10 pm					
Regular Season - Prime Time	Hourly	Y	245.53	252.90	3%	01-4-4705-00626	
Off Season - Prime Time	Hourly	Y	235.75	252.90	7%	01-4-4708-00626	
Regular Season - Non-Prime Time	Hourly	Y	82.14	84.60	3%	01-4-4710-00626	
Off Season - Non-Prime Time	Hourly	Y	141.45	151.74	7%		
Night Time	Hourly	Y	171.66	176.81	3%		
Summer Floor Rental - Sports	Hourly	Y	92.40	94.00	2%		
Council Approved Youth Groups - Subsidized Rate		Reduction in listed fee		-25%	-25%	0%	01-4-4705-00627
SARNIA HOCKEY ASSOCIATION, SMAA LACROSSE, SKATE SARNIA, LAMBTON AAA							01-4-4708-00627
SARNIA GIRLS HOCKEY, SARNIA SLEDGE HOCKEY							01-4-4710-00627
Public and Family Skate							01-4-4705-00628
Children				free	free		01-4-4708-00628
Adults				free	free		
Adults - Weekdays, Daytime				free	free		
ARENAS - EVENTS							
Sarnia Arena							01-4-4705-00629
Winter - Floor area only		\$2,000-\$4,000/day	Y	variable	variable		
Summer - Floor area only		Daily	Y	1,650.00	1,700.00	3%	
Facility Setup/Event Fees: Determined on a per event basis				variable	variable		
Clearwater Arena							01-4-4708-00629
Summer - Floor area & spectator area		Daily	Y	1,650.00	1,700.00	3%	
Facility Setup/Event Fees: Determined on a per event basis				variable	variable		
Progressive Auto Sales Arena							01-4-4710-00629
Facility Rental Fees (plus applicable event expenses, based on individual event requirements)		Daily	Y	variable	variable		

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
OUTDOOR POOLS							
Aquatic Lessons							01-4-4716-00640
	Semi-Private Lesson		N	67.00	69.00	3%	
	50 minute Lesson		N	62.00	64.00	3%	
	30 minute Lesson		N	47.00	48.00	2%	
Public Swim &/or Spray Park Entry Fee - Per Session							01-4-4716-00630
	Pool - Children		N	2.00	2.00	0%	
	Pool - Adults		I	2.00	2.00	0%	
Private Bookings, Saturdays or Sundays							01-4-4716-00635
	Private Pool or Splash Pad	Hourly	Y	98.00	102.00	4%	
STRANGWAY CENTRE/RECREATIONAL PROGRAMMING - MEMBERSHIP & ACTIVITIES							
Membership Fees							01-4-4950-00655
	Annual		I	54.00	55.50	3%	
	6 month - May to October		I	35.00	36.00	3%	
	September to December	Reduced rate	I	25.00	25.50	2%	
Activity Fees							01-4-4950-47806
	Non-member	Per visit	I	5.50	5.75	5%	
	Member	Per time	I	2.50	2.75	10%	
	Woodworking Shop - Non-member full day	Per use	I	12.00	12.25	2%	01-4-4950-47805
	Woodworking Shop - Non-member ½ day	Per use - AM or PM	I	7.00	7.25	4%	
	Woodworking Shop - Membership fee annual		I		175.00	NEW	01-4-4950-47805
	Adult Programming Fees	Adult Programming Fees		variable	variable		01-4-4950-47806
PROGRAMMING							
Summer Camps and Programs - Refer to Activity Guide				variable	variable		01-4-4601-00654
Park Summer Programs - Refer to Activity Guide				variable	variable		01-4-4601-00642
Recreational Activities Fees - Refer to Activity Guide				variable	variable		Activity Guide

