

THE CORPORATION OF THE CITY OF SARNIA

2022 APPROVED FEES FOR SERVICES



**THE CORPORATION OF THE
CITY OF SARNIA**

**2022
APPROVED FEES FOR SERVICES**

INDEX

	PAGE
FEES SCHEDULE	
1. Corporate	1
2. City Clerk.....	2
3. Legal Services.....	5
4. Finance.....	6
5. Fire	7
6. Engineering	10
7. Public Works	13
8. Transit	17
9. Parks and Recreation	19
10. Planning	26
11. Building.....	29
12. Harbour	31
13. By-Law Enforcement	32

CORPORATE			Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
MISCELLANEOUS/ADMINISTRATION								
Miscellaneous Documents	Cost recovery	Y						various
Print Budget Books	Cost recovery	Y			12.00	12.00	0%	01-4-2020-00930
Returned Cheque or Payment - Including NSF, PAP, EFT		N			40.00	40.00	0%	
Registered Mail		N			30.00	30.00	0%	
Interest on Outstanding Accounts Receivable Balances	15% per annum	N			variable	variable		01-4-1350-00104
Online Convenience Service Fee	Cost recovery	N						various
Special Event/User Group - General Liability Insurance*	as outlined by insurance provider	8% Ontario Tax			variable	variable		01-4-4600-00930
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee					-50%	NEW	
Copy Charge	Per page	Y			0.50	0.50	0%	various

CITY CLERK		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
BUSINESS LICENCES - EATING ESTABLISHMENTS							
Eating Establishment	New	N	195.00	195.00	0%	01-4-2050-00322	
	Renewal	N	130.00	130.00	0%		
BUSINESS LICENCES - OTHER							
Adult Live Entertainment Parlours		N	350.00	350.00	0%	01-4-2050-00324	
Adult Video Stores	New	N	230.00	230.00	0%		
	Renewal	N	165.00	165.00	0%		
Auctioneer	New	N	255.00	255.00	0%		
	Renewal	N	185.00	185.00	0%		
Short-Term Accommodations	New	N	155.00	155.00	0%		
	Renewal	N	110.00	110.00	0%		
Body Piercing/Scarification/Tattooing	New	N	205.00	205.00	0%		
	Renewal	N	135.00	135.00	0%		
Body Rub Parlour Owner/Operator		N	500.00	500.00	0%		
Body Rub Parlour Attendant		N	150.00	150.00	0%		
Busker <i>(perform/entertain in designated areas for voluntary donations)</i>	Contact Parks & Recreation	N	free	free			
Circus <i>(including Midway) *</i>		N	460.00	460.00	0%		
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW		
Master Plumber Licence	New	N	100.00	100.00	0%		
	Renewal	N	60.00	60.00	0%		
Payday Loan Establishment	New	N	245.00	245.00	0%		
	Renewal	N	195.00	195.00	0%		
Pawn Broker		N	195.00	195.00	0%		
Pet Shops	New	N	205.00	205.00	0%		
	Renewal	N	135.00	135.00	0%		
Public Hall <i>(including Movie Theatre)</i>	New	N	225.00	225.00	0%		
	Renewal	N	160.00	160.00	0%		
Refreshment Vehicle	City Parks	N	360.00	360.00	0%		
	Non-Motorized/Cycle	N	250.00	250.00	0%		
	Other	N	460.00	460.00	0%		

CITY CLERK	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
Rooming or Boarding House (3 to 6 rooms)	New	N	195.00	195.00	0%	01-4-2050-00324
	Renewal	N	130.00	130.00	0%	
	(7 or more rooms) New	N	235.00	235.00	0%	
	Renewal	N	170.00	170.00	0%	
Salesperson (Resident)	Yearly	N	510.00	510.00	0%	
	Seasonal - 3 months *	N	310.00	310.00	0%	
	Daily - 3 days *	N	160.00	160.00	0%	
Salesperson (Non-Resident)	Yearly	N	1,210.00	1,210.00	0%	
	Seasonal - 2 months *	N	550.00	550.00	0%	
	Seasonal - 3 months *	N	810.00	810.00	0%	
	Daily - 3 days *	N	510.00	510.00	0%	
* must be consecutive months/days						
Salvage	New	N	200.00	200.00	0%	
	Renewal	N	200.00	200.00	0%	
Second-Hand Goods (incl. scrap metal)	New	N	200.00	200.00	0%	
	Renewal	N	200.00	200.00	0%	
Business Licence - Late Fee	After March 31st	N	35.00	35.00	0%	
	After July 1st	N	100.00	100.00	0%	
Business Licence - Transfer		N	25.00	25.00	0%	
LOTTERY LICENSE FEES						
Bingo *	Up to 165.00	N	112.50	112.50	0%	01-4-2050-00325
Raffle *	% of prize value	N	3%	3%	0%	01-4-2050-00326
Break-Open Ticket *	% of prize value	N	3%	3%	0%	01-4-2050-00327
Letter of Authorization to Sell tickets in Municipality	Licensed through Province	N	25.00	25.00	0%	
Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	
COMMISSIONING SERVICES						
Commissioning Services	First signature	I	31.00	31.00	0%	01-4-2050-00328
	Each additional signature	I	15.00	10.00	-33%	
FREEDOM OF INFORMATION						
Freedom of Information	Application fee	N	5.00	5.00	0%	01-4-2050-00329
	Per 15 minutes	N	7.50	7.50	0%	

CITY CLERK	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
MARRIAGE						
Marriage Licence - \$48 remitted to Province of Ontario	Net fee to City \$102.00	N	150.00	150.00	0%	01-4-2050-00330
Marriage Ceremony - Business Hours		I	300.00	300.00	0%	01-4-2050-00345
Marriage Ceremony - Staff Witness	Per ceremony	N	50.00	50.00	0%	
Marriage Ceremony - Cancellation Fee	Less than 48 hours notice	N	50.00	50.00	0%	
DEATH CERTIFICATES						
Registration of Deaths	Stillbirths exempt	N	25.00	25.00	0%	01-4-2050-00335
OTHER FEES & SERVICE CHARGES						
Liquor - Letter of Authorization		N	50.00	50.00	0%	01-4-2050-00901
Liquor - Licence Extension Application		N	50.00	50.00	0%	
Exemption from Noise By-Law		N	125.00	125.00	0%	
Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	

LEGAL SERVICES	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
LEGAL FEES						
Municipal Tax Sales By-Law		N	variable	variable		01-4-2005-00301
AGREEMENT FEES						
Indemnity Agreements *	Plus disbursements	Y	100.00	100.00	0%	01-4-2005-00901
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	
Standard Site Plan & Severance Agreements, etc.	Plus disbursements	N	300.00	300.00	0%	
Standard Encroachment Agreements (plus annual rental unless SFR), Easements, etc.	Plus disbursements	Y	500.00	500.00	0%	
Standard Sale of Land, Road/Lane/Alley Closings, etc.	Plus disbursements	N	500.00	500.00	0%	
Standard Subdivision & Front Ending Agreements (where not part of subdivision agreement), etc.	Plus disbursements	N	1,500.00	1,500.00	0%	
Pipeline Crossing - Initial fee	Plus disbursements	Y	1,500.00	1,500.00	0%	
Mortgage Discharges & Standard Postponements	Plus disbursements	Y	250.00	250.00	0%	
Standard Façade Loan - Title Search & Registration Fee	Incl. disbursements	N	750.00	750.00	0%	
Miscellaneous Documents	Cost recovery	Y	variable	variable		
REGISTRATION FEES						
Registration Fee (per document)	Plus disbursements	N	102.00	102.00	0%	01-4-2005-00901
NOTARY SERVICES						
Notary Services	First signature	I	31.00	31.00	0%	01-4-2005-00901
	Each additional signature	I	10.00	10.00	0%	
All disbursement revenue is directly offset by a corresponding expense.						

