



**CANADA DAY – HANDMADE MARKET
VENDOR APPLICATION FORM**

FRIDAY, JULY 1, 2022 · CANATARA PARK · 11AM – 4PM

A. PAYMENT · Vendor Booth Fee: \$57.63 (Includes HST)

Credit Card: (Over the phone – please call 519-332-0527 #3240)	Cheque: (Payable to: City of Sarnia c/o Sarnia Canada Day Committee)
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B. APPLICANT INFORMATION

Organization Name:	
Main Contact:	
Mailing Address:	
Email:	
Phone:	

C. BOOTH INFORMATION

No pre-packaged or commercial objects, please! Handmade ONLY

Description of Handmade Arts/Crafts/Merchandise for Sale:

**Please review page two for information regarding booth spaces,
and choose which location you would prefer.**

Outside of Pavilion:	Under Pavilion:
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Please review the Terms and Conditions on page three, sign, and forward the completed Application Form to:

By email: cityevents@sarnia.ca

Rachel Veilleux, Community Services Coordinator
255 Christina Street North, PO Box 3018, Sarnia, ON N7T 7N2

VENDOR BOOTH INFORMATION

A. LOCATION

Handmade Market Vendors will be located under and around the covered picnic pavilion by the Rotary Playground at Canatara Park.

A site layout and parking pass will be provided in advance of the event via email.

B. BOOTH DETAILS

Booth Space Under Pavilion

Fifteen (15) spots will be available on a first come, first served basis with locations determined by the Sarnia Canada Day Committee.

Specifications/Information

- 12 ft. length x 6 ft. deep approx.
- Hydro is first come, first served.
- Set-up is from 8:00am to 10:00am.

Requirements

- You will need to provide your own tables and chairs.
- **Vehicles must be moved to a designated parking area by 10:15am.**
- **You must remain in the area until 4:00pm.**

Booth Space Outside Pavilion

Ten (10) spots are available on a first come, first served basis with locations determined by the Sarnia Canada Day Committee.

Specifications/Information

- Sizing variable
- No hydro available

Requirements

- You will need to supply your own tables and chairs.
- You must supply your own canopy, if desired.
- Set-up is from 8:00am to 10:30am.
- **Vehicles must be moved to a designated parking area by 10:30am.**
- **You must remain in the area until 4:00pm.**

TERMS & CONDITIONS

The Canada Day Handmade Market Vendor (herein referred to as “the Vendor”) Agrees:

1. The Vendor is responsible to bring their own equipment (i.e. chairs, tables, tents, etc.).
2. The application must be paid at the time of registration.
3. No commission will be charged on sales. Participants are responsible for their own cash system, including the collection and submission of any applicable taxes to the Ministry of Revenue.
4. All items exhibited must be original crafts or art objects of the artist’s own design and making. Commercial businesses and the selling of Canadian & American souvenirs are not permitted.
5. No group or individual member thereof shall perform, demonstrate nor allow performances or demonstrations of any activity which is, or has the potential to be offensive, hazardous or otherwise dangerous to the welfare of the community, staff, groups, or individual members thereof.
6. All materials used to advertise Sarnia Canada Day shall not contain any profanity or derogatory characterization of any person or persons. The City shall not be responsible or liable for any delay or failure to perform its obligations under this Agreement where such failure or delay is beyond its reasonable control and including, without limitation, acts of God, acts of war or terrorism, pandemic, epidemic, quarantine, governmental acts or omissions, or changes in law or regulations (“Force Majeure Event”). Should a Force Majeure Event occur, the City shall provide the Vendor reasonable notice of the failure or delay to perform its obligations under this agreement. The City may terminate the event or this agreement as a result of such Force Majeure Event and any prepayments shall be returned to the Vendor.
7. That the said Vendor respect and enforce all policies contained in Public Parks By-Law No. 206 of 1999 of the City of Sarnia which pertains to parking, vehicles in the park, signage, animals, and fireworks, inclusive. The Vendor shall provide, in writing, a request to erect signage of any kind promoting the event on City Parkland and/or within the City Boulevards. The City holds the right to deny any request.
8. To recognize and enforce the rules and regulations of all City facilities, including but not limited to:
 - a. No person shall consume any illicit drugs or alcohol while on the premises;
 - b. Electrical supply shall not be altered or increased without express permission to the City;
 - c. No equipment shall be supported from a roof superstructure without written permission of the City;
 - d. Ensure entrance is not blocked by benches/chairs - allow for safe traffic flow;
 - e. Ensure fire extinguishers are easily accessible;
 - f. No signs, equipment or decorations will be attached to the interior or exterior surfaces of any facility that would result in damages, disfigurement or defacing of surfaces; and
 - g. Vehicles parked within the park or facility area should be limited to only those used for unloading/loading of equipment. All other vehicles should be parked in appropriate parking lots located around the park and/or facility. Vehicles must be removed immediately after unloading.
9. The Vendor shall indemnify and save harmless the City, its officers, agents, employees, and volunteers against any and all actions, cause of action, claims and expenses whatsoever presented by any group, person, or peoples participating in or attending at the event for loss or damage sustained as a result of attending the said event.
10. Personal information is collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act 1989, as amended, and will be used in considering facility use filed with the Community Services Division. Questions concerning the collection and retention of personal information should be addressed to: Community Services Division, 255 N. Christina Street, Sarnia, Ontario N7T 7N2 (519) 332-0527 Fax (519) 332-0776 Email: rachel.veilleux@sarnia.ca. 22. The Community Services Division reserves the right to immediately terminate the Vendor’s participation in the event should the Vendor violate the conditions stated herein.

I have read this Application Form in its entirety and I understand, and am in agreement with the contained herein.

Vendor Signature