



**Salesperson**  
**Application for Municipal Business Licence**  
 Under the terms of By-Law 128 of 2017 of the City of Sarnia  
 Licenses Expire on December 31<sup>st</sup> of each year

**Resident**

- Yearly (\$542.00)
- Seasonal - 3 months (\$329.50)
- Daily - 3 consecutive days (\$170)

**Non Resident**

- Yearly (\$1285.75)
- Seasonal - 2 months (\$584.50)
- Seasonal - 3 months (\$860.75)
- Daily - 3 consecutive days (\$542.00)

**Note Applicant must provide a copy of the following:**

- A letter of permission or rental contact from the owner of the property where the sale is to be held must be submitted before licence will be issued
- A site plan of where the sale is to be held may also be required

**For Door to Door Salesman Only Licensee must provide the following:**

- Clear Criminal Record Check showing no unpardoned offences
- Items for Sale: \_\_\_\_\_

Date of Application (MM/DD/YYYY)	
Operating Name of Business	
Municipal Address of Business	
Full Name of Applicant	
Phone Number of Applicant	
Email Address of Applicant	

Location of Sale(s)		Date of Sales(s)	
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Approval will be required from Planning before a licence may be issued, once the application is submitted they will be contacted. Confirmation of availability & proximity to be approved as per by-law before licence issued.

**Signature of Applicant**

By signing above, the applicant has sworn to the accuracy, truthfulness, and completeness of the application, and will adhere to By-Law 128 of 2017.

Please send application to [business@sarnia.ca](mailto:business@sarnia.ca)

An update will be given within 10 days if your application is approved.

*Personal information on this form is collected under the authority of section 28(2) of the Municipal Freedom of Information and Protection of Privacy Act, 1990. Any questions please contact the City Clerk, City of Sarnia, 255 N. Christina Street, Sarnia, ON, 519-332-0330 or [clerks@sarnia.ca](mailto:clerks@sarnia.ca)*

**For Office Use Only**

Type of Licence	Number	Date	Staff
CL013 – Varies			