FINANCE		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
TAX CERTIFICATES							
Tax Certificates	5-7 Business Days	N		55.00	55.00	0%	01-4-2021-00300
	On Demand, up to 2 days	N		75.00	75.00	0%	
OTHER FEES & SERVICE CHARGES - TAX							
Tax Account Printout (2020 and 2021 only)				free	free		01-4-2021-00901
Tax Account Printout (2006 and 2019)			N	5.00	6.00	20%	
Reprint Tax Bill			N	15.00	15.00	0%	
Tax Arrears Reminder Notice			N	5.00	5.00	0%	
Ownership Change Notice			N	32.00	32.00	0%	
Tax Rolling Fee <i>(including drains loans)</i>			N	50.00	50.00	0%	
Creating a New Tax Roll			N	50.00	50.00	0%	
Duplicate Documentation - Assessment Adjustments or Tax Rebates			N	30.00	30.00	0%	
Administration Fee - Refunding a payment contrary to the <i>Municipal Act (Section 347(3))</i>			N	40.00	40.00	0%	
Microfiche Search Letter - up to 2 years			N	41.00	41.00	0%	
Issue a Refund for Overpayment (made in error)		after 2nd incident	N	25.00	40.00	60%	
Transfer payment from one account to another		after 1st incident	N	25.00	40.00	60%	
Microfiche Search Letter - each additional year beyond 2 years			N	5.00	5.00	0%	
PURCHASING FEES							
Basic Bid - Online from Bidding Service				free	free		01-4-2023-00901
Complex Bid - Based on production cost of prints, drawings, etc.		\$100 to \$300	I	variable	variable		
Administration Fee - Sale of Goods to Outside Organization		% of sale	Y	10%	10%	0%	

FIRE	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
ADMINISTRATION FEES						
Professional Services - Fire Inspection Report/File Search/Fire Safety Plan Review	Minimum per transaction	Y	53.50	54.50	2%	01-4-2500-00930
	Hourly	Y	107.00	109.00	2%	
	Costs Recovery Administration	Hourly	Y	107.00	109.00	
FIRE SAFETY INSPECTIONS & ENFORCEMENT						
Fire Safety Inspections First & Second <i>(includes 1 hr. minimum for business licence - collected with licence renewal; business, commercial, institutional, industrial and residential (incl. daycare, group home, etc.))</i>	Hourly	Y	105.00	107.00	2%	01-4-2500-00350
First & Second - Residential <i>(Sec. 9 Retrofit)Inspection</i>	Hourly, minimum 2 hours	Y	105.00	107.00	2%	
First & Second - Residential 5 units & above <i>(Sec. 9 Retrofit)Inspection</i>	Hourly, minimum 2 hours	Y	105.00	N/A		
Third & each subsequent (re)inspection	Hourly, minimum 1 hour	Y	105.00	107.00	2%	
After Hours Inspection/Fire Code Enforcement	Minimum, 1½ hourly rate	Y	157.50	160.50	2%	
Fire Inspection Report - Admin File Search	Hourly	Y	105.00	N/A		
Review of Propane Risk & Safety Management Plans <i>(plus Third Party Fees)</i>	Hourly	Y	105.00	107.00	2%	
	Administration fee	Y	52.50	53.50	2%	
Occupant Load Determination or Recalculation - including AGCO letter of approval	Hourly, minimum 1 hour	Y	105.00	107.00	2%	01-4-2500-00350
Liquor Licensing Board of Ontario	Hourly, minimum 1 hour	Y	105.00	N/A		
Burn Permits						
Rural Open Burn Permit <i>(BL 2001/91) Part III</i>	One-time inspection fee	Y	107.00	109.00	2%	
Rural Open Burn Permit Renewal	Renewal - minimum administration fee	Y	53.50	54.50	2%	
Permit Special Events, including fireworks * <i>(BL 2001/91 Part II Section 2.4)</i>	Hourly, minimum 1 hour	Y	107.00	109.00	2%	
Special Events - Vendor Inspection * <i>(After business hours use 'After Hours' rate above - will be invoiced to event organization)</i>	Hourly	Y	107.00	109.00	2%	
After Hours Inspections *	Minimum 1 1/2 hourly rate	Y		163.50	NEW	
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	

FIRE	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
Public Education						01-4-2500-00930
Smoke/CO Alarm Combo	Cost recovery	Y	variable	variable		
Smoke/CO Alarm Installation	Per ½ hour	Y	52.50		N/A	
Fire Safety Education	Hourly	Y	105.00	107.00	2%	
FIRE SUPPRESSION						
Fire Incident Reports (Insurance Adjusters)	Hourly	Y	107.00	109.00	2%	01-4-2500-00366
Fire Investigation Report Summary	Hourly, minimum 4 hours	Y	107.00	109.00	2%	
Motor Vehicle Collisions/Fires on City Streets/Non-Residents.	Minimum, up to 1 hour	N	485.00	488.40	1%	
	Each additional ½ hour	N	242.50	244.50	1%	
Non-Compliant Recreational Burning	Each additional ½ hour	N	242.50	244.50	1%	
Malicious Fire Alarms	Minimum, up to 1 hour	N	485.00	488.40	1%	
False Alarms - After two false alarms in one year, per apparatus, per hour (MTO dependant rate)	Minimum, up to 1 hour	N	477.00	488.50	2%	
	Each additional ½ hour	N	238.50	244.50	3%	
False Alarms - Failure to notify Fire Department when testing or working on alarm system; depending on occupancy classification & running assignment	Minimum, up to 1 hour	Y	477.00	488.50	2%	
	Each additional ½ hour	Y	238.50	244.50	3%	
No Rural Open Burn Permit where permit is required (MTO dependant rate)	Minimum, up to 1 hour	N	485.00	488.50	1%	
Violation of Open Burning By-Law (Recreational & Rural)	Minimum, ½ hour	N	242.50	244.50	1%	
Special Events - Stand-by Fire Apparatus * (minimum four-person crew)	Minimum, 1 hour per Fire Department member	N	107.00	109.00	2%	
	Vehicle minimum, up to 1 hour	N	485.00	488.50	1%	
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	
Extraordinary Emergency Expenses (specialty team rescues, major incidents, i.e. high rise response, industrial response, etc.)	Cost recovery	N	variable	variable		01-4-2500-00930
Elevator Rescue	Cost recovery, per hour	N	485.00	488.50	1%	
Non-Emergency Response	Cost recovery	N	variable	variable		
Fire Calls on King's Highway	Current MTO rate	N	485.00	488.50	1%	01-4-2500-00367

FIRE	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
EMERGENCY RESPONSE						
<i>Fire Department Response Fees (including collection of fees by city's agent)</i>	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call	N	variable	variable		30-2-6615-06320
HAZARDOUS MATERIALS RESPONSE COST RECOVERY						
Hazardous Materials Team	Cost recovery	Y				01-4-2500-00930
Hazardous Materials Truck and Trailer	Minimum 2 hours	Y	485.00	488.50	1%	
	Each additional hour	Y	242.50	244.50	1%	
Hazardous Initial Assessment Crew	Minimum 2 hours	Y	485.00	488.50	1%	
	Cost recovery	Y				