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
GENERAL PARKS & RECREATION COST RECOVERY							
Festival, Events & Tournaments - Facility/Park/Sports Field							01-4-4510-00930
Damage, facility cleaning, set up event requirements	Per field/event			variable	variable		
Commemorative Benches & Trees							01-4-5701-90005
Waterfront & Park - Signature Commemorative Bench	Per bench	N	2,000.00	2,060.00	3%		
Howard Watson Nature Trail & Park - Commemorative Bench	Per bench	N	1,500.00	1,555.00	4%		
Commemorative Tree	Per tree	N	300.00	305.00	2%		01-4-5701-90059
Refunds Due to Cancellation	Administration fee	Y	12.00	12.00	0%		01-4-4500-00930

PLANNING	Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
ZONING AND OFFICIAL PLAN APPLICATIONS						
Zoning By-Law Amendment	Regular	N	4,710.00	4,825.00	2%	01-4-5005-00700
	Recirculation	N	768.00	785.00	2%	
Official Plan Change Amendment		N	5,120.00	5,245.00	2%	
Official Plan/Zoning (<i>combined</i>) Amendment	<i>Amendments processed simultaneously</i>	N	5,325.00	5,450.00	2%	
Pre Application Consultation Fee		N	287.00	292.00	2%	
Site Plan Agreement	Less than \$50,000	N	1,254.00	1,285.00	2%	
	\$50,000 - \$500,000	N	2,509.00	2,570.00	2%	
	Over \$500,000	N	3,738.00	3,830.00	2%	
Site Plan Amendments	Less than \$50,000	N	630.00	650.00	3%	
	\$50,000 - \$500,000	N	1,254.00	1,285.00	2%	
	Over \$500,000	N	1,869.00	1,915.00	2%	
Reactivation of an Inactive File Fee		N	512.00	525.00	3%	
Supporting Peer Review of Report/Study	Deposit required per study, amount returned less costs incurred	N	2,048.00	2,500.00	22%	
Zoning Review for Building Permit		N	99.00	101.75	3%	
Review of MDS calculations for Building Permit		N	101.75	101.75	0%	
Lot Release Certificate		N	43.00	44.00	2%	
Part Lot Control Exemption Application		N	487.60	497.00	2%	
Lifting of "H" Zone Symbol Application		N	317.00	325.00	3%	
Deeming By-law Application		N	261.00	266.00	2%	
Variance from Swimming Pool By-Law		N	267.35	275.00	3%	
Fence By-Law Amendment		N	261.00	266.00	2%	
Home Occupation Permits		N	85.95	87.50	2%	
Site Plan Compliance Letter		N	113.00	115.00	2%	

PLANNING		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
COMPLIANCE CERTIFICATES							
Low Density Residential Zoning Use & Building <i>(3 or less units)</i>	10 business days or less	N	112.45	115.00	2%	01-4-5005-00701	
	5 business days or less	N	166.00	170.00	2%		
	1 business day <i>(when available)</i>	N	273.15	279.00	2%		
High Density Residential & Non-Residential Zoning Use & Building <i>(4 or more units)</i>	10 business days or less	N	162.00	165.00	2%		
	5 business days or less	N	271.00	276.00	2%		
	1 business day <i>(when available)</i>	N	543.00	555.00	2%		
SUBDIVISION/CONDOMINIUM REVIEW							
Application for Subdivision <i>(10 or more units)</i>		N	7,936.00	8,095.00	2%	01-4-5005-00704	
Application for Subdivision <i>(5-9 units)</i>		N	6,784.00	6,920.00	2%		
Application for Condominium - Conversion		N	2,867.00	2,925.00	2%		
Application for Condominium		N	7,936.00	8,095.00	2%		
Application for Condominium - Exemption		N	1,250.00	1,275.00	2%		
Amendment to Draft Plan of Subdivision or Condominium		N	2,816.00	2,873.00	2%		
Extension of Draft Plan Approval		N	358.00	365.00	2%		

