

# Arena Seasonal Application Form

## General Information

Refer to the "Arena Allocation Policy" [online](#) for complete information on the allocation process, priorities, etc. Bookable facilities are listed online at [sarnia.ca](http://sarnia.ca).

| Season | Season of Play   | Applications Due | <b>Submit Your Application:</b> By email to <a href="mailto:parksandrecreation@sarnia.ca">parksandrecreation@sarnia.ca</a> , or in-person to the Strangway Community Centre (260 East St. N.) |
|--------|------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Winter | Jan. 1 – Mar. 31 | Due Apr. 1       |                                                                                                                                                                                               |
| Spring | Apr. 1 – Jun. 30 | Due Dec. 1       |                                                                                                                                                                                               |
| Summer | Jul. 1 – Aug. 31 | Due Mar. 1       |                                                                                                                                                                                               |
| Fall   | Sep. 1 – Dec. 31 | Due Apr. 1       |                                                                                                                                                                                               |

## Applicant & Group Information

Organization/User Group Name:

Primary Contact's Full Name:

Phone:

Email:

Mailing Address:

City/Province:

Postal Code:

Secondary Contact (Optional)

(2<sup>nd</sup>) Full Name:

(2<sup>nd</sup>) Phone:

(2<sup>nd</sup>) Email:

## Other Information

Select your group type:

(definitions in policy, online [here](#))

- ☐ Special Event/Tournament
- ☐ Junior Hockey (ex. *Sting*, *Legionnaires*)
- ☐ Resident Minor Sports Group
- ☐ Resident Adult Group
- ☐ Non-Profit Community Org.
- ☐ Private Commercial/For-Profit
- ☐ Non-Resident Youth or Adult Group

Select your facility type:

(facility info/fees listed online [here](#))

- ☐ Ice Surface
- ☐ Floor Surface
- ☐ Community Room/Hall

Select which method of insurance:

(info/requirements listed online [here](#))

- ☐ Purchase via City's User Group Portal (IRC)
- ☐ Submit a Certificate of Insurance (COI)

Select your preference for payment:

(options may be limited, retails online [here](#))

- ☐ One Payment for the Full Amount - Due Upfront
- ☐ Monthly Payment Plan - Due the First of the Month

Notes/Comments:

## Signature

Signature:

Date:

## Allocation Requests (1)

**\*NOTE:** Please list each contract/event on a separate sheet.

Provide as much detail as possible in the below chart; be sure to specify the event and what day of the week the booking will repeat on if it's a recurring booking (Ex. Every Monday).

Refer to the website for an example of a completed application form.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (2)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (3)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (4)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (5)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (6)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (7)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]



## Allocation Requests (8)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (9)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]

## Allocation Requests (10)

**\*NOTE:** Please list each contract/event on a separate sheet.

|                |  |
|----------------|--|
| Contract Name: |  |
|----------------|--|

**First Date of the Season:**

**Last Date of the Season:**

## Regular Season

[illegible]