ENGINEERING		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
OVERSIZE LOAD-MOVING FEES							
Building other than Residential Garage		N	267.00	275.00	3%	01-4-3034-00901	
Residential Garage		N	113.00	115.00	2%		
Other Structures - Loads <3.75 m wide and <120,000 kg	Two days notice	N	140.00	145.00	4%		
	One day notice	N	280.00	290.00	4%		
Other Structures - Loads >3.75 m wide and >120,000 kg	Two days notice	N	1,230.00	1,250.00	2%		
	One day notice	N	2,430.00	2,450.00	1%		
Damage Deposit		N	1,300.00	1,300.00	0%	deposit acct	
Annual Oversize Load Permit		N	360.00	375.00	4%	01-4-3034-00901	
Stopped by Police for No Permit	Permit fee plus penalty	N	1,200.00	1,200.00	0%		
TRAFFIC FEES							
Hoarding Permits (Temporary Right of Way Occupancy) - 1 week minimum charge	Per occupied m ² /week	N	5.50	5.75	5%	01-4-3034-00901	
Application Renewal - Patio/Awnings	Per application	N	86.00	90.00	5%		
Encroachment - Patio/Awnings	Per season	N	86.00	90.00	5%		
Paper Box Licence	Yearly	N	47.00	48.00	2%		
Third Party Reviews	Cost recovery	Y	variable	variable			
Signs - Handicapped, Fire Route, Parking, etc.	Per sign	Y	27.50	28.00	2%	01-4-3034-00930	
ENGINEERING DEVELOPMENT FEES - LOT, WATER							
Water Testing		Y	1,300.00	1,325.00	2%	01-4-3035-00901	
Tie-In Water System (requires Class 1 Water Certificate supervision)	Flat rate	Y	560.00	575.00	3%		
	After hours - cost plus	Y	10%	10%	0%		
Lot Grading Certificate	First review	N	76.00	80.00	5%		
	Subsequent review	N	135.00	140.00	4%		
SITE PLAN REVIEW							
Application Fee		N	1,175.00	1,200.00	2%	01-4-3035-00901	
Inspection Fee	Small size projects	Y	1,025.00	1,050.00	2%		
	Mid size projects	Y	2,550.00	2,600.00	2%		
	Large size projects	Y	5,100.00	5,200.00	2%		
Plus Future City Maintenance Charge	Based on value of work	Y	10%	10%	0%	01-4-3010-00930	

ENGINEERING	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
SERVICE CONNECTIONS (WATER, SEWER, ETC.)						
Application Fee	Based on value of work	N	10%		N/A	01-4-3035-00901
	Flat rate	N	520.00		N/A	
Inspection Fee - In-office	Hourly based on estimate	Y	87.00	87.00	0%	
Inspection Fee - Field	Hourly based on estimate	Y	98.00	98.00	0%	
Plus Future City Maintenance Charge	Based on value of work	Y	10%	5%	-50%	01-4-3010-00930
APPLICATION FEES - ENVIRONMENTAL AGREEMENTS						
Application Fee		N	2,650.00	2,750.00	4%	01-4-3035-00901
ENGINEERING DEVELOPMENT FEES - SUBDIVISION, HYDRANT FLOW, CULVERT						
Inspection Fee - In-office	Hourly	Y	83.00	87.00	5%	01-4-3035-00901
Inspection Fee - Field	Hourly	Y	93.00	98.00	5%	
Inspection Fees (\$1-\$5,000,000)	Construction cost	Y	4%	4.0%	0%	
Inspection Fees (on the amount greater than \$5,000,000 +)	Construction cost	Y		2.0%	NEW	
Fire Hydrant Flow Information	Hourly, minimum 2 hours	N	134.00	140.00	4%	01-4-3035-00930
New Culvert Information	Actual cost	N				
ENGINEERING DEVELOPMENT FEES - UTILITY CUTS, ETC						
Utility Cut Permits - Contractors		N	132.50	135.00	2%	01-4-3035-00936
Curb Cuts	Based on tendered amount	Y	variable	variable		01-2-0700-09413
	Based on value of work	Y	25%	25%	0%	
Utility Crossing Review		Y	124.00	125.00	1%	
Right-of-Way	Fee	Y	102.00	105.00	3%	01-4-3035-00936
	Damage deposit	N	1,025.00	1,025.00	0%	deposit acct
Road Occupancy Permits - Utility	Blanket Permitting Fee	N	7,200.00	5,100.00	2%	01-4-3035-00936
	1-100 permits	N		2,250.00		
	101-500 permits	N	3,100.00	3,150.00	2%	
	501-2000 permits	N	5,150.00	5,250.00	2%	
	Over 2000 permits	N	8,200.00	8,400.00	2%	
	Municipal Consent	N	410.00	420.00	2%	
Water Meters	Contact Engineering	Y		variable	NEW	01-4-3035-00901
		Y		20%	NEW	

ENGINEERING	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
APPLICATION FEES - ENCROACHMENTS ON MUNICIPAL RIGHT OF WAY						
Per Encroachment Regardless of Number of Crossings/Current Fees at Renewal of Fixed Term Agreement						
Residential/Agricultural - includes minor encroachments or crossings: waterlines, electrical lines or other conduits		Y	28.00	29.00	4%	01-4-3035-00936
Commercial/Industrial - includes major encroachments or crossings: gas lines, product lines, buried cables or conduits		Y	265.00	275.00	4%	
Construction & Administration Fee for Engineering Inspection	Lump sum payment	Y	2,650.00	2,700.00	2%	
PIPELINE CROSSING REVIEW FEES						
Pipeline Crossing Review	Per agreement	Y	1,075.00	1,100.00	2%	01-4-1305-00083
ENCROACHMENT ON MUNICIPAL RIGHT-OF-WAYS - MUNICIPAL ROADS/DRAINS						
Current Fees at Renewal of Fixed Term Agreements						
No residential or agricultural encroachments parallel with roadway shall be granted (crossings only)						
All waterline, electrical lines, and other conduits shall be installed on owners' property						
Residential/Agricultural - (one time)	Per crossing	Y	215.00	225.00	5%	01-4-1305-00082
Commercial/Industrial - (one time)	Per crossing	Y	1,025.00	1,050.00	2%	
Commercial & Industrial Pipelines/Conduits	Per km/5 year term	Y	1,550.00	1,600.00	3%	
Commercial & Industrial Power/Communication Lines	Per pole/5 year term	Y	107.00	110.00	3%	
ENCROACHMENT - CROSSING ON MUNICIPAL RIGHT-OF-WAYS ONLY						
Current Fees at Renewal of Fixed Term Agreements						
Commercial & Industrial Underground Road Crossings	Per crossing/year	Y	1,050.00	1,100.00	5%	01-4-1305-00082
CONSTRUCTION DEPOSITS - REFUNDABLE SECURITY DEPOSITS						
Total security deposits may be reduced in case of multiple crossings at discretion of General Manager of Engineering and Operations						
Roadway Crossing	Deposit per crossing	N	1,025.00	1,050.00	2%	deposit acct
Municipal Right-of-Ways	Deposit per km	N	1,025.00	1,050.00	2%	
	Deposit minimum	N	1,025.00	1,050.00	2%	

PUBLIC WORKS		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
STREETS/ROADS							
Future City Maintenance Charge	Re: Service Connections & Site Plan Work	N		10%	10%	0%	01-4-3010-00930
Barricade Installation and Removal *							
First Intersection/Minimum		N		590.00	595.00	1%	
Per Additional Intersection		N		285.00	290.00	2%	
Or Actual Costs plus Overhead if Greater							
Cone and Barricade Drop off/Pick Up *	Minimum charge	N		150.00	155.00	3%	
Per barricade		N		5.00	5.00	0%	
Per cone		N		1.00	1.00	0%	
Additional fee for weekend overtime labour costs *	One time fee based on the OT costs incurred	N		150.00	150.00	0%	
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee				-50%	NEW	
CURB & GUTTER/SIDEWALKS							
Curb & Gutter Fill	Per linear metre	N		131.00	133.00	2%	01-4-3010-00936
Sidewalk replacement	Per m ²	N		131.00	133.00	2%	
HYDRANT USE							
Temporary Water Connection Agreement * (with backflow preventer)	Minimum, 2 weeks	N		250.00	255.00	2%	08-4-3790-00571
	Each additional week	N		28.00	28.50	2%	
Relocation of Temporary Water Connection (incl. backflow test)	Each relocation	N		152.00	155.00	2%	
Water usage per cubic meter	No sewer disposal	N		1.25	1.30	4%	
Water usage per cubic meter	Including sewer disposal	N		16.00	16.50	3%	
Refundable damage deposit *		N		2,050.00	2,100.00	2%	deposit acct
*Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee				-50%	NEW	
WATER SERVICES							
Water Service Shut-Off Charge for Construction (Business Hours 7:30am -4:00pm Monday - Friday)	No charge						08-4-3790-00572
Water Service Shut-Off Charge (Industrial and Commercial Properties only)	After business hours	Y		153.00	155.00	1%	
Repair frozen water meter in building	Costs plus overhead	Y					
Water meter installation inspection		Y		90.00	92.00	2%	
Exemption Permit for Lawn Watering		N		52.00		N/A	
Testing of backflow preventer	Each test	N		127.00	130.00	2%	