PLANNING		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
MISCELLANEOUS ITEMS							
Official Plan	Per plan	Y	38.00		N/A		01-4-5005-00720
Zoning By-law	Per by-law	Y	39.00		N/A		
Research Fee	Per hour	N	113.00		N/A		
Planning Requests, Research Fee & Zoning and Permitted Use Letter (<i>Appraisal info, easements, environmental audits, environmental assessments, etc.</i>)		N	110.00	112.50	2%		01-4-5005-00720
Heritage Inventory		Y	39.85		N/A		
City Map (large)		Y	11.00	11.25	2%		
Prints (<i>Xerox copies</i>) 24" x 36"		Y	11.00		N/A		
Prints (<i>Xerox copies</i>) 30" x 42"		Y	11.00		N/A		
Prints (<i>Xerox copies</i>) 36" x 48"		Y	11.00		N/A		
Printing Aerial Maps	Per map	Y	78.00		N/A		
Photocopies (<i>5 or more</i>)	Per page	Y	0.50	0.50	0%		
Telecommunication Tower Consultation - Non-Exempt		N	2,750.00	2,800.00	2%		
Telecommunication Tower Consultation - Exempt		N	500.00	510.00	2%		
Facilitation Fee for Public Community Meeting		Y	200.00	204.00	2%		
Façade Loan Application Fee		N	104.00		N/A		
Application for Heritage Property Tax Rebate		N	106.95	109.00	2%		
Application for Heritage Status Repeal		N	1,048.60	1,070.00	2%		
COMMITTEE OF ADJUSTMENT VARIANCE APPLICATIONS							
Variance from Zoning By-Law		N	553.00	565.00	2%		01-4-5010-00702
Variance from Sign By-Law		N	261.00	267.00	2%		
COMMITTEE OF ADJUSTMENT CONSENT APPLICATIONS							
Lot Consent	Per created lot	N	1,382.00	1,410.00	2%		01-4-5010-00703
Easement and R.O.W. Consent		N	568.00	580.00	2%		
Tabling Re-Notification Fee		N	146.00	149.00	2%		
Validation of Title		N	568.00	580.00	2%		
Change of Conditions Request		N	568.00	580.00	2%		
Completion of Final Consent		N	164.00	168.00	2%		
		N	266.00	272.00	2%		

BUILDING	Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
BUILDING PERMITS						
Application Fee	Basic fee	N	97.00	99.00	2%	01-4-5020-00710
Single Family	Per sq m	N	10.00	10.50	5%	
Semi-detached & Duplex	Per sq m	N	10.50	10.50	0%	
Row/Cluster Housing	Per sq m	N	10.50	10.50	0%	
Apartments	Per sq m	N	17.00	17.00	0%	
Institutional (<i>School, Churches, Hospitals</i>)	Per sq m	N	19.00	19.00	0%	
Commercial Full (<i>retail, business and personal services</i>)	Per sq m	N	17.00	17.00	0%	
Commercial Partial (<i>shell permits</i>)	Per sq m	N	10.00	10.00	0%	
Commercial Partial (<i>leasehold improvements</i>)	Per sq m	N	10.00	10.00	0%	
Industrial (<i>warehouse, manufacturing, storage</i>)	Per sq m	N	10.00	10.00	0%	
Agricultural buildings on agricultural land	Per sq m	N	3.75	3.75	0%	
All other types of buildings or additions to residences	Per sq m	N	10.00	10.00	0%	
Accessory residential structures up to 700 sq ft. (<i>65 sq m</i>)	Flat fee	N	245.00	245.00	0%	
Structures/buildings - gross area cannot be calculated (<i>ie., towers, retaining walls</i>)	Per \$1,000 construction cost	N	8.75	9.00	3%	
Pool Permit	Flat fee	N	150.00	155.00	3%	
Tents >225 sq m cost varies on intended use (<i>Ag, Ind, Com</i>)	Per sq m	N	variable	variable		
Tents >60 sq m <225 sq m	Flat fee	N	79.00	79.00	0%	
Signs requiring Engineer design under Division C of the OBC	Flat fee	N	215.00	215.00	0%	
Signs requiring permits under the Sign By-law (<i>including freestanding sign, directional or temporary sign, marquees, awnings, or signs overhanging public property</i>)	Flat fee	N	177.50	178.00	0%	
Construction Water: % of Building Permit Fee	(<i>Public Works Schedule</i>)	N				
DEMOLITION PERMITS						
For buildings under 600 sq m	Flat fee	N	215.00	215.00	0%	01-4-5020-00710
For buildings over 600 sq m	Flat fee	N	650.00	650.00	0%	
For residential garage	Flat fee	N	78.00	78.00	0%	

