



Donation Form

Please complete all relevant fields.

Donor Information

Name: _____ Organization (if applicable): _____

Address: _____

Phone: _____ Email: _____

Donation Information

I/We wish to express an interest in supporting the Bright's Grove Library Expansion Project through the following, amount: \$_____

Proposed Contribution Timing

One-Time Donation

Monthly Contributions

Annual Contributions

Multi-Year Pledge, across _____ years

Estimated payment schedule/details:

Type Of Contribution

Monetary Donation

Pledge

Naming Rights

In-Kind Contribution

Memorial / Tribute Gifts

Other: _____

Naming Opportunity Interest

Naming and recognition opportunities may be available for eligible contributions and are subject to City approval, legal review, ethical screening, availability, and any applicable municipal policies.

I/we are interested in discussing available naming or recognition opportunities.

I/we are interested in donor wall recognition.

I/we are interested in memorial or tribute recognition.

I/we would like a member of the campaign committee to contact us to discuss options.

Preferred contact method: Phone Email

Additional comments or areas of interest: _____

Donor Recognition Preferences

Public recognition permitted

Anonymous donation requested

Interested in donor wall recognition

Interested in discussing naming opportunities further

Preferred recognition name (if applicable): _____

Important Information

This form represents a non-binding expression of interest and/or pledge intention in support of the Bright's Grove Library Expansion Capital Campaign.

All donations, naming opportunities, tax receipting, gift acceptance, recognition, and related agreements remain subject to applicable City of Sarnia policies, legal review, Canada Revenue Agency requirements, and formal approval processes where required.

The Bright's Grove Library Expansion Capital Campaign Team is authorized to solicit pledges and donor interest on behalf of the campaign; however, all donations and financial transactions shall be administered solely by the City of Sarnia.

Committee members and volunteers are not authorized to accept cash donations, issue tax receipts, negotiate binding agreements, or commit to naming opportunities on behalf of the City.

Official donation receipts, where applicable, will be issued by the City of Sarnia.

Donations involving securities, shares, in-kind contributions, or other specialized gift arrangements may require additional review and processing.

Charitable gifts and/or naming opportunity contributions of \$20,000 or greater may be subject to a formal donation agreement with the City of Sarnia.

Donor Signature

Signature: _____ Date: _____

For Internal Use Only

Date Received: _____ Received By: _____

Follow-Up Assigned To: _____

Notes:



If you would like to discuss your donation further, please email bgcommunityhub@gmail.com