PUBLIC WORKS		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
CONSTRUCTION - WATER							
Single Family, Semi-Detached Dwelling			N		250.00	NEW	08-4-3790-00900
Other (including multi-residential) <i>(Based on Construction Value)</i>			N		0.10%	NEW	
Construction Water <i>(Based on Building Permit Fee)</i>			N	10%		N/A	
WATER METER KITS							
Water meter kits	20 mm size		Y	287.00	290.00	1%	08-4-3790-00940
	25 mm size		Y	340.00	345.00	1%	
	37 mm size		Y	590.00	595.00	1%	
	50 mm size		Y	730.00	735.00	1%	
OMNI Meters	50 mm size		Y	1,300.00	1,325.00	2%	
WATER METER FEE							
<i>For Commercial/Industrial properties without bulk water meter & fire hydrant inside property perimeter</i>							
10" Per Year			Y	1,625.00	1,650.00	2%	30-2-6617-06320
8" Per Year			Y	1,425.00	1,450.00	2%	
6" Per Year			Y	1,310.00	1,340.00	2%	
SEWER SERVICES							
Raw Sewage Fee	Per 1,000 litres		Y	15.00	15.50	3%	07-4-3505-00901
Surcharge Fee	Per 1,000 litres		Y	14.75	15.00	2%	
Industrial Effluent User Fee for Industrial Process Water	Per 1,000 litres		Y	1.52	1.55	2%	
High Volume Discharge Fee	Per 1,000 litres		Y	1.52	1.55	2%	
Sewer Discharge Permit - Application Fee							
Initial			Y	260.00	265.00	2%	
Amendment			Y	51.00	52.00	2%	

PUBLIC WORKS		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
Sewer Discharge Permit - Administration Fees							07-4-3505-00901
Overstrength	Monthly	Y	51.00	52.00	2%		
	Quarterly	Y	152.50	155.00	2%		
Surcharge	Monthly	Y	51.00	52.00	2%		
	Quarterly	Y	152.50	155.00	2%		
Chloride	Monthly	Y	51.00	52.00	2%		
	Quarterly	Y	152.50	155.00	2%		
Compliance	Monthly	Y	102.00	104.00	2%		
	Quarterly	Y	305.00	310.00	2%		
Conditional	Monthly	Y	102.00	104.00	2%		
	Quarterly	Y	305.00	310.00	2%		
High Volume	Monthly	Y	51.00	52.00	2%		
	Quarterly	Y	101.00	103.00	2%		
Overstrength Discharge Fees						07-4-3505-00901	
Biochemical Oxygen Demand (BOD)	kilogram	Y	0.78	0.80	3%		
Carbonaceous Biochemical Oxygen Demand (CBOD)	kilogram	Y	2.17	2.21	2%		
Total Suspended Solids (TSS)	kilogram	Y	0.81	0.83	2%		
Total Kjeldahl Nitrogen (TKN)	kilogram	Y	1.67	1.70	2%		
Total Phosphorus (TP)	kilogram	Y	2.45	2.50	2%		
Phenols	kilogram	Y	0.80	0.82	2%		
Hauled sludge (LAWSS and Village of Pt. Edward)	Per 1,000 litres	Y	42.00	50.00	19%		
Hauled liquid waste discharged at WPCC, per ticket	<2,250 litres	Y	62.00	64.00	3%		
	2,250 - 4,500 litres	Y	122.00	125.00	2%		
	>4,500 litres	Y	183.00	186.00	2%		
	Generator Permit	Y		260.00	NEW		
	Annual Carrier Permit	Y	75.00	76.00	1%		
	Recreational Vehicle	Y	36.00	37.00	3%		
Clean-out Installation (restoration not included)	Per install	Y	1,667.00	1,700.00	2%		07-4-3500-00930
Trenchless Service Line Repair	Per install	Y	1,020.00	1,040.00	2%		
WASTE							
Garbage Tags		N	1.50	1.50	0%	01-4-3800-00511	
Over-volume bags collected by City staff upon property owner's refusal to cooperate	Per bag	N	11.00	11.25	2%		
Surplus Waste Collection - Commercial Properties	Per cart	N	6.75	7.00	4%		
RECYCLE CONTAINERS							
Garbage/Recycle Carts	Cost recovery	I	92.00	94.00	2%		

PUBLIC WORKS			Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
COMPOST / MULCH / WOOD CHIPS								
Compost, Mulch and Wood Chips - Cars		10 containers (max)	Y		15.00	15.00	0%	01-4-3885-00940
Compost, Mulch and Wood Chips - Vans		15 containers (max)	Y		20.00	21.00	5%	
Compost, Mulch and Wood Chips - Trucks / Trailers		Per yd ³	Y		18.00	18.90	5%	
Compost Materials - Commercial - Price as approved by General Manager of Engineering and Operations			Y		variable	variable		
COMPOSTABLE DROP-OFF								
Brush Drop Off (Up to 4" dia. only. No root balls.)								01-4-3885-00940
Car / Van		Full	Y		15.00	15.00	0%	
Pick Up Truck		½ load	Y		15.00	15.00	0%	
Pick Up Truck		Full	Y		25.00	25.00	0%	
Pick Up Truck		Overfull	Y		40.00	40.00	0%	
Trailer		Single axle	Y		25.00	25.00	0%	
Trailer		Overfull single axle	Y		40.00	40.00	0%	
Trailer		Double axle	Y		40.00	40.00	0%	
Trailer		Overfull double axle	Y		60.00	63.00	5%	
Small Truck		4 - 8 yd ³	Y		60.00	60.00	0%	
Dump Truck		10 - 20 yd ³	Y		72.00	75.00	4%	
Dump Truck		25 - 40 yd ³	Y		155.00	162.00	5%	
Scaled Trucks, Trailers and Roll-off Containers		Per tonne	Y		80.00	84.00	5%	
Drop-off Compostables - Other municipalities - Gross cost per tonne of prior year		Plus overhead	Y		0.20	0.20	0%	01-4-3885-00931
OTHER								
Mechanic's Chargeout Rate		Hourly	I		81.20	83.00	2%	01-4-3015-00930

