

Building Services

Required Occupancy Documents Checklist (ICI)

Building Permit Number:

Address:

Documents	ğ	ğ
(CBO/Inspector confirms if Required, Permit Holder confirms if Provided)	Required	Provided
Final Site Review Report/Occupancy Letters:		
Site Servicing/Civil		
Geotechnical Engineer		
Soils Engineer (Radon)		
Architectural		
Structural Engineer		
Mech. Engineer (HVAC)		
Mech. Engineer (Sprinkler and Standpipe)		
Mech. Engineer (Plumbing)		
Electrical Engineer (Fire Alarm, Emergency Power/Lighting)		
HVAC/Plumbing/Commercial Cooking Systems	I	1
** Tests and reports shall be reviewed by the consultants; Smoke and Balloon Test witnessed by Sarnia Fire Prevention fireprevention@sarnia.ca	t to be	
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NFPA 20 important flow test as per NFPA 291 Material and Test Certificates for below ground standpipe systems important flow test as per NFPA 291 Material and Test Certificates for below ground standpipe systems important flow test as per Canyon standpipe systems Waterial and Test Certificates for above ground standpipe systems important flow test as per Canyon standpipe systems System test to be witnessed by Municipal Inspector important flow test as per CAN/ULC-S536 or CAN/ULC-S537 (with Audibility, Zone, Stages, and Device/Specs Report; Last Docupancy/Construction complete) JLC monitoring certificate as per CAN/ULC-S561 important flow testal Commissioning and integration report as per CAN/ULC-S1001 important General Approvals: important spectron Roof Anchor Install important spectron Alternative Solutions important spectron Generator, Fire Access Route important spectron Letter for Guards to confirm installation with OBC and no opening greater than 100mm. Dutside Agency Approvals: important spectron acceptance certificate for elevating devices Medical Gas Piping important spectron Care Facility)	Manufacturer's fire pump shop test and results of a field acceptance test, per NFPA 20 Hydrant flow test as per NFPA 291 Material and Test Certificates for below ground standpipe systems Material and Test Certificates for above ground standpipe systems Fire Alarm/Emergency Power Systems/Fire and Life Safety Systems: *System test to be witnessed by Municipal Inspector Fire alarm verification report as per CAN/ULC-S536 or CAN/ULC-S537 (with Audibility, Zone, Stages, and Device/Specs Report; Last Occupancy/Construction complete) ULC monitoring certificate as per CAN/ULC-S561 Commissioning and integration report as per CAN/ULC-S1001 General Approvals: Roof Anchor Install Alternative Solutions Glass Guard Load Test Inspection Letter for Guards to confirm installation with OBC and no opening greater than 100mm. Outside Agency Approvals: TSSA - Inspection acceptance certificate for elevating devices Medical Gas Piping Ministry of Health Approval (x-ray, Childcare, Long Term Care Facility) Other Documents: Note: The Permit Holder is responsible for the following: Notifying the CBO or designate inspector once the project is ready for the Occupancy		
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	Other Documents:	Medical Gas Piping	
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		Other Documents:	

Inspection.

2. Consulting with the inspector upon request for the 'Required' documents that apply to the project.

3. Completing this form with the relevant approval documents, and submitting prior to inspection. This list does not limit the municipality's right to request further doc. under 18(1) of the Building Code Act.

Notice of completion must be submitted prior to occupying the newly constructed space or part of, once all applicable inspectors pass occupancy inspections an occupancy permit will be issued under the appropriate Article of Division C. (Section 1.3.3.) The information contained in this form, attached documents, attached reports, attached tests, and attached certificate (letters) is true to the best of my knowledge. If the owner is a corporation or partnership, I have authority to bind the corporation or partnership

Signature of Owner N	lame (Print)	Date
Inspectors Comments		
Inspector:	Date:	