



IRC - How to Guide + Frequently Asked Questions

This How to Guide includes short videos of the IRC platform to cover Frequently Asked Questions. Click the title of the snippet you wish to review, and it will take you to the demonstration.

[Create an Account + Sign In](#)

[Logging In](#)

[Use of Application Agreement](#)

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[Event/ Facility Information Part 1](#)

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Host Facility Selection – Multiple Vendors

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Vendor Attending Facility Guide



Event/ Facility Information – Activity Type – Room Rental or Non-Sporting

Vendor Renting Room or Non-Sporting Event

Event/ Facility Information – Activity Type - Sporting Event #1

Sports Leagues

Event/ Facility Information – Activity Type – Sporting Event #2

Sports Tournament

Event/ Facility Information – Activity Type – Sporting Event #3

Sports Camp or School

Event/ Facility Information – Activity Type – Sporting Event #4

Hourly Rental or One Time Event

Event/ Facility Information – Activity Type – Sporting Event #5

Sports Coach and Instructor – Hourly Session

Event/ Facility Information – Activity Type – Sporting Event #6

Sports Coach and Instructor – Seasonal Coverage

Event/ Facility Information – Activity Type – Sporting Event #7

Non-owned Auto Coverage

Date Information – Multiple Dates + Single Date



[Date Information – Seasonal Coverage Date Selection](#)

[Review + Submit – Double Check the Information Submitted is Accurate](#)

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[Tools + Forms Tab – Walk Through](#)

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[My Account Tab – Walk Through including Application History](#)

[Support Tab – Walk Through and Overview](#)