TRANSIT		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
FARES - CONVENTIONAL							
Cash Fare	Regular	N	3.00	3.00	0%	06-4-3140-00470	
Child	12yrs & under		free	free			
TICKETS - CONVENTIONAL							
Tickets, Individual		N	2.40	2.40	0%	06-4-3140-00471	
Tickets, Sheet of 10 (City Hall, Customer Service location only)		N	24.00	24.00	0%		
Tickets, Sheet of 20 (City Hall, Customer Service location only)		N	48.00	48.00	0%		
BUS PASSES - CONVENTIONAL							
Standard Bus Pass	Monthly	N	76.50	76.50	0%	06-4-3140-00472	
Semester - Elementary/Secondary	5 months	N	163.00	163.00	0%		
Semester - College	4 months	N	179.00	179.00	0%		
Summer Savings Pass	2 months	N	116.00	116.00	0%		
Family Pass	Daily	N	14.50	14.50	0%		
Weekly Pass	Weekly	N	24.50	24.50	0%		
Seniors Pass (65 years and older)	Monthly	N	60.00	60.00	0%		
White Cane Pass	Annual	N	31.00	31.00	0%		
Support Person Pass			free	free			
Veterans			free	free			
Employer Bus Pass Program							
Discount 20+ passes			10%	10%	0%		
Discount 40+ passes			20%	20%	0%		
Discount 60+ passes			25%	25%	0%		
Inn of the Good Shepherd - Low-Income Qualified Program							
Reduction per Standard Pass, no monthly limit	Discount in \$		-20.00	-20.00	0%		
Reduction per Ticket Sheet (Sheet of 20), no monthly limit	Discount in \$		-15.00	-15.00	0%		
CHARTER RATES - CONVENTIONAL							
Charter *	Hourly	Y	114.00	114.00	0%	06-4-3140-00473	
Charter *	Minimum	Y	160.00	160.00	0%		
Return Round Trip (one pick-up, one destination) *	No extra layover time	Y	155.00	155.00	0%		
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW		

TRANSIT		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
FARES - CARE-A-VAN							
Cash Fare	Regular	N	3.00	3.00	0%	01-4-3195-00470	
Accompanying Child	12 yrs & under		free	free			
Cancellation Fees	Regular cash fare	N	3.00	3.00	0%		
TICKETS - CARE-A-VAN							
Tickets, Individual		N	2.40	2.40	0%	01-4-3195-00471	
Tickets, Sheet of 10		N	24.00	24.00	0%		
(City Hall, Customer Service location only)							
Tickets, Sheet of 20		N	48.00	48.00	0%		
(City Hall, Customer Service location only)							
BUS PASSES - CARE-A-VAN							
Standard	Monthly	N	76.50	76.50	0%	01-4-3195-00472	
Semester - Elementary/Secondary	5 months	N	163.00	163.00	0%		
Semester - College	4 months	N	179.00	179.00	0%		
Summer Savings Pass	2 months	N	116.00	116.00	0%		
Family Pass	Daily	N	14.50	14.50	0%		
Weekly Pass	Weekly	N	24.50	24.50	0%		
Seniors Pass (65 years and older)	Monthly	N	60.00	60.00	0%		
White Cane Pass	Annual	N	31.00	31.00	0%		
Support Person Pass	Per pass		free	free			
CHARTER RATES - CARE-A-VAN							
Charter	Hourly	Y	114.00	114.00	0%	01-4-3195-00473	
Charter	Minimum	Y	163.00	163.00	0%		
MAINTENANCE DEPARTMENT SERVICING							
Exterior Bus Wash		Y	47.50		N/A	06-4-3140-00475	
Exterior Bus Wash by Hand		Y	74.20		N/A		
Interior Sweep or Interior Mop		Y	35.05		N/A		
Complete Interior Clean	Hourly	Y	61.30		N/A		
Parking, Inside	Daily	Y	48.00	48.00	0%		
Parking, Outside	Daily	Y	37.50	37.50	0%		
Mechanic, Light Maintenance	Hourly	Y	87.00	87.00	0%		
Mechanic, After Hours Call-in (minimum 2 hours)	Hourly	Y	103.10	103.10	0%		

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
PARK & FACILITY USER FEES (refundable deposits may apply)							
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee				-50%	NEW	01-4-4510-00903
Centennial, Clearwater, Canatara, Kenwick on the Lake, Mike Weir & Tecumseh Parks & all Community Parks as requested *							
Anchor Events and Festivals - 5000 in attendance over duration of event	Daily	Y	1,100.00	1,133.00	3%		
Set Up & Take Down Rate	Daily	Y	250.00	257.00	3%		
Community Events - over 500+ attendance	Daily	Y	300.00	308.00	3%		
Community Events - under 500 in attendance	Daily	Y	110.00	113.00	3%		
Suncor Agora/Outdoor Stage *	½ day (under 4 hrs.)	Y	420.00	432.00	3%		
	Full day	Y	840.00	862.00	3%		
	(over 4 hrs. - max. 8 hrs.)						
Canatara Bandshell *	Hourly (min. 3 hrs. - max. daily rate of 6 hrs.)	Y	41.00	42.00	2%		
Picnic Areas *		Y					
Camp Saredaca Picnic Shelter		Y	36.00	37.00	3%		
Canatara Park - Area 1 & Beach Pavilion	Covered Section	Y	40.00	41.00	2%		
Canatara Park - Areas 2, 3 & 4	Uncovered Sections	Y	34.00	35.00	3%		
Cox Youth Centre		Y	34.00	35.00	3%		
Mike Weir - Cricket Club Shelter		Y	34.00	35.00	3%		
Kenwick Park Wedding (pavilion & gazebo)		Y	75.00	77.00	3%		
Mike Weir/ Kenwick Park	Equivalent to 2 sections	Y	63.00	64.00	2%		
Clearwater Community Centre Picnic Shelter		Y	34.00	35.00	3%		
Wildwood Park	North or South	Y	34.00	35.00	3%		
Hospitality Tent (Beer Tent) *							
Clearwater Community Picnic Shelter		Y	242.00	250.00	3%		
Garden Plots - Germain							
20 ft. x 20 ft.	Annual	Y	43.00	44.00	2%		
Germain Park Wedding Arbour or Germain Park Japanese Garden - Wedding *							
Non-Licensed Only	Hourly	Y	37.00	38.00	3%		

PARKS & RECREATION			Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
Seaway Kiwanis Wedding Pavilion *						30-2-6635-06320
Unlicensed - Wedding	½ day (<i>under 4 hrs.</i>)	Y	585.00		N/A	
	Full day (<i>over 4 hrs. - max. 8 hrs.</i>)	Y	1,160.00		N/A	
Licensed - Wedding	½ day (<i>under 4 hrs.</i>)	Y	750.00		N/A	
	Full day (<i>over 4 hrs. - max. 8 hrs.</i>)	Y	1,460.00		N/A	
Unlicensed - Picnic/Event	½ day (<i>under 4 hrs.</i>)	Y	175.00	180.00	3%	
	Full day (<i>over 4 hrs. - max. 8 hrs.</i>)	Y	340.00	350.00	3%	
Licensed - Picnic/Event	½ day (<i>under 4 hrs.</i>)	Y	255.00	262.00	3%	
	Full day (<i>over 4 hrs. - max. 8 hrs.</i>)	Y	510.00	524.00	3%	
Non Profit or Charitable Group			-50%	-50%	0%	
Event Participant Fees - Kids Funfest, etc. *						01-4-4601-00645
Event Vendor	Varies by vendor	Y	60.00	62.00	3%	
Food Concession		Y	82.00	84.00	2%	
Event Participant Fees - Canada Day *						01-4-4610-00661
Parade Participant - Commercial		Y	50.00	51.00	2%	
Handmade Craft Market Vendor		Y	50.00	51.00	2%	
Market Vendor - Centennial Park		I	125.00	129.00	3%	
Canatara Concession		I	585.00	600.00	3%	
Centennial Concession		I	300.00	310.00	3%	