BUILDING	Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #	
ADMINISTRATIVE FEES							
	Inquiry Requiring Research	Per hour	Y	97.50	97.50	0%	01-4-5020-00930
	Liquor Licensing Board of Ontario	Flat fee	Y	300.00	300.00	0%	
	Photocopies (5 or more)	Per page	Y	0.50	0.50	0%	
	Building Plan Prints 24" x 36"	Per copy	Y	10.50	10.50	0%	
	Building Plan Prints 30" x 42"	Per copy	Y	10.50	10.50	0%	
	Building Plan Prints 36" x 48"	Per copy	Y	10.50	10.50	0%	
	Building Plan Scans	Per scan	Y	5.30	5.30	0%	
	Place Scans on CD/ USB drive	Per CD/USB	Y	10.50	10.50	0%	
	Commencing Work Prior to Permit	% of equivalent permit fee	N	100%	100%	0%	
	Builders Bond	Deposit required, amount returned less costs incurred	N	2,000.00	2,000.00	0%	
	Permit Reactivation Fee	Flat fee	N	260.00		N/A	
	Inspection Fee	Flat fee	Y	107.50	110.00	2%	
	Conditional Permit Agreement	Flat fee	N	5,000.00	5,000.00	0%	
	Limiting Distance Agreement	Flat fee	N	250.00	250.00	0%	
MISCELLANEOUS ITEMS							
	Pre Application Consultation Fee		Y	287.00	287.00	0%	01-4-5005-00720

HARBOUR		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
BERTHAGE RATES - PER METRE PER DAY							
Sidney Smith Wharf	Dockside	Y	1.55	1.55	0%	01-4-2065-00911	
	2nd or 3rd vessel out	Y	1.05	1.05	0%		
Government Dock	Dockside	Y	1.80	1.80	0%	01-4-2066-00912	
	2nd or 3rd vessel out	Y	1.05	1.05	0%		
East Dock	Dockside (<i>small vessels</i>)	Y	1.30	1.30	0%		
North Slip	Dockside	Y	1.55	1.55	0%		
	2nd or 3rd vessel out	Y	1.05	1.05	0%		
STORAGE FEE							
Dock areas and lay-down areas	Per m ² per day	Y	1.05	1.05	0%	01-4-2066-00930	
HARBOUR USAGE FEE							
Vessel with working cargo, more than 24 hours	Per entry	Y	1,325.00	1,325.00	0%	01-4-2066-00914	
Vessel, less than 24 hours	Per entry	Y	375.00	375.00	0%	01-4-2065-00914	
<i>Special rates may apply to small vessels</i>	<i>Contact Harbour Master</i>	Y					
CONTRACTOR LICENSE FEE							
General Contractors (<i>ie. Algoma Central Corporation, Canada Steamship Lines, Lower Lakes Towing Ltd.</i>)	Yearly	Y	7,000.00	7,000.00	0%	01-4-2066-00901	
Licenced Contractors, Includes Subcontractors	Monthly	Y	1,000.00	1,000.00	0%		
	Weekly	Y	500.00	500.00	0%		
Other Individual Contractors	Yearly	Y	1,000.00	1,000.00	0%		
	Weekly	Y	250.00	250.00	0%		
OTHER FEES							
Electricity supplied to vessels and contractors	Cost recovery + mark-up	Y	25%	25%	0%	01-4-2066-00936	
Wharfage rate to be determined based on commodity		Y				01-4-2066-00915	

