

Lottery Funds Spending Report

After the Lottery Event Report has been filed, organizations must notify the City when lottery proceeds are spent and submit documentation demonstrating the funds were used in accordance with the AGCO's Use of Lottery Proceeds. Supporting documentation must include:

- A complete lottery trust account bank statement showing proof of payment (e.g., cancelled cheque, cheque image, EFT confirmation)
- Copies of invoices or bills. Cash withdrawals are not allowed.
- Receipts confirming payment
- For donations to eligible organizations, a letter from the recipient outlining how the funds will be used

This information must be submitted monthly, unless no expenditures occur, until the lottery account has a zero balance. Do not transfer lottery funds to other bank accounts.

Full Organization Name:

Reporting Period for which this report is made:

Funds Spent on Eligible Expenses from lottery account during reporting period (attach additional page if necessary) * do not include prize winners' information.

Payment Type	Payee	Charitable Use of Proceeds	Amount (\$)

I certify that this report accurately reflects the organization's lottery funds.

Full Name	
Phone Number	
E-Mail Address	