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
COMMUNITY CENTRES (<i>refundable deposits may apply</i>)							
Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups		Reduction in listed fee			-50%	NEW	01-4-4510-00903
Newton Centre	½ day (<i>under 4 hrs.</i>)		Y	72.00	74.00	3%	
	Hourly (<i>over 4 hrs. - max. 8 hrs.</i>)		Y	18.00	19.00	6%	
Clearwater Community Upper Hall							01-4-4708-00660
Unlicensed	Hourly		Y	36.00		N/A	
Licensed	Hourly		Y	81.00		N/A	
Clearwater Community Lower Hall							
Unlicensed	Hourly		Y	26.00	27.00	4%	
Licensed	Hourly		Y	56.00	58.00	4%	01-4-4705-00660
Council Approved Youth Groups - Subsidized Rate		Reduction in listed fee		-25%	-25%	0%	
Sarnia Arena Kiwanis Room							
Unlicensed	Hourly		Y	36.00	37.00	3%	
Licensed	Hourly		Y	81.00	83.00	2%	01-4-4950-00903
Council Approved Youth Groups - Subsidized Rate		Reduction in listed fee		-25%	-25%	0%	
Strangway Centre							
Room Rental - Games, Craft, Living, Reference, Conference, Café (<i>Unlicensed</i>)		Hourly	Y	21.00	22.00	5%	
Room Rental - Multi Purpose Room (<i>Unlicensed</i>)		Hourly	Y	46.00	47.00	2%	

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
PARKS & RECREATION PROGRAMS							
SPORTSFIELDS - BASEBALL & SOFTBALL DIAMONDS, SOCCER, FOOTBALL, & RUGBY FIELDS							
Class "A" Diamonds - Blackwell South and Errol Russell							
Class "B" Diamonds - Blackwell North, Clearwater 1 - 4, Germain 1 - 5, Tecumseh, Coronation; bases provided							
Class "C" Diamonds - Blackwell North; bases not provided - Removed							
Class "A" Fields - Norm Perry Main Field; Includes nets, and dressing rooms							
Class "B" Fields - Norm Perry Back, Germain 1 - 4, Blackwell, Agincourt, Lansdowne; Includes cutting/lining & nets							
Baseball/Softball Per Diamond Rates							01-4-4511-00625
Class "A" - Lighted Diamonds	Hourly	Y	46.00	47.00	2%		
Class "A" - Non-Lighted	Hourly	Y	32.00	33.00	3%		
Class "B" - Lighted Diamonds	Hourly	Y	42.00	43.00	2%		
Class "B" - Non-Lighted Diamonds	Hourly	Y	28.00	29.00	4%		
Sports Fields - Soccer/Rugby/Football							
Class "A" Pitch Non-lighted***	Hourly	Y	77.00	79.00	3%		
Class "A" Pitch lighted***	Hourly	Y	97.00	100.00	3%		
Class "B" Pitches***	Hourly	Y	30.00	31.00	3%		
Multi Use/Tennis Court & Pickleball Rental							
Hourly Rate (Germain, Kenwick, Cathcart, Linden, Baxter)	Hourly, per court	Y	15.00	11.00	-27%	01-4-4511-00627	
Blackwell Park - Pickle Ball Hub	Hourly, per court	Y	15.00	11.00	-27%		
Council Approved Youth Groups - Subsidized Rate	Reduction in listed fee		-25%	-25%	0%		
SMAA BASEBALL, SMAA GIRLS FASTBALL, SARNIA MINOR BRAVES							
SARNIA GIRLS SOCCER, SARNIA FC, SMAA FOOTBALL							

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
ARENAS - ICE RENTALS							
<u>OFF - SEASON ICE</u>		<u>April 1st to August 31</u>					
Non-Prime Time		Mon-Fri; 6 am-5 pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 6 am-12 am					
Night Time		Any Day; after 10 pm					
<u>REGULAR SEASON ICE</u>		<u>September 1st-March 31st</u>					
Non-Prime Time		Mon-Fri; 6 am to 5pm					
Prime Time		Mon-Fri; 5 pm-10 pm; Sat & Sun 7 am-10 pm					
Night Time		Any Day; after 10 pm					
Regular Season - Prime Time	Hourly	Y		245.53	252.90	3%	01-4-4705-00626
Off Season - Prime Time	Hourly	Y		235.75	252.90	7%	01-4-4708-00626
Regular Season - Non-Prime Time	Hourly	Y		82.14	84.60	3%	01-4-4710-00626
Off Season - Non-Prime Time	Hourly	Y		141.45	151.74	7%	
Night Time	Hourly	Y		171.66	176.81	3%	
Summer Floor Rental - Sports	Hourly	Y		92.40	94.00	2%	
Council Approved Youth Groups - Subsidized Rate		Reduction in listed fee		-25%	-25%	0%	01-4-4705-00627
SARNIA HOCKEY ASSOCIATION, SMAA LACROSSE, SKATE SARNIA, LAMBTON AAA							01-4-4708-00627
SARNIA GIRLS HOCKEY, SARNIA SLEDGE HOCKEY							01-4-4710-00627
Public and Family Skate							01-4-4705-00628
Children				free	free		01-4-4708-00628
Adults				free	free		
Adults - Weekdays, Daytime				free	free		
ARENAS - EVENTS							
Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups		Reduction in listed fee			-50%	NEW	01-4-4705-00629
Sarnia Arena							
Winter - Floor area only	\$2,000-\$4,000/day	Y		variable	variable		
Summer - Floor area only	Daily	Y		1,650.00	1,700.00	3%	
Facility Setup/Event Fees: Determined on a per event basis				variable	variable		
Clearwater Arena							01-4-4708-00629
Summer - Floor area & spectator area	Daily	Y		1,650.00	1,700.00	3%	
Facility Setup/Event Fees: Determined on a per event basis				variable	variable		
Progressive Auto Sales Arena		Daily					01-4-4710-00629
Facility Rental Fees <i>(plus applicable event expenses, based on individual event requirements)</i>	\$2,000-\$4,000/day	Y		variable	variable		

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
OUTDOOR POOLS							
Aquatic Lessons							01-4-4716-00640
Semi-Private Lesson			N	67.00	69.00	3%	
50 minute Lesson			N	62.00	64.00	3%	
30 minute Lesson			N	47.00	48.00	2%	
Public Swim &/or Spray Park Entry Fee - Per Session							01-4-4716-00630
Pool - Children			N	2.00	2.00	0%	
Pool - Adults			I	2.00	2.00	0%	
Private Bookings, Saturdays or Sundays *							01-4-4716-00635
Private Pool or Splash Pad	Hourly		Y	98.00	102.00	4%	
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups		Reduction in listed fee			-50%	NEW	
STRANGWAY CENTRE/RECREATIONAL PROGRAMMING - MEMBERSHIP & ACTIVITIES							
Membership Fees							01-4-4950-00655
Annual			I	54.00	55.50	3%	
6 month - May to October			I	35.00	36.00	3%	
September to December	Reduced rate		I	25.00	25.50	2%	
Activity Fees							01-4-4950-47806
Non-member	Per visit		I	5.50	5.75	5%	
Member	Per time		I	2.50	2.75	10%	
Woodworking Shop - Non-member full day	Per use		I	12.00	12.25	2%	01-4-4950-47805
Woodworking Shop - Non-member ½ day	Per use - AM or PM		I	7.00	7.25	4%	
Woodworking Shop - Membership fee annual			I		175.00	NEW	01-4-4950-47805
Adult Programming Fees	Adult Programming Fees			variable	variable		01-4-4950-47806
PROGRAMMING							
Summer Camps and Programs - Refer to Activity Guide				variable	variable		01-4-4601-00654
Park Summer Programs - Refer to Activity Guide				variable	variable		01-4-4601-00642
Recreational Activities Fees - Refer to Activity Guide		Activity Guide		variable	variable		

