

APPLICATION FOR CONSENT

For applying for approval under Section 53 of the Planning Act

Office Use Only	(Date Stamp)	Application Number:
Date Received:		Related Applications:

Application Fees: [See Online Fees Schedule](#)

URL: sarnia.ca/planning-building-department-fees

Method of Payment: Fees can be paid online. Follow the link on the Consent webpage.

Fees can also be paid by cheque mailed or couriered to City Hall. Fees under \$5000 can be paid by credit or debit card at City Hall or by credit card over the phone.

(519-332-0330 ext. 3301)

1. GENERAL INFORMATION

1.A Identification of Lands

Municipal Address:

Legal Description (Lot, Plan, Concession):

1.B Consent Details

Type and purpose of proposed consent application

Conveyance, please specify:
(e.g. creation of a new lot, addition to an existing lot)

Other, please specify:
(e.g. mortgage, lease, easement, right-of-way, correction of title)

Name of person(s) (purchaser, lessee, mortgagee, etc.) to whom land or interest in land is intended to be conveyed, leased or mortgaged and relationship (nature of relationship).

1.C Contact Information (Fill out all that are applicable)

Property Owner: Person Corporation

Registered Landowner:

Address: _____

Postal Code: _____ Email: _____

Phone: _____

Applicant: (if the person/corporation applying is not also the property owner)

Address: _____

Postal Code: _____ Email: _____

Phone: _____

Agent/Consultant: (if a third-party agent is applying on behalf of the owner/applicant)

(Authorized to apply on behalf of the owner)

Address: _____

Postal Code: _____ Email: _____

Phone: _____

Which of the above is the Primary Contact? Owner Applicant Agent

1.D Easements and Restrictive Covenants

Are there any easements or restrictive covenants affecting the subject land?

Yes No

If yes, please provide a description of each easement or covenant and its effect. This can be provided as an additional document submitted with this application.

2. APPLICATION DETAILS

2.A Severance Details (if applicable)

Description of land intended to be **severed** in metric units:

Frontage: _____ Depth: _____ Area: _____

Existing Use: _____

Proposed Use: _____

Number and use of existing and proposed buildings and structures on the land to be severed: _____

Description of land intended to be **retained** in metric units:

Frontage: _____ Depth: _____ Area: _____

Existing Use: _____

Proposed Use: _____

Number and use of existing and proposed buildings and structures on the land to be retained: _____

Number of new lots proposed (not including retained lots): _____

Present Official Plan designation(s): _____

Present Zoning By-law designation(s): _____

Please explain how the application conforms with the Official Plan (attach a separate document if more space is required): _____

2.B Access and Service Details

Please identify how the proposed and retained lots will be accessed:

	Proposed Lot	Retained Lot
Provincial Highway Year-Round Municipal Road Seasonal Municipal Road Right-of-way Water Other:		

If access is provided exclusively by water, please describe the parking and docking facilities to be used and the distance from these facilities to the subject property and the nearest public road. Please additionally include this information on the site plan.

Please provide details: _____

Please identify proposed sanitary disposal and water supply systems:

	Proposed Lot	Retained Lot
Sanitary Sewage Municipal system Individual septic Communal septic Other (specify):		
Water Supply Municipal piped water Private well Communal well Lake or other water body Other (specify):		

2.C Application History

Has the subject land ever been, or is it now, the subject of an application for consent under section 53 of the Planning Act or an application for approval of a plan of subdivision under section 51 of the Planning Act?

Yes No

If yes, please indicate previous consent(s) and/or plan(s) of subdivision on the required site plan and supply the following information:

File Number of Application: _____ Status of Application: _____

Transferee's Name: _____

Relationship (if any) to Owner: _____

Use of Parcel: _____

Date Parcel Created: _____

Is the owner, solicitor, or agent applying for additional consents on this holding simultaneously with this application, or considering applying for additional consents in the future?

Yes No

Is the subject land the subject of any other application under the Planning Act? (e.g. Amendment to an Official Plan, Zoning By-law or Minister's zoning order, application for minor variance, consent, site plan control or plan of subdivision/condominium)

Yes No

If yes, please describe (file number and status): _____

Is the applicant the purchaser of the land or the purchaser's agent?

Yes No

If yes, please provide a copy of the portion of the agreement of purchase and sale that authorizes the purchaser to make the application in respect to the subject land.

2.D Relating to Legislation

Is the requested Amendment consistent with the Provincial Policy Statement issued under Subsection 3(1) of the Planning Act?

Yes No

Is the subject property located within an area designated under any Provincial Plan(s)?

Yes No

If yes, does the application conform to the Provincial Plan(s)?

Yes No

3. SITE PLAN

Along with this application and associated payment, please include a site plan outlining your proposal. Please include the following in metric units:

The boundaries and dimensions of the subject land; the part that is intended to be severed and the part that is intended to be retained.

The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.

The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land.

The approximate distance between the subject land and the nearest township lot line or landmark such as bridge or railway crossing.

The approximate location of all natural and artificial features (for example: buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells, and septic tanks) that

- are located on the subject land and on land that is adjacent to it, and
- in the applicant's opinion, may affect the application.

The current uses of land that is adjacent to the subject land (for example: residential, agricultural, or commercial).

The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right of way.

If access is provided exclusively by water, please include the parking and docking facilities to be used and the distance from these facilities to the subject property and the nearest public road.

The location and nature of any easement affecting the subject land.

4. AUTHORIZATION OF AGENT BY OWNER (if applicable)

To be completed by the owner if an agent is acting on their behalf.

If this application is signed by an agent or solicitor on behalf of an applicant, the owner's written authorization must accompany the application. If the applicant is a corporation acting without an agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.

I, the undersigned being the owner of the subject land or having authority to bind the owner, hereby authorize

_____ to act as my agent and make this application.

Signature of owner or person having authority
to bind the owner

Date

5. PERMISSION TO ENTER

To be completed by the owner, or by the agent if authorized in Section 4 above.

The undersigned, being the registered owner(s) of the subject land, hereby authorize the Members of the City of Sarnia Committee of Adjustment and the City of Sarnia staff members, to enter upon the above noted property for the purpose of conducting a site inspection with respect to the attached application for Minor Variance.

Signature of owner or person having authority
to bind the owner

Date

STOP

THE FOLLOWING SECTION MUST BE COMPLETED IN THE PRESENCE OF A COMMISSIONER OF OATHS

The undersigned hereby applies to the Committee of Adjustment for the City of Sarnia under section 53 of the *PLANNING ACT*, for consent, as described in this application.

6. DECLARATION - TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER OF OATHS

I/We, _____ of the _____ of _____ in the County of _____ do solemnly declare that all above statements contained in this application and in all of the exhibits submitted are true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it has the same force and effect as if made under oath and by virtue of the “**CANADA EVIDENCE ACT**”.

SIGNATURE OF OWNER OR AGENT

(To be signed in the presence of a Commissioner of Oaths)

Declared before me at the _____ of _____ in the County of _____ this _____ day of _____ 20____.

A COMMISSIONER, etc.