

APPLICATION FOR REMOVAL OF 'H' HOLDING PROVISION

Section 36 of the Planning Act, RSO 1990, as amended

Office Use Only	(Date Stamp)	Application Number:
Date Received:		Related Applications:

Application Fees: [See Online Fees Schedule](#)

URL: sarnia.ca/planning-building-department-fees

Method of Payment: Fees can be paid online. Follow the link on the Lifting of Holding (H) Provision webpage.

Fees can also be paid by cheque mailed or couriered to City Hall. Fees under \$5000 can be paid by credit or debit card at City Hall or by credit card over the phone.
 (519-332-0330 ext. 3301)

1. GENERAL INFORMATION

1.A Description of Lands

Municipal Address / Location Description:

Legal Description (Lot, Plan, Concession):

Assessment Roll Number:

List any/all previously approved Site Plan Control Agreements:

1.B Contact Information (Fill out all that are applicable)

Property Owner: Person Corporation

Registered Landowner:

Address:

Postal Code: _____ Email: _____

Phone: _____

Applicant:

Address:

Postal Code: _____ Email: _____

Phone: _____

Agent/Consultant:

(Authorized to apply on behalf of the owner)

Address:

Postal Code: _____ Email: _____

Phone: _____

Which of the above is the Primary Contact? Owner Applicant Agent

2. REQUIREMENTS FOR A COMPLETE APPLICATION

	Completed application form, including declaration by the applicant.
	Zoning By-law Amendment or City By-law which enacted the Holding Provision.
	A copy of plans showing the type of existing building(s) or structure(s), location of building(s) or structure(s) including all setbacks from lot lines, height, and dimensions or floor area.
	A copy of plans showing the type of proposed building(s) or structure(s), location of proposed building(s) or structure(s) including all setbacks from lot lines, height and dimensions or floor area.
	A Letter of Authorization from the owner (dated, signed) or completion of the Authorization by Owner section located on page 6 of this application (if owner is not filing the application).
	Application fee(s).
	Any other information identified by Planning staff during Pre-consultation or prior to application submission.
List of Reports/Studies to Accompany Application	

3. APPLICATION DETAILS

3.A Concurrent Applications

- Official Plan Amendment
- Zoning By-law Amendment
- Plan of Subdivision
- Plan of Condominium
- Site Plan Control Agreement/Amendment
- Minor Variance
- Other (please specify): _____

Status of concurrent applications: _____

3.B Land Use – Existing and Proposed

Frontage (m): _____ Depth (m): _____ Area (m²): _____

Existing land use designation: _____

Existing zone: _____

Existing use(s) of the subject lands: _____

Date subject lands were acquired: _____

Number of existing buildings/structures: _____

Date existing buildings/structures were constructed: _____

Proposed use of subject lands: _____

Number of proposed buildings/structures: _____

Proposed use of buildings/structures: _____

3.C Justification for Removal of Holding (H) Provision

Copy of By-law being amended (relevant section):

Justification for removal of Holding Provisions, including all necessary clearance documents (*Please attach a separate sheet/document if required. Applicant may also submit a separate justification report. All studies or clearance letters are to be submitted prior to acceptance of this application*):

4. ADDITIONAL INFORMATION

4.A Project Description & Other Applications

Project name: _____

Proposal Description:

Have previous applications been made under the Planning Act on the subject lands?

Yes No

Have previous applications been made under the Planning Act within 120 metres of the subject lands?

Yes No

Type of applications and file number(s), if known: _____

4.B Ministry Approval

Is this site located within 45 metres of the limit of a Provincial Highway or within 395 metres of the centre point of a Provincial Highway Intersection?

Yes No

(If yes, permit approvals will be required from the Ministry of Transportation (MTO) before development begins)

5. Owners Authorization (if applicable)

With respect to the lands owned by _____
(Print owner's name/corporate signing authority)

known as _____
(Legal description/municipal address of subject lands)

DECLARE that I/We am the registered owner of the lands described in this application, have examined the contents of this application and hereby certify that the information submitted with the application is correct insofar as I have knowledge of these facts, and I hereby authorize

_____ of _____
(Name of agent) (Name of company)

to act on my/our behalf in this matter. I/We further consent to City of Sarnia staff or a representative thereof, to enter upon the subject lands and premises for the purpose of evaluating the merits of this application and subsequently to conduct any inspections and work on the subject lands and structures that may be required as condition of approval and that the City of Sarnia be authorized to release municipal property tax information to the applicant/agent named within this agreement, for the specific property location referenced within this application.

I/We also acknowledge that the information requested on this form is collected under the authority of the Planning Act, R.S.O. 1990, Chapter P.13, as amended and in the accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

(Date)

(Signature of registered land owner)

(Print name)

(Date)

(Signature of registered land owner)

(Print name)

STOP

THE FOLLOWING SECTION MUST BE COMPLETED IN THE PRESENCE OF A COMMISSIONER OF OATHS

6. DECLARATION - TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER OF OATHS

I/We, _____ of the _____ of _____ in the County of _____ do solemnly declare that all above statements contained in this application and in all of the exhibits submitted are true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it has the same force and effect as if made under oath and by virtue of the “**CANADA EVIDENCE ACT**”.

SIGNATURE OF OWNER OR AGENT

(To be signed in the presence of a Commissioner of Oaths)

Declared before me at the _____ of _____ in the County of _____ this _____ day of _____ 20____.

A COMMISSIONER, etc.