PARKS & RECREATION		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
GENERAL PARKS & RECREATION COST RECOVERY							
Festival, Events & Tournaments - Facility/Park/Sports Field							01-4-4510-00930
Damage, facility cleaning, set up event requirements	Per field/event			variable	variable		
Commemorative Benches & Trees							01-4-5701-90005
Waterfront & Park - Signature Commemorative Bench	Per bench	N		2,000.00	2,060.00	3%	
Howard Watson Nature Trail & Park - Commemorative Bench	Per bench	N		1,500.00	1,555.00	4%	
Commemorative Tree	Per tree	N		300.00	305.00	2%	01-4-5701-90059
Refunds Due to Cancellation	Administration fee	Y		12.00	12.00	0%	01-4-4500-00930

PLANNING		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
ZONING AND OFFICIAL PLAN APPLICATIONS							
Zoning By-Law Amendment	Regular	N	4,710.00	4,825.00	2%	01-4-5005-00700	
	Recirculation	N	768.00	785.00	2%		
Official Plan Change Amendment		N	5,120.00	5,245.00	2%		
Official Plan/Zoning (combined) Amendment	Amendments processed simultaneously	N	5,325.00	5,450.00	2%		
Pre Application Consultation Fee		N	287.00	292.00	2%		
Site Plan Agreement	Less than \$50,000	N	1,254.00	1,285.00	2%		
	\$50,000 - \$500,000	N	2,509.00	2,570.00	2%		
	Over \$500,000	N	3,738.00	3,830.00	2%		
Site Plan Amendments	Less than \$50,000	N	630.00	650.00	3%		
	\$50,000 - \$500,000	N	1,254.00	1,285.00	2%		
	Over \$500,000	N	1,869.00	1,915.00	2%		
Reactivation of an Inactive File Fee		N	512.00	525.00	3%		
Third Party Reviews	Cost recovery	N	2,048.00	variable			
Zoning Review for Building Permit		N	99.00	101.75	3%		
Review of MDS calculations for Building Permit		N	101.75	101.75	0%		
Lot Release Certificate		N	43.00	44.00	2%		
Part Lot Control Exemption Application		N	487.60	497.00	2%		
Lifting of "H" Zone Symbol Application		N	317.00	325.00	3%		
Deeming By-law Application		N	261.00	266.00	2%		
Variance from Swimming Pool By-Law		N	267.35	275.00	3%		
Fence By-Law Amendment		N	261.00	266.00	2%		
Home Occupation Permits		N	85.95	87.50	2%		
Site Plan Compliance Letter		N	113.00	115.00	2%		
COMPLIANCE CERTIFICATES							
Low Density Residential Zoning Use & Building (3 or less units)	10 business days or less	N	112.45	115.00	2%	01-4-5005-00701	
	5 business days or less	N	166.00	170.00	2%		
	1 business day (when available)	N	273.15	279.00	2%		
	High Density Residential & Non-Residential Zoning Use & Building (4 or more units)	10 business days or less	N	162.00	165.00		2%
	5 business days or less	N	271.00	276.00	2%		
	1 business day (when available)	N	543.00	555.00	2%		

PLANNING		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
SUBDIVISION/CONDOMINIUM REVIEW							
Application for Subdivision (10 or more units)		N		7,936.00	8,095.00	2%	01-4-5005-00704
Application for Subdivision (5-9 units)		N		6,784.00	6,920.00	2%	
Application for Condominium - Conversion		N		2,867.00	2,925.00	2%	
Application for Condominium		N		7,936.00	8,095.00	2%	
Application for Condominium - Exemption		N		1,250.00	1,275.00	2%	
Amendment to Draft Plan of Subdivision or Condominium		N		2,816.00	2,873.00	2%	
Extension of Draft Plan Approval		N		358.00	365.00	2%	
MISCELLANEOUS ITEMS							
Official Plan	Per plan	Y		38.00		N/A	01-4-5005-00720
Zoning By-law	Per by-law	Y		39.00		N/A	
Research Fee	Per hour	N		113.00		N/A	
Planning Requests, Research Fee & Zoning and Permitted Use Letter (Appraisal info, easements, environmental audits, environmental assessments, etc.)		N		110.00	112.50	2%	01-4-5005-00720
Heritage Inventory		Y		39.85		N/A	
City Map (large)		Y		11.00	11.25	2%	
Prints (Xerox copies) 24" x 36"		Y		11.00		N/A	
Prints (Xerox copies) 30" x 42"		Y		11.00		N/A	
Prints (Xerox copies) 36" x 48"		Y		11.00		N/A	
Printing Aerial Maps	Per map	Y		78.00		N/A	
Photocopies (5 or more)	Per page	Y		0.50	0.50	0%	
Telecommunication Tower Consultation - Non-Exempt		N		2,750.00	2,800.00	2%	
Telecommunication Tower Consultation - Exempt		N		500.00	510.00	2%	
Facilitation Fee for Public Community Meeting		Y		200.00	204.00	2%	
Façade Loan Application Fee		N		104.00		N/A	
Application for Heritage Property Tax Rebate		N		106.95	109.00	2%	
Application for Heritage Status Repeal		N		1,048.60	1,070.00	2%	
COMMITTEE OF ADJUSTMENT VARIANCE APPLICATIONS							
Variance from Zoning By-Law		N		553.00	565.00	2%	01-4-5010-00702
Variance from Sign By-Law		N		261.00	267.00	2%	

PLANNING			Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
COMMITTEE OF ADJUSTMENT CONSENT APPLICATIONS								
Lot Consent			Per created lot	N	1,382.00	1,410.00	2%	01-4-5010-00703
Easement and R.O.W. Consent				N	568.00	580.00	2%	
Tabling Re-Notification Fee				N	146.00	149.00	2%	
Validation of Title				N	568.00	580.00	2%	
Change of Conditions Request				N	568.00	580.00	2%	
Completion of Final Consent			5 business days or less 1 business day <i>(when available)</i>	N N	164.00 266.00	168.00 272.00	2% 2%	

BUILDING	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
BUILDING PERMITS						
Application Fee	Basic fee	N	97.00	99.00	2%	01-4-5020-00710
Single Family	Per sq m	N	10.00	10.50	5%	
Semi-detached & Duplex	Per sq m	N	10.50	10.50	0%	
Row/Cluster Housing	Per sq m	N	10.50	10.50	0%	
Apartments	Per sq m	N	17.00	17.00	0%	
Institutional (<i>School, Churches, Hospitals</i>)	Per sq m	N	19.00	19.00	0%	
Commercial Full (<i>retail, business and personal services</i>)	Per sq m	N	17.00	17.00	0%	
Commercial Partial (<i>shell permits</i>)	Per sq m	N	10.00	10.00	0%	
Commercial Partial (<i>leasehold improvements</i>)	Per sq m	N	10.00	10.00	0%	
Industrial (<i>warehouse, manufacturing, storage</i>)	Per sq m	N	10.00	10.00	0%	
Agricultural buildings on agricultural land	Per sq m	N	3.75	3.75	0%	
All other types of buildings or additions to residences	Per sq m	N	10.00	10.00	0%	
Accessory residential structures up to 700 sq ft. (<i>65 sq m</i>)	Flat fee	N	245.00	245.00	0%	
Structures/buildings - gross area cannot be calculated (<i>ie., towers, retaining walls</i>)	Per \$1,000 construction cost	N	8.75	9.00	3%	
Pool Permit	Flat fee	N	150.00	155.00	3%	
Tents >225 sq m cost varies on intended use (<i>Ag, Ind, Com</i>) *	Per sq m	N	variable	variable		
Tents >60 sq m <225 sq m *	Flat fee	N	79.00	79.00	0%	
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	
Signs requiring Engineer design under Division C of the OBC	Flat fee	N	215.00	215.00	0%	
Signs requiring permits under the Sign By-law (<i>including freestanding sign, directional or temporary sign, marquees, awnings, or signs overhanging public property</i>)	Flat fee	N	177.50	178.00	0%	
Construction Water: % of Building Permit Fee	(<i>Public Works Schedule</i>)	N				
DEMOLITION PERMITS						
For buildings under 600 sq m	Flat fee	N	215.00	215.00	0%	01-4-5020-00710
For buildings over 600 sq m	Flat fee	N	650.00	650.00	0%	
For residential garage	Flat fee	N	78.00	78.00	0%	