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
DOG LICENCES							
Female or Male, Unaltered	Within 365 days	N	82.50	82.50	0%	01-4-5035-00320	
	After 365 Days	N	111.00	111.00	0%		
Female or Male, Altered	Within 365 days	N	36.25	36.25	0%		
	After 365 Days	N	62.50	62.50	0%		
Waiver of Muzzle Order		N	410.00	410.00	0%		
Dangerous Dog	Within 365 days	N	380.00	380.00	0%		
	After 365 Days	N	425.00	425.00	0%		
	Appeal	N	410.00	410.00	0%		
Waiver of Two-Dog Limit	One time fee	N	425.00	425.00	0%		
	Appeal	N	410.00	410.00	0%		
Dog Kennel and Cattery	New	N	460.00	460.00	0%		
	Renewal	N	150.00	150.00	0%		
ANIMAL CONTROL							
Trap Deposit (refundable)	Deposit	N	30.00	30.00	0%	<i>deposit account</i>	
POUND FEES (Sarnia District Humane Society)							
Pound Fee	Flat fee	N	35.00	35.00	0%		
Over Night Kennel Charge	Daily	N	20.00	25.00	25%		
PROPERTY STANDARDS - SIGNAGE							
Site review for multiple portable sign locations - 1 property	Flat fee	N	365.00	365.00	0%	01-4-5035-00711	
PROPERTY STANDARDS - SUBSEQUENT INSPECTION							
Inspection subsequent to Initial Inspection	Per visit	N	110.00	110.00	0%	01-4-5035-00715	
ADMINISTRATION & OTHER PARKING FEES							
Removal of property (<i>signs</i>)	Flat fee	Y	35.00	35.00	0%	01-4-5035-00900	
Parking enforcement (private property)	One time	Y	125.00	125.00	0%		
Towing	Per visit	Y	35.00		N/A		

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2021	Proposed Fees 2022	% Increase	Acct #
DAILY PARKING FEES - MUNICIPAL LOTS							
Residential Overnight Parking Pass in Parking Lots	Monthly, per space	Y	62.50	62.50	0%	01-4-5035-00858	
Pay-and-Display	Hourly	Y	1.00	1.00	0%		
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.25	10.25	0%		
DAILY PARKING FEES - ON STREET							
Overnight Parking Exemption (<i>extenuating circumstances: flood, driveway pour, fire</i>)	Weekly	Y	10.25	10.25	0%	01-4-5035-00858	
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.25	10.25	0%		
On-street Daytime Parking - (<i>8am-6pm</i>) - 2 hour limit zone	Daily, per space	Y	10.25	10.25	0%		
PARKING FEES - MUNICIPAL LOTS							
CNR, Mitton Street						01-4-5035-00858	
Monthly Pass		Y	44.00	44.00	0%		
Six Month Pass		Y	220.00	220.00	0%		
Twelve Month Pass		Y	435.00	435.00	0%		
Victoria Street							
Monthly Pass		Y	22.00	22.00	0%		
Six Month Pass		Y	110.00	110.00	0%		
Twelve Month Pass		Y	215.00	215.00	0%		
Julia Street, Vendome, Charlotte Street, Parkway, Lochiel Street, Front Street							
Monthly Pass		Y	50.00	50.00	0%		
Six Month Pass		Y	257.50	257.50	0%		
Twelve Month Pass		Y	500.00	500.00	0%		
OTHER PARKING LOT RENTALS AND SERVICES - MUNICIPAL LOTS							
Application for Parking Lot Rental	Per application	Y	254.00	254.00	0%	01-4-5035-00858	
Parking Lot Rental - Events	Daily	Y	520.00	520.00	0%		
Parking Lot Rental - Damage Deposit (<i>refundable</i>)	Per event	N	2,000.00	2,000.00	0%	<i>deposit acct</i>	
Commercial Merchant Loading Zone Pass	One time fee	Y	5.00	5.00	0%	01-4-5035-00858	



The Corporation of the City of Sarnia

255 North Christina Street
PO BOX 3018
Sarnia, ON N7T 7N2

519-332-0330
budget@sarnia.ca

www.sarnia.ca