BUILDING	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
ADMINISTRATIVE FEES						
Inquiry Requiring Research	Per hour	Y	97.50	97.50	0%	01-4-5020-00930
Liquor Licensing Board of Ontario	Flat fee	Y	300.00	300.00	0%	
Photocopies (5 or more)	Per page	Y	0.50	0.50	0%	
Building Plan Prints 24" x 36"	Per copy	Y	10.50	10.50	0%	
Building Plan Prints 30" x 42"	Per copy	Y	10.50	10.50	0%	
Building Plan Prints 36" x 48"	Per copy	Y	10.50	10.50	0%	
Building Plan Scans	Per scan	Y	5.30	5.30	0%	
Place Scans on CD/ USB drive	Per CD/USB	Y	10.50	10.50	0%	
Commencing Work Prior to Permit	% of equivalent permit fee	N	100%	100%	0%	
Builders Bond	Deposit required, amount returned less costs incurred	N	2,000.00	2,000.00	0%	
Permit Reactivation Fee	Flat fee	N	260.00		N/A	
Inspection Fee	Flat fee	Y	107.50	110.00	2%	
Conditional Permit Agreement	Flat fee	N	5,000.00	5,000.00	0%	
Limiting Distance Agreement	Flat fee	N	250.00	250.00	0%	
MISCELLANEOUS ITEMS						
Pre Application Consultation Fee		Y	287.00	287.00	0%	01-4-5005-00720

HARBOUR	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
BERTHAGE RATES - PER METRE PER DAY						
Sidney Smith Wharf	Dockside	Y	1.55	1.55	0%	01-4-2065-00911
	2nd or 3rd vessel out	Y	1.05	1.05	0%	
Government Dock	Dockside	Y	1.80	1.80	0%	01-4-2066-00912
	2nd or 3rd vessel out	Y	1.05	1.05	0%	
East Dock	Dockside (<i>small vessels</i>)	Y	1.30	1.30	0%	
North Slip	Dockside	Y	1.55	1.55	0%	
	2nd or 3rd vessel out	Y	1.05	1.05	0%	
STORAGE FEE						
Dock areas and lay-down areas	Per m ² per day	Y	1.05	1.05	0%	01-4-2066-00930
HARBOUR USAGE FEE						
Vessel with working cargo, more than 24 hours	Per entry	Y	1,325.00	1,325.00	0%	01-4-2066-00914
Vessel, less than 24 hours	Per entry	Y	375.00	375.00	0%	01-4-2065-00914
<i>Special rates may apply to small vessels</i>	<i>Contact Harbour Master</i>	Y				
CONTRACTOR LICENSE FEE						
General Contractors (<i>ie. Algoma Central Corporation, Canada Steamship Lines, Lower Lakes Towing Ltd.</i>)	Yearly	Y	7,000.00	7,000.00	0%	01-4-2066-00901
Licenced Contractors, Includes Subcontractors	Monthly	Y	1,000.00	1,000.00	0%	
	Weekly	Y	500.00	500.00	0%	
Other Individual Contractors	Yearly	Y	1,000.00	1,000.00	0%	
	Weekly	Y	250.00	250.00	0%	
OTHER FEES						
Electricity supplied to vessels and contractors	Cost recovery + mark-up	Y	25%	25%	0%	01-4-2066-00936
Wharfage rate to be determined based on commodity		Y				01-4-2066-00915

BY-LAW ENFORCEMENT		Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
DOG LICENCES							
Female or Male, Unaltered	Within 365 days	N	82.50	82.50	0%	01-4-5035-00320	
	After 365 Days	N	111.00	111.00	0%		
Female or Male, Altered	Within 365 days	N	36.25	36.25	0%		
	After 365 Days	N	62.50	62.50	0%		
Waiver of Muzzle Order		N	410.00	410.00	0%		
Dangerous Dog	Within 365 days	N	380.00	380.00	0%		
	After 365 Days	N	425.00	425.00	0%		
	Appeal	N	410.00	410.00	0%		
Waiver of Two-Dog Limit	One time fee	N	425.00	425.00	0%		
	Appeal	N	410.00	410.00	0%		
Dog Kennel and Cattery	New	N	460.00	460.00	0%		
	Renewal	N	150.00	150.00	0%		
ANIMAL CONTROL							
Trap Deposit (refundable)	Deposit	N	30.00	30.00	0%	deposit account	
POUND FEES (Sarnia District Humane Society)							
Pound Fee	Flat fee	N	35.00	35.00	0%		
Over Night Kennel Charge	Daily	N	20.00	25.00	25%		
PROPERTY STANDARDS - SIGNAGE							
Site review for multiple portable sign locations - 1 property	Flat fee	N	365.00	365.00	0%	01-4-5035-00711	
PROPERTY STANDARDS - SUBSEQUENT INSPECTION							
Inspection subsequent to Initial Inspection	Per visit	N	110.00	110.00	0%	01-4-5035-00715	
ADMINISTRATION & OTHER PARKING FEES							
Removal of property (signs)	Flat fee	Y	35.00	35.00	0%	01-4-5035-00900	
Parking enforcement (private property)	One time	Y	125.00	125.00	0%		
Towing	Per visit	Y	35.00		N/A		

BY-LAW ENFORCEMENT	Detail	HST	Approved Fees 2021	Approved Fees 2022	% Increase	Acct #
DAILY PARKING FEES - MUNICIPAL LOTS						
Residential Overnight Parking Pass in Parking Lots	Monthly, per space	Y	62.50	62.50	0%	01-4-5035-00858
Pay-and-Display	Hourly	Y	1.00	1.00	0%	
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.25	10.25	0%	
DAILY PARKING FEES - ON STREET						
Overnight Parking Exemption <i>(extenuating circumstances: flood, driveway pour, fire)</i>	Weekly	Y	10.25	10.25	0%	01-4-5035-00858
Overnight Parking Pass - Winter (<i>weather permitting</i>)	Daily, per space	Y	10.25	10.25	0%	
On-street Daytime Parking - (<i>8am-6pm</i>) - 2 hour limit zone	Daily, per space	Y	10.25	10.25	0%	
PARKING FEES - MUNICIPAL LOTS						
Victoria Street						01-4-5035-00858
Monthly Pass		Y	22.00	22.00	0%	
Six Month Pass		Y	110.00	110.00	0%	
Twelve Month Pass		Y	215.00	215.00	0%	
Julia Street, Vendome, Charlotte Street, Parkway, Lochiel Street, Front Street, CNR, Mitton Street						
Monthly Pass		Y	50.00	50.00	0%	
Six Month Pass		Y	257.50	257.50	0%	
Twelve Month Pass		Y	500.00	500.00	0%	
OTHER PARKING LOT RENTALS AND SERVICES - MUNICIPAL LOTS						
Application for Parking Lot Rental *	Per application	Y	254.00	254.00	0%	01-4-5035-00858
Parking Lot Rental - Events *	Daily	Y	520.00	520.00	0%	
Parking Lot Rental - Damage Deposit (<i>refundable</i>) *	Per event	N	2,000.00	2,000.00	0%	
* Council Approved - Subsidized Rate for All Non-Profit/Charitable Groups	Reduction in listed fee			-50%	NEW	01-4-5035-00858
Commercial Merchant Loading Zone Pass	One time fee	Y	5.00	5.00	0%	



The Corporation of the City of Sarnia

255 North Christina Street
PO BOX 3018
Sarnia, ON N7T 7N2

519-332-0330
budget@sarnia.ca

www.sarnia.ca